

**5 July 2017 Regular Meeting**

The Chairman, Terry Erber, called the meeting to order at 7:30pm in the Township Hall.

Present: Caroline Kobylczak, Frank D Wasylewski, Terry Erber and Magda Wasylewski.

Absent: Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read; seconded by Caroline Kobylczak. All in favor, motion carried.

**TREASURER’S REPORT:** Absent

The Charlevoix County Planning Commission has drafted an update to the County’s Future Land Use Plan. The township has 63 days to review and comment.

**ROOF:**

Received Professional Services Agreement from Northwest Design Group (NDG) of Petoskey to perform professional engineering services for the hall roof project. The Clerk met on site with engineer, Amanda Porath. NDG will design the re-roofing project, including inspection, draft bidding and construction drawings and documents and attend bid opening on an hourly basis, estimated to cost \$3,900.

A motion by Frank D Wasylewski to accept Northwest Design Group’s Professional Services Agreement for the “Township Hall – Re-Roofing project” dated 7/3/2017. Motion supported by Terry Erber. All in favor, motion carried.

**DELINQUENT PERSONAL PROPERTY TAXES:**

There is a significant amount of personal property taxes remaining delinquent. The Board will pursue full collection rights.

**TREASURER:**

Received letter of resignation from Treasurer, Magda Wasylewski, citing personal obligations.

A motion by Terry Erber to accept the resignation of Treasurer, Magda Wasylewski effective July 5, 2017; seconded by Caroline Kobylczak. All in favor, motion carried.

**FIRE DEPARTMENT:**

The Board discussed implanting a fee for control burn of personal property by the fire department. While it does provide training opportunity for the fire department, the gain realized by the property owner is quite significant and should not be absorbed by taxpayers.

A motion by Terry Erber to charge \$500 fee for the control burn of a building/structure on personal property, effective immediately. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

A motion by Terry Erber to pay the following bills; seconded by Frank D Wasylewski. All in favor, motion carried.

Auto	5 July17	CenturyLink	Telephone	\$119.31
#3114	26 Jun17	Bedrock MCM LLC	2 used fire safe cabinets	\$400.00
#3115	5 July17	U.S. Treasury	941 tax – 2 <sup>nd</sup> Quarter	\$414.78
#3116	“ “ “	Charlevoix County Road Comm	Road brine (May)	\$4,439.16
#3117	“ “ “	KSS Enterprises	Hall – custodian supplies	\$142.49
#3118	“ “ “		Custodian-15 hours	\$159.30
#3119	“ “ “	Magda Wasylewski	Treasurer	\$384.18
#3120	“ “ “	Frank D Wasylewski	Clerk	\$455.15
#3121	“ “ “	Brighthouse Life Insurance	Pension contribution	\$3,513.20
#3122	“ “ “	Municipal Retirement Systems	Pension administration	\$420.00
#3123	“ “ “	Michigan Township Association	2017/18 Dues & legal contr	\$690.50
#3124	“ “ “	American Waste	Garbage – Hall & park	\$100.00
#3125	“ “ “	Alex Hayes	Hall & park – equipment	\$55.25
#3126	“ “ “	Great Lakes Energy	Hall & Fire – electric	\$310.61
#3127	“ “ “	Exxon Mobil	Fire – gas	\$67.50
#3128	“ “ “	American Waste	Spring Clean up-9 containers	\$5,238.00
#3129	“ “ “	Frank D Wasylewski	Table & chair deposit	\$50.00
#3130	“ “ “	Haileigh Osborne	Hall deposit	\$150.00

A motion to adjourn by Frank D Wasylewski; seconded by Terry Erber. All in favor, meeting adjourned at 7:57pm.