

7 March 2018 Budget Hearing

The hearing was called to order by Chairman, Terry Erber, at 7:00pm in the Township Hall.

Present: Frank D Wasylewski, Terry Erber, Mitchell Barrows and Ross Payton.

Absent: Caroline Kobylczak.

There were no people in attendance in the audience.

The Chairman stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2018 through 31 March 2019.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2016/2017 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

The total revenues proposed are \$161,712, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$286,916.

BE IT RESOLVED, Hudson Township adopt an operating budget for fiscal year 1 April 2018 through 31 March 2019, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 3.9988 (0.9997 allocated, 1.9994 roads and 0.9997 fire protection) and

BE IT RESOLVED, proposed revenues are anticipated to be \$161,712 and expenses of \$286,916, leaving a projected 31 March 2018 fund balance of \$228,742 and

BE IT RESOLVED, the salaries of the current officers of the board shall be: Supervisor \$5,000, Clerk \$6,500 and Treasurer \$5,000 (which includes \$1,000 for summer tax collection). Trustees shall be \$80 per diem. The position of Assessor shall be paid as salary. All other positions shall be as per the Salary Schedule dated 7 March 2018, and

BE IT RESOLVED, the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$78,952 projected revenues, and no projected expenses for road projects, with a projected 31 March 2019 balance of \$322,140, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$50 projected revenues and no budgeted expenses, with a projected 31 March 2019 balance of \$17,689.

A motion by Terry Erber to adopt the resolution, supported by Ross Payton.

ROLL CALL:	Terry Erber	Aye
	Ross Payton	Aye
	Frank D Wasylewski	Aye
	Mitchell Barrows	Aye
	Caroline Kobylczak	Absent

Resolution declared adopted this 7th day of March 2018.

The Chairman closed the hearing at 7:15pm.

7 March 2018 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30pm in the Township Hall.

Present: Frank D Wasylewski, Terry Erber, Mitchell Barrows and Ross Payton.

Absent: Caroline Kobylczak.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Mitchell Barrows to accept the minutes as read; seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT:</u>	\$271,174.88	General Fund
	\$ 17,585.59	Fire Equipment Fund
	\$163,939.91	Road Fund

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

ROOF PROJECT:

The Clerk reported on the bid tabs for the roof project. There were two bidders. Low bidder, ASAP Roofing from Gaylord was present to review their bid and present materials that will be used. ASAP Roofing is not able to provide the bonding specified in the bid documents.

Discussion on soffit specified. ASAP Roofing will provide alternates.

The Clerk will contact OHM Advisors and offer the high bidder an opportunity to provide a bid without the required bond specifications.

The bid will be awarded at the April meeting.

MEDICAL MARIHUANA LICENSING:

Discussion on Medical Marihuana licensing. The consensus is to wait for a full board before reaching a decision. The Chairman advised the ordinance adoption will be an agenda item for the April meeting, regardless who is present.

MEETING SCHEDULE:

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:00pm in the Township Hall. Due to the Independence Holiday, the July 4th meeting will be held July 11th.

The Hudson Township Planning Commission will meet at 7:00pm in the Township Hall on:

17 April 2018	17 July 2018
16 October 2018	15 January 2019

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:00pm in the Township Hall.

A motion by Terry Erber to adopt the meeting schedule as presented, supported by Ross Payton.

ROLL CALL:	Ross Payton	Aye
	Caroline Kobylczak	Absent
	Mitchell Barrows	Aye
	Terry Erber	Aye
	Frank D Wasylewski	Aye

Resolution adopted this 7th day of March 2018.

BUDGET AMENDMENT:

A motion by Terry Erber and seconded by Mitchell Barrows to amend the budget for fiscal year 2017-2018 with projected revenues of \$194,400 and projected expenses of \$173,500; a projected Road Fund balance of \$242,100 and a projected Fire Debt Fund of \$17,656. All in favor, motion carried.

SETTLEMENT DAY:

The Clerk and Treasurer will meet to settle and close out the fiscal year after the Treasurer settles tax collections with the county treasurer. All outstanding obligations will be paid at that time.

RISK CONTROL REPORT:

Clerk and Fire Chief presented report of the recent visit by our insurance company risk control department. Minor suggestions offered.

OLD TOWNSHIP HALL:

The Chairman stated the old township hall on Woodward Road needs to be addressed. After discussion, the consensus is to explore demolition of the building. The Chairman will explore options.

FIRE DEPARTMENT:

Fire Chief Shawn Bauman would like to explore the purchase of a generator for the fire department. Bauman questioned if the Township Hall should also be protected by a back-up generator. Bauman will check what options are available.

A motion by Terry Erber to pay the following bills; seconded by Frank D Wasylewski. All in favor, motion carried.

Auto	7 Mar 18	CenturyLink	Telephone	\$107.10
#3323	7 Mar 18	American Waste	Hall – Garbage	\$80.00
#3324	“ “ “	Joan Wasylewski	Hall – flag	\$26.48
#3325	“ “ “	Michele Mathu	Hall – custodian supplies	\$82.68
#3326	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$264.62
#3327	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,268.46
#3328	“ “ “	Sevenski Excavating	Snowplowing – 4 plows	\$396.00
#3329	“ “ “	Exxon Mobil	Fire – gas	\$34.39
#3330	“ “ “	Northern Michigan Review, Inc	Notices – Roof bids & Budget	\$544.46
#3331	“ “ “	Front Line Services, Inc	Fire – truck part	\$183.00
#3332	“ “ “	Young, Graham & Wendling	Legal Services – Zoning & Tribunal	\$636.50
#3333	“ “ “	Hallahan & Associates	Legal Services – Tribunal	\$51.64
#3334	“ “ “	Judy Falk	Hall Refund	\$50.00
#3335	“ “ “	Ross W Payton	Trustee (February)	\$78.84
#3336	“ “ “	Mitchell Barrows	Treasurer	\$378.63
#3337	“ “ “	Caroline Kobylczak	Trustee (February)	\$78.84
#3338	“ “ “	Eugene Pickering	Planning Comm – Special Use	\$36.94
#3339	“ “ “	Erik Hagstrom	Planning Comm – Special Use	\$36.94
#3340	“ “ “	Michael Dudek	Planning Comm – Special Use	\$36.94
#3341	“ “ “	Terry Erber	Supervisor	\$391.87
#3342	“ “ “	Frank D Wasylewski	Clerk & PI Comm-Special Use	\$497.97
#3343	“ “ “	Michele Mathu	Custodian 30 hrs @ \$11.50	\$318.61
#3344	“ “ “	Joan Wasylewski	Replace ck#3313	\$50.00

A motion to adjourn by Terry Erber; seconded by Mitchell Barrows. All in favor, meeting adjourned at 8:53pm.

27 March 2018 - Settlement Day

#3345	27Mar18	Frank Wasylewski	Board of Review – 3 days	\$207.79
#3346	“ “ “	Mitchell Barrows	Treasurer – balance	\$408.61
#3347	“ “ “	Anna B Wasylewski	Assessor (annual)	\$9,276.00
#3348	“ “ “	Victor Malkowicz	Board of Review – 3 days	\$207.79
#3349	“ “ “	Terry Erber	Supervisor – balance	\$396.53
#3350	“ “ “	Marlene Guerin	Board of Review – 3 days	\$216.40
#3351	“ “ “	Frank D Wasylewski	Clerk – balance	\$960.43
#3352	“ “ “	United States Treasury	941 Tax – 1 st Quarter	\$1,001.12
#3353	“ “ “	Common Angle, Inc.	Website domain	\$25.00
#3354	“ “ “	Young, Graham & Wendling	Attorney – zoning & med. marihuana	\$1,000.50
#3355	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,421.97
#3356	“ “ “	Charlevoix County Equalization	Assessor-PP State/Assess Note/BOR	\$580.86
#3357	“ “ “	Anna Wasylewski	Assessor – supplies (minutes book)	\$14.68
#3358	“ “ “	OHM Advisors	Hall – Roof project	\$128.00
#3359	“ “ “	Ross Payton	Trustee (March)	\$78.84