

2 January 2013 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 84,178.99 Checking	\$88,489.10 Road Fund
	11,933.28 Money Market	
	<u>115,894.00</u> CDs	\$ 1,337.91 Fire Debt
	\$212,006.27 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented; seconded by Terry Erber. All in favor, motion carried.

AMBULANCE:

The Chairman has not met with the Boyne City yet regarding ambulance coverage.

FIRE BUILDING REPAIR:

The addition to the fire barn is now complete. Petrie Construction donated 15 gallons of paint to repaint the interior of the building.

BANK PROPOSALS:

The Treasurer presented information on banking services from Chemical, Chase and Northwestern Banks. She did not hear back from Fifth Third Bank. Proposals will be reviewed for future discussion and decisions.

PLANNING COMMISSION:

An application was received from Gene Pickering to serve on the Planning Commission. A motion by Terry Erber to appoint Gene Pickering to the Hudson Planning Commission for the term ending 30 August 2015.

Motion seconded by Frank D Wasylewski. All in favor, motion carried.

The Clerk asked if he could be the Township Board representative on the Planning Commission. Ross Payton stated that he was not opposed to giving up the position. A motion by Terry Erber to replace Ross Payton with Frank D Wasylewski as the township board representative on the Planning Commission for the term expiring 30 August 2013. Motion supported by Linda Reynolds, all in favor, motion carried.

BOARD OF REVIEW:

Due to unforeseen circumstances, two members of the Board of Review cannot serve this year. Two members will need to be found.

GIRL SCOUTS:

Diana Wise representing Girl Scout Troops 252 and 10252 requested use of the hall for a regional scouting activity on February 23rd. The Board is ok with the use, providing there are no prior reservations for the hall.

FIRE DEPARTMENT

No update as the Chief was not present at the meeting.

A motion to pay the following bills by Frank D Wasylewski and seconded by Ross Payton. All in favor, motion carried.

(New check sequence beginning with Chemical Bank)

#9401	2 Jan 13	Business Micro Resource Corp	Fire – Software Tools update	\$400.00
#9402	“ “ “	Ross W Payton	Trustee	\$70.35
#9403	“ “ “	Frank Wasylewski	Board of Review – Special Mtg	\$23.09
#9404	“ “ “	Linda Reynolds	Treasurer	\$389.65
#9405	“ “ “	Caroline Kobylczak	Trustee	\$68.95
#9406	“ “ “	Joseph A Sevenski	Custodian (10hrs @ \$10)	\$83.55
#9407	“ “ “	Norman Mathers	Zoning Administrator-quarterly	\$73.91
#9408	“ “ “	Joan M Wasylewski	Hall agent – quarterly	\$49.27
#9409	“ “ “	Terrence L Erber	Supervisor	\$370.00
#9410	“ “ “	Marlene Guerin	Board of Review – special mtg	\$8.10
#9411	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9412	“ “ “	Randi Terry	Firefighter/MFR runs	\$190.30
#9413	“ “ “	Bruce Kohnert	Firefighter/MFR runs	\$533.78
#9414	“ “ “	Shawn C Bauman	FireChief-quarterly / runs	\$1,154.91
#9415	“ “ “	Tony Budzinski	Firefighter/MFR runs	\$463.47
#9416	“ “ “	Brittany Oehlers	MFR runs	\$73.88
#9417	“ “ “	Don Sevenski	Assistant Chief/runs	\$325.95
#9418	“ “ “	Mike Terry	MFR runs	\$182.86
#9419	“ “ “	Andrew Reynolds	Firefighter	\$64.64

#9420	“	“	“	Carolyn Amman	MFR runs / truck inspections	\$149.13
#9421	“	“	“	Clifford Gregware	Firefighter runs	\$212.22
#9422	“	“	“	Patsy Grubaugh-Clink	MFR Coordinator / runs	\$391.98
#9423	“	“	“	Margaret Kennedy	Firefighter/MFR runs	\$22.16
#9424	“	“	“	Sharon R Jepsen	Firefighter/MFR runs	\$19.71
#9425	“	“	“	Eric Kennedy	Firefighter/MFR runs	\$84.04
#9426	“	“	“	Steven Hart	Firefighter runs	\$171.22
#9427	“	“	“	Linda Reynolds	Treasurer – supplies	\$16.20
#9428	“	“	“	U.S. Postal Service	Postage – Clerk & Assessor	\$495.00
#9429	“	“	“	Frank D Wasylewski	Treasurer-Toner/Fire-Printer	\$202.42
#9430	“	“	“	U.S. Treasury	941 tax – 4 th quarter	\$160.03
#9431	“	“	“	Joan Wasylewski	Hall – custodian supplies	\$54.56
#9432	“	“	“	Waste Management	Hall – garbage	\$156.88
#9433	“	“	“	Exxon Mobil	Fire – gasoline	\$155.74
#9434	“	“	“	Great Lakes Energy	Electricity – Hall & Fire	\$281.41
#9435	“	“	“	Sevenski Excavating	Snow plowing – 4 plows	\$420.00
#9436	“	“	“	Tele-Rad, Inc.	Fire – Radio reprogramming	\$25.00
#9437	“	“	“	Wilcox Professional Services	Architect – Fire Building (Final)	\$46.05
#9438	“	“	“	Petrie Construction Company	Fire Hall Addition	\$42,946.00
#9439	“	“	“	Theresa Fiel	Hall Refund	\$150.00
#9440	“	“	“	Rose McKenney	Hall Refund	\$100.00
#9441	“	“	“	Johnson Oil Company	Fuel – Hall & Fire	\$1,368.06
Auto	“	“	“	CenturyLink	Telephone – Hall & Fire	\$97.38

A motion to adjourn made by Terry Erber and supported by Linda Reynolds. All in favor, meeting adjourned at 8:08p.m.

6 February 2013 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber to accept the minutes as read and seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 41,454.67 Checking	\$88,491.77 Road Fund
	11,934.23 Money Market	
	<u>116,225.27</u> CDs	\$ 1,338.74 Fire Debt
	\$169,614.17 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE:

Still no update regarding ambulance coverage.

BANK PROPOSALS:

Banking proposals tabled with the anticipation that if a change will be made, it would be done at the end of the current fiscal year.

BUDGETS:

The Clerk presented and reviewed amendments to the current fiscal year budget. A motion by Caroline Kobylczak and seconded by Linda Reynolds to amend the budget for fiscal year 2012-2013 with proposed revenues of \$297,017 and projected expenses of \$350,246; a projected Road Fund balance of \$164,310 and a projected Fire Debt Fund of \$39,244.60. All in favor, motion carried.

The Board discussed various projects and items that should be included in next year's budget. Items discussed include: Cemetery improvements including a new sign, GPS/remapping, gravel drive and tree removal; replacing fluorescent lights in the hall and hiring planning consultant

A motion by Frank D Wasylewski that Hudson Township Board conduct a public budget hearing on Wednesday, 6 March 2013, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2013 through 31 March 2014. Motion supported by Terry Erber. All in favor, motion carried.

VANDERBILT SUMMER SCHOOL TAX:

A request was received from Vanderbilt Area Schools that Hudson Township collects summer taxes for the school district. Again they have requested that the taxes be collected at no charge because of their financial difficulties. A motion by Frank D Wasylewski and seconded by Caroline Kobylczak that Hudson Township enter into an agreement to collect the summer levy of school taxes for Vanderbilt Area School at a rate of \$2.50 per taxed parcel, to be paid to the Township by September 30, 2013. All in favor, motion carried.

AUXILIARY:

Auxiliary President, Joan Wasylewski, stated that the Auxiliary would like to investigate the possibility of remodeling the kitchen and bathrooms. The Auxiliary proposes hiring an architect to see if it's even feasible and would like to know if the Township would be willing to share that expense. The Board felt that it is a worthwhile endeavor, worthy of consideration.

FIRE DEPARTMENT

The Chief discussed some personnel issues.

There are issues with the lights in the fire hall since the addition. The Clerk will contact the electrician to get them resolved.

A motion by Terry Erber to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

#9442	5 Jan 13	Charlevoix County Treasurer	Tax Adjustment	\$8.26
#9443	6 Feb 13	Frank D Wasylewski	Clerk – Supplies (W2 forms)	\$74.59
#9444	“ “ “	Young, Graham & Elsenheimer	Attorney – tribunal case	\$29.00
#9445	“ “ “	Joe Sevenski	Hall – Custodian supplies	\$9.08
#9446	“ “ “	Waste Management	Hall – garbage	\$156.38
#9447	“ “ “	Municipal Underwriters of Mich	USDA-FHAH Bond	\$88.00
#9448	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,317.07
#9449	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$298.08
#9450	“ “ “	Sevenski Excavating	Snowplowing-8 plows	\$840.00
#9451	“ “ “	Wilber Automotive	Fire – Vehicle supplies	\$70.04
#9452	“ “ “	Golden Auto Electric	Fire – Battery MFR rig	\$335.45
#9453	“ “ “	Ross W Payton	Trustee	\$70.35
#9454	“ “ “	Linda Reynolds	Treasurer	\$389.65

#9455	6 Feb 13	Caroline Kobylczak	Trustee	\$71.46
#9456	“ “ “	Eugene Pickering	Planning Commission	\$36.94
#9457	“ “ “	Joseph A Sevenski	Custodian – 7 hrs @ \$10/hr	\$51.98
#9458	“ “ “	Terrance R Lynch	Planning Commission-Chairman	\$44.35
#9459	“ “ “	Terry L Erber	Supervisor	\$370.00
#9460	“ “ “	Frank D Wasylewski	Clerk – Planning Commission	\$470.34
#9461	“ “ “	Gary Wade Jenkins	Planning Commission	\$36.94
Auto	“ “ “	CenturyLink	Telephone	\$97.00

A motion by Linda Reynolds to adjourn; seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:20p.m.

6 March 2013 Budget Hearing

The hearing was called to order by Clerk, Frank D. Wasylewski, at 7:00p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds and Terry Erber (arrived at 7:10p.m.)

Absent: Ross Payton.

There was no one in attendance in the audience.

The Clerk stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2013 through 31 March 2014.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2011/2012 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

It is expected that millage and State Revenue Sharing revenues should have a slight increase. Most expense line items are similar to the current year's budget. Anticipated projects include updating the balance of fluorescent lights in the hall, hiring a planning consultant, and work at the cemetery. Completing these projects is anticipated to reduce the fund balance by \$5,927. No road fund projects are planned at this time. The Fire Debt fund will make payments to reduce the note payable as much as possible.

The total revenues proposed are \$196,855, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$202,782.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2013 through 31 March 2014, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 5.0000 (1.0000 allocated, 1.0000 fire protection, 1.0000 fire debt and 2.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$196,855 and expenses of \$202,782, leaving a projected 31 March 2014 fund balance of \$212,005 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,800, Clerk \$6,125, Treasurer \$5,050 (which includes \$1,000 for summer tax collection) and Trustees \$912 each. All other positions shall be as per the Salary Schedule dated 6 March 2013, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$79,502 projected revenues, and no projected expenses for road projects, with a projected 31 March 2014 balance of \$243,812.00, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$39,701 projected revenues and \$40,000 in payments, with a projected 31 March 2014 balance of \$38,946.00

A motion by Linda Reynolds to adopt the resolution, supported by Caroline Kobylczak.

ROLL CALL:	Ross Payton	Absent
	Frank D Wasylewski	Aye
	Linda Reynolds	Aye
	Caroline Kobylczak	Aye
	Terry Erber	Aye

Resolution declared adopted this 6th day of March 2013.

The Hearing was closed at 7:20p.m.

6 March 2013 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read and seconded by Caroline Kobylczak. All in favor, motion carried.

TREASURER’S REPORT	\$ 37,493.01 Checking	\$ 88,493.46 Road Fund
	11,934.74 Money Market	
	<u>116,225.27</u> CDs	\$ 1,338.74 Fire Debt
	\$165,653.02 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE / BANK PROPOSALS:

No updates on either ambulance service or bank proposals.

MEETING SCHEDULE

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

23 April 2013	23 July 2013
22 October 2013	28 January 2014

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Frank D Wasylewski to adopt the meeting schedule as presented, supported by Terry Erber.

ROLL CALL:

Terry Erber	Aye
Linda Reynolds	Aye
Ross Payton	Absent
Caroline Kobylczak	Aye
Frank D Wasylewski	Aye

Resolution adopted this 6th day of March 2013.

BOARD OF REVIEW:

A motion by Terry Erber to appoint the following members to the Board of Review for a two year term expiring 31 December 2014: Marlene Guerin, Victor Malkowicz and Frank Wasylewski. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

SETTLEMENT DAY

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

SPRING CLEAN UP:

This year’s Spring Clean-up will be May 4th. The Chairman will contact American Waste to obtain a price.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, gave a brief for the fire department. Not much activity for the month. The Township will be participating in a county wide grant for radios.

A motion by Terry Erber that we pay the following bills with a second from Caroline Kobylczak. All in favor, motion carried.

Auto	4 Mar 13	CenturyLink	Telephone	\$97.00
#9462	14Feb 13	U.S. Postal Service	Treasurer – Postage	\$46.00
#9463	6 Mar 13	Michigan Townships Association	Board of Review Training	\$229.50
#9464	“ “ “	Waste Management	Hall – Garbage	\$156.22
#9465	“ “ “	Common Angle, Inc.	Web Domain registration	\$25.00
#9466	“ “ “	American Total Security, Inc.	Hall/fire – Door & lock repairs	\$803.88
#9467	“ “ “	Habitec Security	Reinstall security cameras	\$601.08
#9468	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,698.49
#9469	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$252.18
#9470	“ “ “	Sevenski Excavating	Snowplowing – 6 plows	\$630.00
#9471	“ “ “	Northern Michigan Review	Notices – Budget & Board of Review	\$340.25
#9472	“ “ “	Ross W Payton	Trustee	\$70.41
#9473	“ “ “	Linda D Reynolds	Treasurer	\$389.65
#9474	“ “ “	Caroline Kobylczak	Trustee	\$74.90

#9475	“	“	“	Terry L Erber	Supervisor	\$370.00
#9476	“	“	“	Frank D Wasylewski	Clerk	\$430.67

A motion to adjourn by Terry Erber, seconded by Linda Reynolds. All in favor, meeting adjourned at 7:57p.m.

25 March 2013 - Settlement Day

#9477	13Mar13	U.S. Postal Service	Treasurer – 2 certified letters	\$12.62		
#9478	25Mar13	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$2,705.70		
#9479	“	“	“	Charlevoix County	Storm Water Ordinance Publishing	\$132.91
#9480	“	“	“	Sevenski Excavating	Snowplowing – 2 plows	\$210.00
#9481	“	“	“	United States Treasury	941 Tax – 1 st Quarter	\$780.23
#9482	“	“	“	Frank Wasylewski	Board of Review – 3 days	\$166.23
#9483	“	“	“	Linda D Reynolds	Treasurer – balance	\$387.67
#9484	“	“	“	Anna B Wasylewski	Assessor-1075 parcels @ \$9.25	\$9,235.19
#9485	“	“	“	Victor T Malkowicz	Board of Review – 3 days	\$166.23
#9486	“	“	“	Terry L Erber	Supervisor – balance	\$371.25
#9487	“	“	“	Frank D Wasylewski	Clerk – balance	\$930.31
#9488	“	“	“	Hudson Township Road Fund	2 mills collected to Road Fund	\$77,192.44
Auto	“	“	“	CenturyLink	Telephone	\$98.34

3 April 2013 Regular Meeting

The meeting was called to order by Chairman, Terry Erber at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Linda Reynolds.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the March Budget Hearing. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes. All in favor, motion carried.

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read and seconded by Caroline Kobylczak. All in favor, motion carried.

No Treasurer's Report was available.

AMBULANCE / BANK PROPOSALS:

No updates on either ambulance service or bank proposals.

SPRING CLEAN UP:

The spring clean up will be Saturday, May 4th.

The Chairman reported that he contacted American Waste for pricing for dumpsters for the spring clean up. American Waste does not have 40 yard dumpsters, but will provide 9, 30 yard dumpsters at \$544 each, which is nearly \$1,000 less than last year's cost. American Waste will also provide dumpster service at the hall for \$80/month, which is half the cost of our current service.

A motion by Frank D Wasylewski to contract with American Waste to provide 9, 30 yard dumpsters at a rate of \$544.44 each, for this year's spring clean-up on May 4th as well as providing weekly service of a 4 yard dumpster at the township hall at a rate of \$80/month. Motion seconded by Terry Erber. All in favor, motion carried.

The Chairman will obtain loader bids for the May meeting.

FIRE DEPARTMENT:

The fire chief was not present to give a report.

COUNTY COMMISSIONER:

County Commissioner, Ron Reinhart attended to give a report on county affairs.

Reinhart presented a breakdown of the road projects that have been completed with the County Road Millage to date. At this time, Slashing & Chandler Hill Roads are scheduled for paving this year.

Discussion on the status of the bike-path between Boyne City and Charlevoix.

The County Clerk and County Treasurer will begin holding office hours on the 2nd & 4th Tuesday of the month in the new substation in Boyne Falls.

To save money, the County is making changes to their recycling contract for a hauler that will bring substantial savings.

A motion by Terry Erber that we pay the following bills; supported by Caroline Kobylczak. All in favor, motion carried.

#9489	3 Apr 13	Apex Software	Assessor – software maintenance	\$215.00
#9490	“ “ “	MetLife Connecticut	Pension contribution	\$4,357.68
#9491	“ “ “	Municipal Retirement Systems	Pension administration	\$135.00
#9492	“ “ “	Waste Management	Hall – Garbage	\$157.45
#9493	“ “ “	Great Lakes Energy	Electricity – Hall & fire	\$339.71
#9494	“ “ “	Resort Bear Creek Fire Dept	Fire - FEMA Radio Grant	\$100.00
#9495	“ “ “	Exxon Mobil	Fire - gasoline	\$130.76
#9496	“ “ “	Kristine Salyers	Hall cancellation	\$150.00
#9497	“ “ “	USDA Rural Development	Fire Debt Loan – extra principal	\$18,000.00
Auto	“ “ “	USDA Rural Development	Fire Debt Loan - Interest Payment	\$1,175.62
#9498	“ “ “	Ross W Payton	Trustee	\$70.35
#9499	“ “ “	Shawn C Bauman	Fire chief – quarterly	\$350.88
#9500	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$108.19
#9501	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – quarterly	\$140.14
#9502	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#9503	“ “ “	Joseph Sevenski	Custodian – 3 hours	\$24.56
#9504	“ “ “	Norman C. Mathers	Zoning Administrator – quarterly	\$65.91
#9505	“ “ “	Joan Wasylewski	Hall agent-quarterly & 2 hours	\$58.98

A motion by Terry Erber to adjourn, seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:00p.m.

1 May 2013 Regular Meeting

In the absence of the Supervisor, the Clerk called the meeting to order at 7:30p.m. in the Township Hall. The Clerk was appointed to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds, and Ross Payton.

Absent: Terry Erber.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read; seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 79,757.70 Checking	\$165,689.12 Road Fund
	11,935.71 Money Market	
	<u>116,378.11</u> CDs	\$ 20,066.98 Fire Debt
	\$208,071.52 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE:

No updates on ambulance service. The Fire Chief reported that he had spoke with John Lamont from Boyne City Ambulance. The Chief recommended that a meeting be arranged soon to discuss service between the township and the City, and that it would be advantageous if members of the Board and the Chief attended together.

SPRING CLEAN UP:

The spring clean up will be Saturday, May 4th. Gary Holborn and Gary Stillson will help with unloading again this year.

Two bids were received for loader usage during the clean-up: Sevenski Excavating \$350 and Thomas & Ross Payton & Sons Well Drilling & Excavating \$300.00

A motion by Frank D Wasylewski to accept the bid of Thomas & Ross Payton & Sons Well Drilling to provide backhoe service during the spring clean up for a lump sum of \$300.00. Motion seconded by Linda Reynolds. Trustee Payton requested to abstain, granted. All in favor? 3 aye, 1 Abstention. Motion carried.

PLANNING COMMISSION:

The Planning Commission is hoping to apply for a grant through the ParPlan for a drinking fountain in the back of the hall. Applications must be submitted by May 31st.

The Planning Commission has signed up for an in-house DVD training program. As many of the members are new to zoning and planning they felt this would be a great resource.

The Clerk reported that at the last Commission meeting, there was discussion on high-speed internet in the township and he had the opportunity to talk to a local CenturyLink employee who advised to continue to call CenturyLink regularly so they know customers are interested.

FINANCIAL STATEMENTS:

The Clerk presented and reviewed the Financial Statements for Hudson Township for Fiscal Year ending March 31, 2013. Cash on hand in the general fund was \$214,371.48, in the road account \$165,689.12 and in the fire debt account \$39,242.60. The USDA note payable is \$57,000.00.

Total general fund revenues for the year were \$284,552.37 and expenses were \$341,342.23.

A motion by Linda Reynolds and seconded by Caroline Kobylczak to accept the financial statements of Hudson Township for the fiscal year ending March 31, 2013. All in favor, motion carried.

INVESTMENT POLICY:

The Clerk presented an updated Investment Policy for Hudson Township, updating current bank names and adding The Bank of Northern Michigan as a qualified bank to deposit township funds.

A motion by Frank D Wasylewski to amend the Hudson Township Investment Policy as presented with an amendment date of 1 May 2013. Motion seconded by Linda Reynolds. All in favor, motion carried.

FIRE DEPARTMENT:

The Fire Chief reported that the department participated in a controlled burn with Boyne Valley Fire Department. The Department has asked the Township Auxiliary to purchase airbags and air struts for the extrication equipment.

Our Department will be participating with other local departments to obtain a grant to purchase new air packs for the department. There is a \$500 grant writing fee, and for \$60,000 worth of tanks, the township's portion would be \$1,200.

Discussed issues with parking when the hall is rented for private parties. There have been incidents when vehicles are parked in front of the fire doors.

A motion by Caroline Kobylczak to pay the following bills; supported by Linda Reynolds. All in favor, motion carried.

#9506	1 May13	U.S. Postal Service	Postage – Newsletter	\$138.00
#9507	“ “ “	Frank D Wasylewski	Clerk/Assessor Computer supplies	\$269.89
#9508	“ “ “	NWMCOG	Planning Commission training progra	\$120.00
#9509	“ “ “	KSS Enterprises	Hall – custodian supplies	\$162.60
#9510	“ “ “	Waste Management	Hall – garbage(service cancelled)	\$158.35
#9511	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$208.45
#9512	“ “ “	Johnson Oil Company	Fuel – Hall & Fire	\$1,828.48
#9513	“ “ “	First Due Fire Supply Co.	Fire – “Jaws” equipment	\$643.00
#9514	“ “ “	Golden Auto	Fire – Repair Chevy pick up	\$468.00
#9515	“ “ “	OTEC Radio	Fire – radio batteries	\$262.00
#9516	“ “ “	Ross W Payton	Trustee	\$70.35
#9517	“ “ “	Linda Reynolds	Treasurer	\$389.90
#9518	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#9519	“ “ “	Eugene Pickering	Planning Commission	\$36.94
#9520	“ “ “	Joseph Sevenski	Custodian – 18hrs @\$10/hr	\$157.39
#9521	“ “ “	Terrance R Lynch	Planning Commission-Chairman	\$40.85
#9522	“ “ “	Terry L Erber	Supervisor	\$376.05
#9523	“ “ “	Frank D Wasylewski	Clerk / Planning Commission	\$470.34
#9524	“ “ “	Exxon Mobil	Fire – gas	\$91.30
#9525	“ “ “	Gary Holborn	Spring clean up help	\$100.00
#9526	“ “ “	Gary Stillson	Spring clean up help	\$100.00
Auto	“ “ “	CenturyLink	Telephone	\$99.96

A motion to adjourn by Linda Reynolds and supported by Caroline Kobylczak. All in favor, meeting adjourned at 8:35p.m.

5 June 2013 Regular Meeting

The meeting was called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Linda Reynolds.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Ross Payton. All in favor, motion carried.

TREASURER'S REPORT:

No Treasurer's report available, but the Clerk reported the balances in the Funds to be: General Fund \$214,132.15, Fire Debt fund \$20,066.98 and the Road Fund \$165,690.76.

CORRESPONDENCE:

The Clerk reported that he received a phone call from Mr. Parsons on Thumb Lake regarding the Spring Clean-Up. He would like to see it later in the month of May as many cottagers don't return to the lake until the end of May. The Board felt it was important to leave it as the first Saturday of May as it has become an established date that everyone has become familiar with.

Received notice from the Michigan DEQ that Lake Louise Christian Community has been issued a permit to harvest invasive milfoil from 10 locations over approximately 17 acres of Thumb Lake. The permit is good for 5 years.

AMBULANCE/BANK PROPOSALS:

No updates on either.

ROAD PROJECTS:

The Board discussed possible road improvement projects for this season. We will request estimates from the Road Commission for Magee Road North and Stafford Lane.

GARBAGE:

The Clerk reported that when he cancelled garbage service with Waste Management, they presented a service contract from 2008 that they claim requires us to pay them over \$476 for breaking the contract. The Clerk has disputed the charges with them.

HALL:

The yard hydrant needs repair. Ross Payton will repair.

FIRE DEPARTMENT:

The Fire Chief reported that new member, Steven Hart has passed the practical portion of the Fire Fighter training exam, still waiting for the written results to arrive.

The Chief reported that there are still several needs for the building. The ceiling lights need to be replaced, the interior needs to be painted, the concrete is cracking and needs to be sealed and a new sign is needed for the exterior.

The clerk has requested pricing on the lights. Petrie Construction donated the paint, but the Chief doesn't think that the fire personnel will do the painting now. The Chief needs to get a price to have the new area of the floor sealed to match the existing floor. And the Chief will work on getting a new sign for the exterior.

The Chief also reported that the Auxiliary is paying for air bags for the stabilization struts for the Jaws equipment. Thanks Auxiliary!

A motion by Frank D Wasylewski to pay the following bills; seconded Caroline Kobylczak. All in favor, motion carried.

#Auto	5 June13	CenturyLink	Telephone – Hall & Fire	\$96.84
#9527	“ “ “	Ross W Payton	Trustee	\$70.35
#9528	“ “ “	Linda Reynolds	Treasurer	\$389.90
#9529	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#9530	“ “ “	Joseph Sevenski	Custodian 25.5hrs/grounds 10 hrs	\$374.13
#9531	“ “ “	Terry Erber	Supervisor	\$376.05
#9532	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9533	“ “ “	Frank D Wasylewski	Treasurer – Computer memory	\$99.09
#9534	“ “ “	Michigan Townships Association	Dues 2013/2014	\$676.27
#9535	“ “ “	Joe Sevenski	Custodian supplies/hall & park	\$47.93
#9536	“ “ “	American Waste	Garbage – hall	\$80.00
#9537	“ “ “	Exxon Mobil	Hall – gas for mowing	\$66.09
#9538	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$229.08
#9539	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,358.27
#9540	“ “ “	First Due Fire Supply Co	Fire – Jaws Equipment	\$3,038.88
#9541	“ “ “	Front Line Services	Fire – Jaws Equipment	\$773.95
#9542	“ “ “	American Waste	Spring Clean up – 9 30yd canisters	\$4,899.60
#9543	“ “ “	Thomas & Ross Payton Well Drill	Spring Clean up loader/repair hydrant	\$505.50

#9544	“	“	“	Belinda Hoogerhyde	Hall cancellation	\$150.00
#9545	“	“	“	Ashley Sehl	Hall refund	\$150.00

A motion by Terry Erber to adjourn the meeting and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:28p.m.

3 July 2013 Regular Meeting

Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the township hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and supported by Linda Reynolds. All in favor, motion carried.

TREASURER’S REPORT	\$ 80,496.07 Checking	\$165,692.45 Road Fund
	11,936.71 Money Market	
	<u>116,435.51</u> CDs	\$ 20,066.98 Fire Debt
	\$208,868.29 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE:

The Chairman reported that he spoke with John Lamont from the Boyne City Ambulance. Lamont advised that they will review the numbers but would like the Township to pay something as he feels that the City Council will not renew the ambulance contract. The Supervisor recommended that we pay \$5,000.

The Clerk commented that he is not opposed to making a payment, but it would be as payment in full. He questions why neither Lamont nor anyone from the City has ever contacted the township to discuss or settle the outstanding bill.

BANK PROPOSAL:

BE IT RESOLVED, that in the financial interest of the Township, Hudson Township transfer all banking accounts, specifically, the general checking account, money market account, general fund CD, tax account checking and Fire Debt CD, from Chemical Bank of Gaylord, to The Bank of Northern Michigan, as per our Investment Policy, and

BE IT RESOLVED, that the Board grant to the Treasurer complete authority to institute such change on behalf of Hudson Township.

A motion by Terry Erber to adopt the resolution to change banking institutions and seconded by Caroline Kobylczak.

- ROLL CALL: Frank D Wasylewski Aye
Terry Erber Aye
Ross Payton Aye
Linda Reynolds Aye
Caroline Kobylczak Aye

Resolution adopted this 3rd day of July 2013.

CEMETERY:

Trustee, Ross Payton, reported that he stopped by Beal’s house to check on a sign for the cemetery, but no one was home. Will follow up.

ROAD PROJECTS:

Estimates were received from Charlevoix County Road Commission for the placement of 6” of Afton Stone gravel on 1.29 miles of Stafford Lane and .51 miles of North Magee Road. The estimates are \$57,300 and \$30,600 respectively.

A motion by Frank D Wasylewski and supported by Terry Erber to request Charlevoix County Road Commission to obtain bids for the completion of these two road projects with a September 30th completion date. All in favor, motion carried.

DELINQUENT PROPERTY TAXES:

The Clerk reported on two delinquent property tax issues. The first issue involves nearly \$90,000 of delinquent personal property taxes that the township is responsible to collect. The Clerk contacted MTA regarding the procedure for collection, which involves the Treasurer seizing the property and auctioning the personal property. There is some safety concerns involved with the parcels as they are gas wells. The Clerk and Treasurer will proceed under guidance from MTA.

The second issue is the result of individuals not properly recording the transfer of property timely. In 2004 the couple purchased a parcel of land. A deed was prepared, but not recorded with the register of deeds. In 2006, the couple divorced and a deed was prepared deeding property from husband to wife. This deed was not recorded. On March 16, 2012, wife sold parcel to new owner and deed was recorded on March 26th. Also on that day, the deeds from 2004 and 2006 were recorded. As a result of these actions from 2004 to 2012, the property remained in the original owner’s name and was never uncapped; the taxes that would have resulted from the uncapping were never assessed or paid. Under Michigan law, the former owner, and not the current owner is responsible for any additional taxes due when the taxable value is uncapped for which a transfer of ownership was not properly filed. The township’s only recourse is to sue for collection if not paid. The amount of taxes due to all taxing entities, without penalty or interest is \$2,125.45. On March 6, 2013, the Treasurer sent via certified mail, tax notices and a letter to each individual stating that if not paid by June 30th, legal action would be pursued.

A motion by Frank D Wasylewski that Hudson Township submit a request to our attorney to pursue the collection of the delinquent taxes with interest and penalties resulting from the improper and untimely transfer of ownership of this property. Motion seconded by Terry Erber. All in favor, motion carried.

HALL CANCELLATION POLICY:

The Clerk requested that the hall cancellation policy be updated. Currently, a full refund is given if a hall rental is cancelled over 60 days. It used to be an occasional occurrence, however, we have seen more of them, and it is rare to rent the hall back out within 60 days.

A motion by Terry Erber and seconded by Linda Reynolds to change the hall cancellation policy to state “if cancellation is made 90 days or less from date of rental, no refund or deposit will be made. However, if hall is re-rented with same type of rental, then deposit will be refunded. All in favor, motion carried.

FIRE DEPARTMENT:

The Fire Chief was not present to give a report.

The fire department will be present in the Boyne Falls Polish Festival parade.

A motion by Terry Erber to pay the following bills; seconded Caroline Kobylczak. All in favor, motion carried.

#Auto	3 July13	CenturyLink	Telephone – Hall & Fire	\$97.29
#9546	24 Jun13	US Postal Service	Postage – Treasurer summer taxes	\$322.00
#9547	3 July 13	US Treasury	941 Tax – 2 nd Quarter	\$115.16
#9548	“ “ “	Charlevoix Co Road Commission	Roads – Brine	\$5,876.97
#9549	“ “ “	Joan Wasylewski	Hall - Custodian supplies	\$72.48
#9550	“ “ “	Joe Sevenski	Grave digging	\$75.00
#9551	“ “ “	Common Angle, Inc.	Web page hosting	\$300.00
#9552	“ “ “	American Waste	Garbage – Hall & Park	\$160.00
#9553	“ “ “	Exxon Mobil	Hall – gasoline for mowing	\$72.51
#9554	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$335.16
#9555	“ “ “	First Due Fire Supply Company	Fire – Supplies	\$631.14
#9556	“ “ “	Frank D Wasylewski	Fire – Supplies/Batteries	\$94.25
#9557	“ “ “	Theresa Kohler	Hall cancellation	\$300.00
#9558	“ “ “	Linda Franckowiak	Hall refund	\$150.00
#9559	“ “ “	Collette Sparks	Hall refund	\$150.00
#9560	“ “ “	Cindy Smith	Hall refund	\$150.00
#9561	“ “ “	Municipal Underwriters of Michigan	Fireman’s AD&D policy renewal(3yr)	\$3,583.00
#9562	“ “ “	Ross W Payton	Trustee	\$70.35
#9563	“ “ “	Linda Reynolds	Treasurer	\$389.90
#9564	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#9565	“ “ “	Joseph Sevenski	Custodian 13 hrs@\$10/30 hrs@\$15	\$531.59
#9566	“ “ “	Norman C Mathers	Zoning Administrator – quarterly	\$65.91
#9567	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$43.27
#9568	“ “ “	Terry L Erber	Supervisor	\$376.05
#9569	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9570	“ “ “	Randi Terry	Fire/MFR runs	\$89.08
#9571	“ “ “	Bruce Kohnert	Fire/MFR runs	\$205.02
#9572	“ “ “	Shawn Bauman	Fire Chief-quarterly & runs	\$592.82
#9573	“ “ “	Tony Budzinski	Fire/MFR runs	\$135.00
#9574	“ “ “	Don Sevenski	Asst Chief-quarterly & runs	\$238.09
#9575	“ “ “	Mike Terry	MFR runs	\$59.37
#9576	“ “ “	Andrew Reynolds	Fire runs	\$50.79
#9577	“ “ “	Carolyn Amman	Fire/MFR runs	\$68.36
#9578	“ “ “	Clifford Gregware	Fire runs	\$17.08
#9579	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator-quarterly & runs	\$204.20
#9580	“ “ “	Sharon Jepsen	Fire/MFR runs	\$29.22
#9581	“ “ “	Eric Kennedy	Fire/MFR runs	\$27.70
#9582	“ “ “	Steven Hart	Fire runs	\$128.18
#9583	“ “ “	City of Boyne City	Ambulance Contract	\$5,000.00

A motion by Linda Reynolds to adjourn the meeting and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:27p.m.

7 August 2013 Regular Meeting

The meeting was called to order by Chairman, Terry Erber at 7:30p.m. in the township hall.

Present: Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Caroline Kobylczak and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 70,545.46 Checking	\$165,694.09 Road Fund
	11,937.20 Money Market	
	<u>116,435.51</u> CDs	\$ 20,066.98 Fire Debt
	\$198,918.17 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

PROPERTY TAX ISSUES:

The Clerk reported that the delinquent personal property tax has been collected.

The tax issue resulting from the improper transferring of ownership of property has been submitted to the attorney for action.

ROAD PROJECTS:

Bid tabs were received from Charlevoix County Road Commission for North Magee & Stafford Roads. The actual tonnage was considerably less than the estimate. The low bidder for both road projects was Sackrider Construction. A motion by Terry Erber to accept the bid of Sackrider Construction for the amount of \$50,398.25 for the placement of 6" of Afton Stone on North Magee Road and Stafford Road. The completion date shall be September 30, 2013. Motion seconded by Linda Reynolds, all in favor, motion carried.

PLANNING COMMISSION:

Two terms on the Planning Commission end August 30th. A motion by Terry Erber to appoint members, Gary Wade Jenkins and Frank D Wasylewski, to a three year term on the Hudson Township Planning Commission expiring 30 August 2016. Motion supported by Linda Reynolds. All in favor, motion carried.

DANCE FLOOR:

Custodian, Joe Sevenski, reported that the dance floor needs repair. During the summer months, the floor has been warping and appears loose. We will need to find a contractor to review the issues and advise how to repair it. The Custodian will do what he can to make it through the end of the rental season.

FIRE DEPARTMENT:

The Fire Chief questioned status on repairs to interior of the fire hall.

The Clerk will try to get a price for having the interior painted. The Fire Chief will pursue pricing on the type of floor sealing he's interested in.

A motion by Terry Erber to pay the following bills; seconded Linda Reynolds. All in favor, motion carried.

#Auto	25 Jul 13	The Bank of Northern Michigan	Treasurer – checks (less \$100 credit)	\$206.84
#Auto	31 Jul 13	CenturyLink	Telephone – Hall & Fire	\$99.90
#9584	9 July 13	Office Max	Treasurer-envelopes/Hall-paper	\$75.77
#9585	16 Jul 13	VOID	VOID	\$0.00
#9586	16 Jul 13	Boyne Falls Public School	2012 Delinquent Personal propertytax	\$52,293.93
#9587	16 Jul 13	Vanderbilt Area School	2012 Delinquent Personal propertytax	\$588.47
#9588	19 Jul 13	Charlevoix County Treasurer	Tax adjustment	\$66.89
#9589	19 Jul 13	Charlevoix County Treasurer	Tax adjustment	\$24.01
#9590	25 Jul 13	The Bank of Northern Michigan	Opening Deposit	\$30,000.00
#2001	7 Aug13	Charlevoix County Treasurer	Treasurer – summer tax billing	\$311.75
#2002	“ “ “	BS & A Software	Treasurer upgrade/Assessor support	\$2,285.00
#2003	“ “ “	Charlevoix County Road Comm	Brine (2 applications)	\$3,845.40
#2004	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$40.58
#2005	“ “ “	Johnson Oil Company of Gaylord	Hall – fuel	\$593.12
#2006	“ “ “	American Waste	Garbage – Hall & Park	\$160.00
#2007	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$459.67
#2008	“ “ “	Exxon Mobil	Fire – gas	\$295.35
#2009	“ “ “	Golden Auto Electric	Fire – truck repairs #5831& 5836	\$395.00
#2010	“ “ “	Wilbur Automotive	Fire – fire supplies	\$54.80
#2011	“ “ “	Northern Fire & Safety	Fire – 11 fire extinguisher annual serv	\$52.00
#2012	“ “ “	Front Line Services, Inc.	Fire – Vehicle Maintenance	\$1,617.94
#2013	“ “ “	Wanda Babcock	Hall Refund	\$150.00
#2014	“ “ “	Ross W Payton	Trustee	\$70.35
#2015	“ “ “	Frank Wasylewski	Board of Review – July	\$23.09

#2016	“	“	“	Linda Reynolds	Treasurer	\$389.90
#2017	“	“	“	Caroline Kobylczak	Trustee	\$70.35
#2018	“	“	“	Joseph A Sevenski	Custodian-5hrs @ \$10/20 @ \$15	\$323.92
#2019	“	“	“	Terrence L Lynch	Planning Commission – chairman	\$40.85
#2020	“	“	“	Joan Wasylewski	Custodian 2 hrs @ \$10	\$17.71
#2021	“	“	“	Victor Malkowicz	Board of Review – July	\$23.09
#2022	“	“	“	Terry Erber	Supervisor	\$376.05
#2023	“	“	“	Marlene Guerin	Board of Review – July	\$22.00
#2024	“	“	“	Frank D Wasylewski	Clerk / Planning Commission	\$470.34

A motion by Linda Reynolds to adjourn and supported by Frank D Wasylewski. All in favor, meeting adjourned at 8:06p.m.

4 September 2013 Regular Meeting

In the absence of the Supervisor, the meeting was called to order at 7:30p.m. in the township hall by Clerk, Frank D Wasylewski.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds and Ross Payton.

Absent: Terry Erber.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read; seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$197,661.75 Checking	\$165,695.78 Road Fund
	11,937.20 Money Market	
	----- CDs	\$ 20,066.98 Fire Debt
	\$209,598.95 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

OLD BUSINESS:

The two road projects have not begun yet, but have a September 30th completion date.

The delinquent property tax case has some timing issues, the lawyer will proceed once the necessary dates have lapsed.

No word from the Chairman as to ambulance status.

TRUTH IN TAXATION

Discussion on establishing the millage factors to levy this year based upon the budget previously adopted.

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2013-2014 fiscal budget as stated at a public hearing on the proposed budget held 6 March 2013, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 5.0000 mills total (1.0000 allocated mill, 1.0000 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under "Headlee", and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy 5.0000 mills to support the 2013-2014 fiscal budget.

A motion by Frank D Wasylewski to accept the resolution, supported by Caroline Kobylczak.

ROLL CALL: Linda Reynolds	Aye
Ross Payton	Aye
Frank D Wasylewski	Aye
Terry Erber	Absent
Caroline Kobylczak	Aye

Resolution declared adopted this 4th day of September 2013.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, presented a proposal from Performance Painting with various options for painting. A motion by Frank D Wasylewski and seconded by Caroline Kobylczak to accept the proposal from Performance Painting to "patch drywall as needed and paint ceilings and walls in fire station" \$1,900.00 total cost. The township will provide the paint. All in favor, motion carried.

The Fire Chief presented a proposal from Firehouse Flooring Company to install epoxy covering on floor on the new area in the fire barn. A motion by Linda Reynolds and seconded by Ross Payton to accept Firehouse Flooring Company proposal of \$1,552.50 to install epoxy system in the fire barn. All in favor, motion carried. Custodian, Joe Sevenski, will get new light fixtures for the fire barn.

The department will be participating Sunday in the countywide tanker shuttle at Deer Lake.

A motion to pay the following bills by Caroline Kobylczak and seconded by Ross Payton. All in favor, motion carried.

#Auto	2 Sept13	CenturyLink	Telephone – Hall & Fire	\$99.70
#9591	8 Aug13	Charlevoix County Treasurer	2012 Delinquent Personal propertytax	\$22,729.20
#2025	14Aug13	Charlevoix County Treasurer	Tax adjustment-Crego	\$424.12
#2026	4 Sept13	Young, Graham & Elsenheimer	Attorney – Delinquent tax issue	\$203.00
#2027	“ “ “	A1 Rent-A-John Inc.	Porta Jons-Hall & Park (2months)	\$374.00
#2028	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$226.85
#2029	“ “ “	Exxon Mobil	Gas – Fire	\$177.32
#2030	“ “ “	Advance Electric	Fire – Electrical	\$101.70
#2031	“ “ “	First Due Fire Supply Company	Fire – Jaws Equipment	\$1,899.00
#2032	“ “ “	Front Line Services	Fire – Jaws equipment	\$399.90

#2033	“	“	“	Accident Fund Company of Mich	Worker Comp Insurance Renewal	\$1,119.00
#2034	“	“	“	Municipal Underwriters of Michigan	Liability Insurance – Twp & Fire	\$15,601.00
#2035	“	“	“	Tom Bagwell	Hall Refund	\$150.00
#2036	“	“	“	American Waste	Garbage – Hall & Fire	\$160.00
#2037	“	“	“	Ross W Payton	Trustee	\$70.35
#2038	“	“	“	Linda Reynolds	Treasurer	\$389.90
#2039	“	“	“	Caroline Kobylczak	Trustee	\$70.35
#2040	“	“	“	Joseph A Sevenski	Custodian-4hr@\$10/17hr@\$15	\$273.02
#2041	“	“	“	Joan Wasylewski	Hall agent 2.5hr @\$10	\$20.64
#2042	“	“	“	Terry L Erber	Supervisor	\$376.05
#2043	“	“	“	Frank D Wasylewski	Clerk	\$430.92
#2044	“	“	“	Firehouse Flooring Co.	Fire-epoxy floor (1/2 down)	\$776.25
#2045	“	“	“	Patsy Clink	Fire – medical supplies	\$4.67

A motion to adjourn by Linda Reynolds, seconded Carolyn Kobylczak. All in favor, meeting adjourned at 8:12p.m.

2 October 2013 Regular Meeting

Meeting called to order by Chairman, Terry Erber at 7:30p.m. in the township hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton (arrived at 7:43p.m.).

Absent: None.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read; seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 55,467.92 Checking	\$165,697.47 Road Fund
	11,938.47 Money Market	
	<u>116,493.58 CD</u>	\$ 20,066.98 Fire Debt
	\$183,899.97 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

ROADS:

The two road projects began today. As equipment was available from the Slashing Road project, the Road Commission first cut trees to widen Stafford Road before placing the Afton Stone.

FIRE DEBT FUND:

After the current payment on the fire trucks, a balance of approximately \$20,000 remains. The Clerk recommends paying the trucks off now from the general fund as tax collection will begin soon for the balance. A motion by Frank D Wasylewski to pay off the remaining balance on the fire trucks from the general fund in anticipation of current year tax collections in the fire debt fund. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

ROAD COMMISSION AGENDA:

No word yet when the annual meetings of the township board with the road commission will take place. Agenda items were created:

- Huffman Lake Road. Many pot holes in Afton stone along lake edge.
- Huffman Lake Road. Needs to be on next 15 year plan of Countywide paving projects.
- Iron Bridge Road. Road needs to be trimmed.
- Baker Road. As road gets more usage, keep improving. Would serve well to be a year-round road.

SNOWPLOWING BIDS:

Snowplowing bids for the 2013/2014 winter season must be received by the Clerk by Tuesday, 5 November 2013. In order to be considered for acceptance, all bidders must first meet with the Supervisor prior to submitting a bid.

DELINQUENT PROPERTY TAXES:

Reviewed letter from our attorney regarding the delinquent taxes owed on a parcel. Former property owner requested forgiveness of interest and penalties and would begin making installments to repay the outstanding taxes. We have not heard from the other party involved yet. The Clerk will contact the lawyer with rebuttal.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that he has one person interested in fire training. Chief will be attending a countywide meeting hosted by the county commissioners to address emergency services, especially 911 and the need for more towers throughout the counties. The Chief is hoping to obtain new Scott packs for the department with grant money.

A motion to pay the bills by Terry Erber with support from Frank D Wasylewski. All in favor, motion carried.

#Auto	2 Oct13	CenturyLink	Telephone – Hall & Fire	\$99.58
#Auto	1 Oct 13	USDA-Rural Development	Firetrucks(Prin\$19,000Interest\$831.84	\$19,831.84
#9592	6 Sept13	The Bank of Northern Michigan	Transfer CD from Chemical Bank	\$116,493.58
#9593	10Sept13	The Bank of Northern Michigan	Transfer from Chemical Bank-Check	\$20,000.00
#9594	19Sept13	The Bank of Northern Michigan	Transfer from Chemical Bank-MM	\$11,938.47
#2046	6 Sept 13	Walmart	Treasurer – receipt book	\$8.35
#2047	20Sept13	U.S. Postal Service	Treasurer – postage	\$92.00
#2048	2 Oct 13	USDA-Rural Development	Fire trucks-Final principal payment	\$20,000.00
#2049	“ “ “	United States Treasury	941 Tax – 3 rd quarter	\$258.92
#2050	“ “ “	NEMAA	Assessor – training course	\$30.00
#2051	“ “ “	Young,Graham & Elsenheimer	Attorney-delinquent tax issues	\$159.50
#2052	“ “ “	BS & A Software	Treasurer – handheld barcode scanner	\$250.00
#2053	“ “ “	Charlevoix Co Road Commission	Brine	\$1,431.20
#2054	“ “ “	A1 Rent-A-Jon Inc.	Porta johns – hall & park	313.58
#2055	“ “ “	American Waster	Garbage – hall & park	\$160.00
#2056	“ “ “	Great Lakes Energy	Electricity – hall & fire department	\$297.66

#2057	2 Oct 13	Advance Electric Inc	Fire – 7 light fixtures w/bulbs	\$920.51
#2058	“ “ “	Charlevoix Co Fire Academy	Fire-2013 dues(\$50) OHD testing (11)	\$127.00
#2059	“ “ “	Boyne Falls Polish Festival	Hall refund	\$150.00
#2060	“ “ “	Ross W Payton	Trustee	\$70.35
#2061	“ “ “	Shawn C Bauman	Fire Chief – quarter	\$350.88
#2062	“ “ “	Don Sevenski	Assistant Chief – quarter	\$123.19
#2063	“ “ “	Linda D Reynolds	Treasurer	\$389.90
#2064	“ “ “	Patsy Clink	MFR Coordinator – quarter	\$149.36
#2065	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#2066	“ “ “	Joseph A Sevenski	Custodian-6hrs@\$10 / 14hrs @\$15	\$249.88
#2067	“ “ “	Joan Wasylewski	Hall agent – quarter	\$40.27
#2068	“ “ “	Terry L Erber	Supervisor	\$376.05
#2069	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#2070	“ “ “	Norman Mathers	Zoning Administrator – quarter	\$71.91
#2071	“ “ “	Exxon Mobil	Gas – Fire & Hall	\$268.68
#2072	“ “ “	Wilber Automotive	Fire – supplies	\$39.69

A motion by Linda Reynolds to adjourn and seconded by Ross Payton. All in favor, meeting adjourned at 8:22p.m.

6 November 2013 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak and seconded by Linda Reynolds to accept the minutes as read. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 42,750.34 Checking	\$165,792.85 Road Fund
	11,939.25 Money Market	
	<u>116,493.58 CD</u>	
	\$171,183.17 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

DELINQUENT PROPERTY TAXES:

Still waiting for response from second party involved.

ROAD COMMISION:

Slashing Road paving has been completed under the countywide millage program.

The Clerk reported meetings with the road commission will be in January. With no real issues to discuss, the Board consensus was not to schedule a meeting.

The Clerk advised that after discussing roads with the manager of the road commission, Baker Road and Tower Road would be road improvement projects worthy of consideration for next year.

SNOWPLOWING BIDS:

Two bids were received for snow removal: Sevenski Excavating \$100/plow and \$70/hr for loader and service by Mike Hood \$90/plow and \$35/hr for loader. Both individuals met with the Supervisor prior to submitting bid. A motion by Terry Erber to accept the bid of Service by Mike Hood for snowplowing the parking lot and shoveling by the doors for the 2013/14 winter season at a rate of \$90/plow with minimum 3” of snow, and loader usage of \$35/hour with prior approval by the Supervisor. Motion supported by Linda Reynolds. All in favor, motion carried.

NEWSLETTER:

A newsletter will be sent with winter tax invoices, information and articles need to be submitted to the Clerk as soon as possible.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the floor coating is complete, ceiling lights installed and painting is in the process.

The Scott pack grant is in process for 12 new packs and tanks.

The department participated in a control burn training in Boyne City.

Attended the county meeting regarding 911 issues.

A motion to pay the bills by Terry Erber. Seconded by Ross Payton. All in favor, motion carried.

#Auto	3 Nov 13	CenturyLink	Telephone – Hall & Fire	\$101.44
#9595	16 Oct13	The Bank of Northern Michigan	Transfer from Chemical Bank-Check	\$30,000.00
#2073	2 Nov 13	Firehouse Flooring Co.	Fire Dept – balance of floor coating	\$776.25
#2074	5 Nov 13	Charlevoix County Treasurer	Delinquent personal property tax	\$2.69
#2075	6 Nov 13	USDA-Rural Development	Fire trucks-Final interest payment	\$1,563.47
#2076	“ “ “	State Tax Commission	Assessor Certification	\$175.00
#2077	“ “ “	NEMAA	Assessor Training	\$50.00
#2078	“ “ “	Young,Graham & Elsenheimer	Attorney-delinquent tax issues	\$145.00
#2079	“ “ “	Charlevoix Co Road Commission	N Magee&Stafford Rd-Afton stone	\$46,979.99
#2080	“ “ “	JP Heating of Northern Mich LLC	Hall – service furnace/AC units	\$267.00
#2081	“ “ “	American Waste	Hall – garbage	\$80.00
#2082	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$336.47
#2083	“ “ “	Steven Hart	Fire – Mileage for training classes	\$1,020.00
#2084	“ “ “	Integrity Business Solutions	Fire – fax cartridge	\$99.49
#2085	“ “ “	Steve Crego	Hall refund	\$150.00
#2086	“ “ “	Linda Knebl	Hall refund	\$150.00
#2087	“ “ “	Ross W Payton	Trustee	\$70.35
#2088	“ “ “	Linda Reynolds	Treasurer	\$389.90
#2089	“ “ “	Caroline Kobylczak	Trustee	\$70.35
#2090	“ “ “	Eugene Pickering	Planning Commission	\$36.94
#2091	“ “ “	Joseph Sevenski	Custodian-10hrs@\$10 / 9hrs @\$15	\$221.26
#2092	“ “ “	Terrance Lynch	Planning Commission-Chairman	\$43.25
#2093	“ “ “	Terry Erber	Supervisor	\$376.05

A motion to adjourn by Linda Reynolds and supported by Caroline Kobylczak. All in favor, meeting adjourned at 8:34p.m.

4 December 2013 Regular Meeting

The Chairman, Terry Erber called the meeting called to order at 7:30p.m. in the township hall.

Present: Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Caroline Kobylczak and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds to accept the minutes as read, supported by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 42,128.29 Checking	\$118,814.55 Road Fund
	11,941.28 Money Market	
	<u>116,493.58 CD</u>	
	\$170,563.15 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

VANDERBILT SUMMER SCHOOL TAX:

A request was received from Vanderbilt Area Schools that Hudson Township collects summer taxes for the school district. Again they have requested that the taxes be collected at no charge because of financial difficulties. A motion by Frank D Wasylewski that Hudson Township enter into an agreement to collect the summer levy of school taxes for Vanderbilt Area School at a rate of \$2.50 per taxed parcel, to be paid to the Township by September 30, 2014; seconded by Linda Reynolds. All in favor, motion carried.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that due to time constraints, the individual hoping to enroll in firefighter training classes will not be able to.

The Fire Chief hopes to pursue grants to update the brush & MFR rigs.

A motion by Terry Erber to pay the following bills; supported by Linda Reynolds. All in favor, motion carried.

#Auto	2 Dec 13	CenturyLink	Telephone – Hall & Fire	\$100.84
#9596	12Nov13	The Bank of Northern Michigan	Transfer from Chemical Bank-Check	\$39,867.17
#2095	18Nov13	Performance Painting(Charles Witte)	Fire – Paint Fire barn ceiling & walls	\$2,032.00
#2096	29Nov13	U.S. Postal Service	Treasurer – Postage	\$322.00
#2097	4 Dec 13	Young,Graham & Elsenheimer	Attorney-delinquent tax issues	\$87.00
#2098	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$21.16
#2099	“ “ “	American Waste	Hall – garbage	\$80.00
#2100	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$270.51
#2101	“ “ “	Michael Hood	Snowplowing – hall & fire (2 plows)	\$180.00
#2102	“ “ “	Douglas Safety Systems	Fire – 11 pair Extrication Gloves	\$453.56
#2103	“ “ “	OTEC Radio Comm Equipment	Fire – 6 radio batteries	\$399.00
#2104	“ “ “	Exxon Mobil	Fire – gas	\$65.91
#2105	“ “ “	Fred Klaty	Hall refund	\$50.00
#2106	“ “ “	Ross W Payton	Trustee	\$70.35
#2107	“ “ “	Linda Reynolds	Treasurer	\$389.90
#2108	“ “ “	Caroline Kobylczak	Trustee	70.35
#2109	“ “ “	Joan Wasylewski	Hall agent – 2hrs @ \$10.00	\$17.21
#2110	“ “ “	Terrence L Erber	Supervisor	\$376.05
#2111	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#2112	“ “ “	Boyer Falls Public School	Delinquent 2012 Personal Prop Tax	\$4.02

A motion by Linda Reynolds to adjourn, seconded by Frank D Wasylewski. All in favor, meeting adjourned at 8:00p.m.