

1 March 2017 Budget Hearing

The hearing was called to order by Chairman, Terry Erber, at 7:00pm in the Township Hall.

Present: Caroline Kobylczak, Frank D Wasylewski, Terry Erber and Magda Wasylewski.

Absent: Ross Payton.

There were no people in attendance in the audience.

The Chairman stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2017 through 31 March 2018.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2015/2016 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

The total revenues proposed are \$157,026, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$206,825.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2017 through 31 March 2018, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 3.9990 (0.9990 allocated, 2.000 roads and 1.0000 fire protection) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$157,026 and expenses of \$206,825, leaving a projected 31 March 2017 fund balance of \$242,856 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$5,000, Clerk \$6,500 and Treasurer \$5,000 (which includes \$1,000 for summer tax collection). Trustees shall be \$80 per diem. The position of Assessor shall be paid as salary and no longer per parcel. All other positions shall be as per the Salary Schedule dated 1 March 2017, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$79,302 projected revenues, and no projected expenses for road projects, with a projected 31 March 2018 balance of \$260,935, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$35 projected revenues and no budgeted expenses, with a projected 31 March 2017 balance of \$17,585.

A motion by Terry Erber to adopt the resolution, supported by Caroline Kobylczak.

ROLL CALL:	Caroline Kobylczak	Aye
	Terry Erber	Aye
	Frank D Wasylewski	Aye
	Ross Payton	Absent
	Magda Wasylewski	Aye

Resolution declared adopted this 1st day of March 2017.

The Chairman closed the hearing at 7:20pm.

1 March 2017 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30pm in the Township Hall.

Present: Caroline Kobylczak, Frank D Wasylewski, Terry Erber, Magda Wasylewski and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT:</u>	\$240,687.31	General Fund
	\$ 17,533.19	Fire Equipment Fund
	\$103,822.55	Road Fund

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Terry Erber. All in favor, motion carried.

The Clerk reported a signed agreement was received from Vanderbilt School to collect 2017 summer property taxes.

BUDGET AMENDMENT:

The Clerk presented and reviewed amendments to the current fiscal year budget. A motion by Terry Erber to amend the budget for fiscal year 2016-2017 with projected revenues of \$283,189 and projected expenses of \$269,922; a projected Road Fund balance of \$181,632.90 and a projected Fire Debt Fund of \$17,585.00. All in favor, motion carried.

MEETING SCHEDULE

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30pm in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30pm in the Township Hall on:

18 April 2017	18 July 2017
17 October 2017	16 January 2018

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30pm in the Township Hall.

A motion by Caroline Kobylczak to adopt the meeting schedule as presented, supported by Magda Wasylewski.

ROLL CALL:	Terry Erber	Aye
	Magda Wasylewski	Aye
	Ross Payton	Aye
	Caroline Kobylczak	Aye
	Frank D Wasylewski	Aye

Resolution adopted this 1st day of March 2017.

SETTLEMENT DAY:

The Clerk and Treasurer will meet to settle and close out the fiscal year after the Treasurer settles tax collections with the county treasurer. All outstanding obligations will be paid at that time.

KUZMIK ROAD SEASONAL:

Updated estimate received from the Road Commission for seasonal portion of Kuzmik Road requested to be brought up to specifications and maintained year round. The township will pay for the road material (gravel) with the property owners paying all other expense. The township will require escrow of funds by property owners before proceeding.

A motion by Terry Erber and seconded by Magda Wasylewski to request Charlevoix County Road Commission obtain bids for the upgrade (1,150 ft) of Kuzmik Road seasonal north of Reynolds Road to year round maintenance. All in favor, motion carried.

SPRING CLEAN UP:

The Chairman reported the spring clean up has been scheduled with American Waste.

FIRE DEPARTMENT:

Discussed controlled burn of an old house the fire department plans for spring. The property contains a new garage very close to the house that will be burnt. The Chairman will advise the Fire Chief a hold harmless agreement needs to be obtained prior to the burn.

A motion by Frank D Wasylewski to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

Auto	1 Mar 17	CenturyLink	Telephone	\$105.82
#3028	1 Mar 17	Frank D Wasylewski	Web page hosting	\$120.00
#3029	“ “ “	West Climate Control, Inc.	Hall – Walk in cooler repair	\$421.25
#3030	“ “ “	American Waste	Hall – Garbage	\$80.00

#3031	1 Mar 17	Alex Hayes	Hall – custodian supplies	\$89.55
#3032	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1168.05
#3033	“ “ “	Great Lakes Energy	Electricity-Hall & Fire	\$370.91
#3034	“ “ “	Sevenski Excavating	Snowplowing – 5 plows & loader	\$600.00
#3035	“ “ “	Charlevoix Fire Officers Assoc	Fire – Assoc dues 2017	\$50.00
#3036	“ “ “	Lori Sevenski	Hall refund	\$150.00
#3037	“ “ “	Alex Hayes	Custodian – 14 hrs @ \$11.50	\$148.69
#3038	“ “ “	Ross Payton	Trustee	\$71.16
#3039	“ “ “	Magda Wasylewski	Treasurer	\$369.40
#3040	“ “ “	Caroline Kobylczak	Trustee	\$71.16
#3041	“ “ “	Terry L Erber	Supervisor	\$383.87
#3042	“ “ “	Frank D Wasylewski	Clerk	\$438.84
#3043	“ “ “	Michele Mathu	Custodian 14 hrs @ \$11.50	\$148.69

A motion by Terry Erber to adjourn; seconded by Ross Payton. All in favor, meeting adjourned at 7:38pm.

30 March 2017 - Settlement Day

#3044	30Mar17	Ross payton	Trustee (March)	\$75.88
#3045	“ “ “	Frank Wasylewski	Board of Review – 3 days	\$207.79
#3046	“ “ “	Magda Wasylewski	Treasurer – balance	\$387.78
#3047	“ “ “	Anna B Wasylewski	Assessor-1020 parcels @ \$9.50	\$8,971.73
#3048	“ “ “	Caroline Kobylczak	Trustee (March)	\$75.88
#3049	“ “ “	Victor Malkowicz	Board of Review – 3 days	\$207.79
#3050	“ “ “	Terry Erber	Supervisor – balance	\$387.93
#3051	“ “ “	Marlene Guerin	Board of Review – 3 days	\$225.00
#3052	“ “ “	Frank D Wasylewski	Clerk – balance	\$951.01
#3053	“ “ “	United States Treasury	941 Tax – 1 st Quarter	\$892.56
#3054	“ “ “	Charlevoix County Treasurer	Tax adjustment	\$18.78
#3055	“ “ “	Sevenski Excavating	Snow Plowing (2 plow)	\$198.00
#3056	“ “ “	Joan Wasylewski	Hall – Custodian Supplies	\$21.07
#3057	“ “ “	Charlevoix County Equalization	Assessor-PP State/Assess Note/BOR	\$622.77
#3058	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$991.31
#3059	“ “ “	Vanderbilt Area School	Delinquent Personal Property Tax	\$1,904.58
#3060	“ “ “	Charlevoix County Treasurer	Delinquent Personal Property Tax	\$1,919.64