

## 6 January 2010 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton. Staci Payton left the meeting at approximately 8:05p.m.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak and seconded by Terry Erber to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 60,058.01 Checking	\$107,659.49 Road Fund
	11,865.52 Money Market	
	<u>114,709.63 CDs</u>	\$ 3,955.70 Fire Debt
	\$186,633.16 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

The Clerk reported on upcoming MTA seminars regarding Board of Review and Zoning Board of Appeals.

### IRON BRIDGE:

The Chairman received a copy of the letter that the Road Commission sent to Glen Matthews at the Gaylord DNR, requesting the DNR to take the necessary action to alleviate the flooding of Iron Bridge Road caused by the beavers damming the river on Robert Lee's property.

County Commissioner, Ron Reinhart, was at the meeting and stated that he will discuss the issue with Prosecuting Attorney, John Jarema.

### ORV PUBLIC FORUM:

The County Board of Commissioners, in conjunction with the DNR, will be having a question and answer forum at our township hall on Thursday, January 28<sup>th</sup>, concerning ORV's, the ORV ordinance and any other questions the public may have regarding ORVs. Reinhart reported that the Commissioners are trying to get ORV usage allowed on two track roads on state land. The Commissioners are hoping for a good turnout and encourage the public to come listen and give their input.

### COUNTY ROAD MILLAGE:

There was much discussion with Commissioner Reinhart regarding the county road millage. Reinhart stated that there is no priority list for projects. The Board asked who is making the decisions on how the county road millage will be spent. The County Commissioners have the final say, and have a five person steering committee that provides recommendations. Also discussed the status of bike path along Boyne City-Charlevoix Road. Reinhart stated that no taxpayer funds would go into making the bike path happen, nor would he vote to allow a wider shoulder along the road for a bike path. He doesn't feel that's what the road millage was intended for. The Chairman asked how the steering committee was selected and stated that he feels they should have included all township supervisors when forming the committee.

### CEILING PROJECT:

The Clerk prepared bidding documents for the ceiling improvement project. The Board reviewed the documents for clarity. A motion by Terry Erber to proceed with the ceiling improvement project per specifications and seek bids to be opened at the February 3<sup>rd</sup> Board meeting. Motion seconded by Ross Payton. All in favor, motion carried.

The Clerk will post the specifications on the Township's Web page.

### BUDGET ITEMS:

Budget items for next fiscal year's budget are due at the February meeting.

### FIRE DEPARTMENT:

The Chief reported that on December 22<sup>nd</sup>, a call for medical services for our department again was incorrectly routed to Elmira Fire Department because of Camp Ten Road numbering issues. Ron Reinhart stated that he has a Numbering Committee meeting and will discuss the issue again. Reinhart requested what we feel the solution will be. The Board advised that until either Charlevoix or Otsego County renumbers Camp Ten Road, the problem will never go away.

The Fire Chief would like to pursue internet access at the fire hall. Many reports are now required to be filed electronically. Also, in the event of a catastrophe, the hall could not be used as a command center. No one seems to be able to give an answer as to when hi speed internet will be available in this area of the township. Patsy Clink, MFR Coordinator, advised the Board that she is now a certified AED trainer and can train the staff on how to use the AED unit that is hanging in the hall. The Board members are supposed to be trained, and it would be good if the bingo workers were also trained. Clink would not charge for her time to train people, but stated that she would need various training supplies in order to do so. Supplies needed include a TV, VCR and training dummies. The Clerk asked if it would be possible or more feasible to rent or borrow the dummies from another

unit. Clink stated that she would like to have them in the department, and would also like to extend CPR training to the community on a regular basis. The Clerk stated that the department would have to have costs for supplies needed before the Board could approve it. Clink will prepare the costs involved and report back. The Clerk reminded Clink and Bauman that the Fire Department is in charge of checking the battery status of the AED unit in the hall.

A motion by Terry Erber to pay the following bills. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

#8365	15Dec09	Charlevoix County Treasurer	2008 summer tax adj-Erber	\$2.40
#8366	1 Jan 10	CenturyLink	Telephone	\$92.16
#8367	1 Jan 10	VOID		
#8368	4 Jan 10	Charlevoix County Treasurer	Tax adjustment-2007/08 homestead	\$3.74
#8369	6 Jan 10	United States Treasury	941 tax – 4 <sup>th</sup> quarter 2009	\$150.50
#8370	“ “ “	Waste Management	Hall – garbage	\$108.34
#8371	“ “ “	Advanced Electric, Inc.	Hall – light for flagpole	\$32.20
#8372	“ “ “	JP Heating of Northern Michigan	Hall – Annual service-heating system	\$307.00
#8373	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$31.17
#8374	“ “ “	Sevenski Excavating	Snowplowing – 7 plows	\$700.00
#8375	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$243.60
#8376	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,029.07
#8377	“ “ “	Airway Oxygen, Inc.	Fire – oxygen	\$10.00
#8378	“ “ “	Business Micro Resource Corp	Fire – Firetools software support	\$300.00
#8379	“ “ “	Theresa Fiel	Hall refund	\$150.00
#8380	“ “ “	Laurie Hardy	Hall cancellation	\$150.00
#8381	“ “ “	Ross W Payton	Trustee	\$69.41
#8382	“ “ “	Frank Wasylewski	Board of Review	\$23.09
#8383	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8384	“ “ “	Joseph A Sevenski	Custodian – 10 hours @\$9.25	\$91.16
#8385	“ “ “	Staci A Payton	Treasurer	\$385.95
#8386	“ “ “	Norman C Mathers	Zoning Administrator – quarterly	\$73.91
#8387	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$46.09
#8388	“ “ “	Terry L Erber	Supervisor	\$368.25
#8389	“ “ “	Marlene G Guerin	Board of Review – Dec Special Mtg	\$23.50
#8390	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#8391	“ “ “	Randi Terry	Firefighter/MFR	\$59.13
#8392	“ “ “	Shawn C Bauman	Fire Chief / firefighter-MFR runs	\$597.85
#8393	“ “ “	Tony Budzinski	Firefighter/MFR	\$138.35
#8394	“ “ “	Don Sevenski	Assistant Chief / firefighter runs	\$192.17
#8395	“ “ “	Mike Terry	MFR runs	\$44.32
#8396	“ “ “	Dan Morris	Firefighter/MFR	\$11.09
#8397	“ “ “	Carolyn Amman	MFR runs	\$150.29
#8398	“ “ “	Patsy Grubaugh-Clink	MFR coordinator – runs	\$245.88
#8399	“ “ “	Catherine Morris	MFR runs	\$8.31
#8400	“ “ “	Margaret Kennedy	Firefighter/MFR	\$22.16
#8401	“ “ “	Sharon R Jepsen	Firefighter/MFR	\$29.56
#8402	“ “ “	Jessica Wagle	MFR runs	\$80.35
#8403	“ “ “	Eric Kennedy	Firefighter/MFR	\$68.34

A motion to adjourn the meeting by Terry Erber and supported by Frank D Wasylewski. All in favor, meeting adjourned at 9:16p.m.

**3 February 2010 Regular Meeting**

In the absence of the Chairman, the meeting was called to order by the Clerk, Frank D Wasylewski, at 7:30p.m. in the township hall. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, and Staci Payton

Absent: Terry Erber and Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Staci Payton. All in favor, motion carried.

<b>TREASURER’S REPORT</b>	\$ 60,901.10 Checking	\$107,676.30 Road Fund
	11,867.79 Money Market	
	<u>114,794.50</u> CDs	\$ 3,955.70 Fire Debt
	<b>\$187,563.39 TOTAL</b>	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

**IRON BRIDGE:**

The Clerk reported that there were no new updates regarding Iron Bridge Road. However, in speaking with Pat Harmon, it doesn’t appear that the DNR is going to do anything about the beaver dams.

**ORV PUBLIC FORUM:**

It was reported from members of the audience that were in attendance, that there was a good turn-out for the public forum sponsored by the County Board of Commissioners and the local DNR regarding ORV’s on state land.

**CEILING PROJECT BIDS:**

The Clerk reported that there were 10 bids received for the ceiling project.

The following bids were opened and read aloud by the Treasurer.

<b>Bidder</b>	<b>Option 1 Single Ballast</b>	<b>Option 2 Two Ballast</b>	<b>Additional Ceiling Tile cost</b>	<b>Additional Insulation cost/bat</b>
Crego Enterprises, Inc.	\$14,310.00	\$14,570.00	\$5.72	\$16.95
Gerald & Son Const, Inc.	\$14,350.00	\$14,999.00	\$2.50	\$6.00
Kassuba Builders	\$9,041.00	\$9,605.00	\$60.00	-----
North Country Const LLC	\$10,940.00	\$11,200.00	\$2.50	\$50.00
Rick Rabideau Const	\$14,400.00	\$15,005.00	\$2.00	\$7.50
Sunrise Construction Co	\$9,900.00	\$10,125.00	\$2.30	\$4.25
T & G Contracting	\$7,756.80	\$8,032.40	\$4.25	\$10.86
Williams Construction	\$14,765.00	\$15,265.00	\$3.75	\$8.50
Sky Electric of North Mich	\$8,918.00	\$9,291.00	\$5.78	\$37.70
Card Remodeling	\$12,334.68	\$12,634.68	\$2.00	\$6.00

After reviewing the bids, it was decided to proceed with the project. A motion by Frank D Wasylewski to accept the bid from T&G Contracting for “option 2” in the amount of \$8,032.40 to complete the work as per the ceiling improvement project specifications, and granting authority to the Supervisor to proceed with entering into a contract with T&G Contracting to complete the work. Motion supported by Staci Payton. All in favor, motion carried.

In order to keep the project moving forward, Frank D Wasylewski further motions that in the event T&G Contracting are unable to enter into a contract for the project, that the Supervisor be given authority to enter into a contract with the second lowest bidder, Sky Electric of Northern Michigan, in the amount of \$9,291.00. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**BUDGET ITEMS:**

Items for next year’s budget were discussed. The Fire Chief presented items for the department’s budget. Other items discussed to include in the budget if possible were security system \$5,000, repairs to the fire barn \$10,000, replace main hall lights \$5,000, replace refrigerators \$5,000, new kitchen sink \$500, paper shredder \$500 and considering fate of old township hall. The Custodian would like to see the exterior of the hall repainted. The Clerk advised that the last time the hall was painted a work bee was organized and it was done within a day.

A motion by Frank D Wasylewski that Hudson Township Board conduct a public budget hearing on Wednesday, 3 March 2010, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2010 through 31 March 2011. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

CAMPAIGN:

Ken Glasser was in attendance to present his candidacy. Glasser is running as a Republican candidate for State Representative District 105.

FIRE DEPARTMENT:

The Fire Chief reported on goals and objectives that he hopes to accomplish within the department this year. The Chief also hopes to prepare a mission statement with the department.

Updated status of firefighter's grant as well as the DNR grant.

Discussed various cost recovery options. The Treasurer contacted MTA about cost recovery and was advised that any policy must be enforced equally. She also reported that other townships that have a fire millage invoice for the service, but do not enforce collection if not paid. This might be a possible option.

A motion by Caroline Kobylczak to pay the following bills. Motion seconded by Staci Payton. All in favor, motion carried.

#8404	3 Feb 10	Frank D Wasylewski	Clerk Supplies-W2s	\$39.63
#8405	" " "	CenturyLink	Telephone	\$93.09
#8406	" " "	Charlevoix County Equalization	2009 Winter tax billing (873 bills)	\$299.58
#8407	" " "	Chesley Consulting	Web page domain registration	\$25.00
#8408	" " "	Waste Management	Hall – garbage	\$108.05
#8409	" " "	JP Heating of Northern Michigan	Hall – service heating system	\$477.00
#8410	" " "	Joan Wasylewski	Hall – custodian supplies	\$26.90
#8411	" " "	Sevenski Excavating	Snowplowing - 4 plows	\$400.00
#8412	" " "	Great Lakes Excavating	Electricity – Hall & Fire	\$281.56
#8413	" " "	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,935.06
#8414	" " "	Wilber Automotive	Fire – Dept supplies	\$82.11
#8415	" " "	Firehouse, Circ. Dept	Fire – Firehouse magazine (2yrs)	\$19.95
#8416	" " "	PTS	Fire – Chief class	\$120.00
#8417	" " "	Shawn Bauman	Fire – Digital camera	\$175.92
#8418	" " "	Charlevoix Co Fire Officers Assoc	Fire – Dues,OHD tester,Hurst license	\$241.50
#8419	" " "	John A Kurbis	Planning commission	\$34.49
#8420	" " "	Ross W Payton	Trustee	\$69.41
#8421	" " "	Carolyn Amman	Planning Commission	\$34.49
#8422	" " "	Ronald D. Grubaugh II	Planning Commission	\$32.32
#8423	" " "	Caroline M Kobylczak	Trustee / Planning Commission	\$105.30
#8424	" " "	Joseph A Sevenski	Custodian – 13 hrs @ \$9.25	\$118.51
#8425	" " "	Staci A Payton	Treasurer	\$385.95
#8426	" " "	Joan Wasylewski	Planning Commission-Chairman	\$44.35
#8427	" " "	Terry L Erber	Supervisor	\$368.25
#8428	" " "	Frank D Wasylewski	Clerk	\$424.30

A motion by Staci Payton to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:13p.m.

**3 March 2010 Budget Hearing**

The hearing was called to order by the Supervisor, Terry Erber, at 7:00p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

There were two individuals present in the audience.

The Chairman stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2010 through 31 March 2011.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2008/2009 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to decrease approximately 4%. State Revenue Sharing will also decrease. Most line items are comparably similar to the current year's budget, with the addition of projected expenses for tax tribunal legal fees, repairs to the fire barn, security cameras and one more road project.

The total revenues proposed are \$232,972, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$258,802.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2010 through 31 March 2011, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 3.9871 (1.0000 allocated, .9871 fire protection, 1.0000 fire debt and 1.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$232,972 and expenses of \$258,802, leaving a projected 31 March 2011 fund balance of \$207,982 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,750, Clerk \$6,060, Treasurer \$5,050 (which includes \$1,000 for summer tax collection) and Trustees \$909 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 3 March 2010, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$42,225 projected revenues, and projected expenses of \$50,000 for the Kuzmik Road project, with a projected 31 March 2011 balance of \$141,089.57, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$41,225 projected revenues and \$41,684 in payments, with a projected 31 March 2011 balance of \$44,629.00

A motion by Terry Erber to adopt the resolution, supported by Ross Payton.

ROLL CALL:	Terry Erber	Aye
	Staci Payton	Aye
	Caroline Kobylczak	Aye
	Ross Payton	Aye
	Frank D Wasylewski	Aye

Resolution declared adopted this 3rd day of March 2010.

The Hearing was closed at 7:31p.m.

**3 March 2010 Regular Meeting**

Meeting called to order 7:31p.m. in the Township Hall by the Supervisor, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous month’s meeting. A motion by Ross Payton to accept the minutes as read, seconded by Caroline Kobylczak. All in favor, motion carried.

<b>TREASURER’S REPORT</b>	\$ 55,192.29 Checking	\$107,690.40 Road Fund
	11,870.15 Money Market	
	<u>114,794.50</u> CDs	\$ 3,959.34 Fire Debt
	<b>\$181,856.94 TOTAL</b>	

A motion by Terry Erber to accept the Treasurer’s report as presented, seconded by Frank D Wasylewski. All in favor, motion carried.

**CORRESPONDENCE:**

Received public notice of state-owned oil and gas minerals to be offered for lease auction in sections 5,6 & 7.

Michigan State University Extension is sponsoring a seven week course “Fundamentals of Planning and Zoning”

**IRON BRIDGE:**

The Chairman reported that he hasn’t heard from Pat Harmon recently, but knows that the county is working on a settlement with the Lees.

**CEILING PROJECT:**

The ceiling project is complete. An extra was added to the project insulating and dry walling the gable end inside the storage closet.

**BUDGET:**

The Clerk presented an updated budget for the current fiscal year. A motion by Frank D Wasylewski to amend the budget for fiscal year 2009-2010 with proposed revenues of \$327,758 and projected expenses of \$317,657. Motion supported by Caroline Kobylczak. All in favor, motion carried.

**MEETING SCHEDULE**

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

27 April 2010	27 July 2010
26 October 2010	25 January 2011

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Staci Payton to adopt the meeting schedule as presented, supported by Caroline Kobylczak.

ROLL CALL:

Staci Payton	Aye
Ross Payton	Aye
Frank D Wasylewski	Aye
Terry Erber	Aye
Caroline Kobylczak	Aye

Resolution adopted this 3rd day of March 2010.

**SPRING CLEAN UP:**

The spring clean up will be Saturday, May 1<sup>st</sup>. Waste Management will provide nine, 40cyd roll-offs at a rate of \$680 per load plus a delivery fee of \$125 per container. Discussion on cutting back to eight containers, but was decided to go with nine again this year and if doesn’t appear to be needed, will cut back in future years.

Need to arrange for a backhoe to compact and load during the clean-up hours. Also, will ask the individuals we’ve used the last few years if they’re available to help again this year.

The Clerk will work on a newsletter to send out to residents.

**MILLAGE RENEWAL:**

The road millage has expired. A renewal request will need to be placed on the August primary ballot. The Clerk will prepare a resolution for the April meeting.

As the Treasurer position was filled by appointment, the position will also be on this year’s gubernatorial ballot.

**BROADBAND INTERNET:**

Merit Network has applied for a grant to provide fiber optic cabling to areas of Northern Michigan.

Unfortunately, it won’t directly affect us, but hopefully should bring the resources closer for other service

providers to eventually provide hi-speed internet service to our area. In order to obtain grant funds, Merit is looking for letters of support. The Clerk submitted a letter of support on behalf of the township.

### SETTLEMENT DAY

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

Board of Review will be Monday & Tuesday, March 8<sup>th</sup> & 9<sup>th</sup>.

Ross Payton will work on creating a plat for the cemetery.

The old township hall on Woodward Road was broken into. There is nothing inside the hall to be stolen.

The Clerk questioned why the snowbanks were pushed back and if it was approved by the Chairman before it was done. In the future, prior permission from the Chairman will be required for loader work.

### FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that we are still in the running for turn-out gear from the Firefighter's Grant. Bauman reported that 9-1-1 authority is applying for a regional grant for narrow band radios for the various emergency departments to use. Bauman requested 12 radios for our department.

The Township Auxiliary is hosting a special bingo game on March 21<sup>st</sup> for the fire department.

The Chief is getting quotes for the portable pump that will be paid with grant funds, with the match being provided by the Township, Lake Louise Christian Community members and Charlevoix County Commissioners.

A motion by Terry Erber to pay the following bills. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

#8429	13Feb 10	U.S. Postal Service	Postage – Assessor	\$396.00
#8430	25Feb 10	CenturyLink	Telephone	\$99.32
#8431	3 Mar 10	Municipal Underwriters of Michigan	Surety Bonds – USDA loan requireme	\$88.00
#8432	“ “ “	Michigan Townships Association	Board of Review Training-2 people	\$170.00
#8433	“ “ “	Waste Management	Garbage – hall	\$114.95
#8434	“ “ “	Seeley's Printing Service	Envelopes – 2 boxes	\$83.00
#8435	“ “ “	Northern Michigan Review	Notice – Ceiling project	\$82.50
#8436	“ “ “	Sevenski Excavating	Snowplowing-3 plows & 4hrs loader	\$580.00
#8437	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$261.25
#8438	“ “ “	Time Emergency Equipment	Fire – LED Flashlight	\$192.06
#8439	“ “ “	Upnorth Fire LLC	Fire – Repair solenoid pumper	\$444.10
#8440	“ “ “	Baker College of Cadillac	Fire – Chief Officer Class	\$300.00
#8441	“ “ “	Shawn Bauman	Fire – saw blades	\$27.35
#8442	“ “ “	T & G Contracting	Hall – Ceiling project(w/extra)	\$8,386.28
#8443	“ “ “	Ross W. Payton	Trustee	\$69.41
#8444	“ “ “	Caroline M Kobylczak	Trustee	\$73.91
#8445	“ “ “	Joseph A Sevenski	Custodian 10 hrs @ \$9.25	\$91.16
#8446	“ “ “	Staci A Payton	Treasurer	\$385.95
#8447	“ “ “	Joan M Wasylewski	Hall agent(payload correction)	\$4.19
#8448	“ “ “	Terry L Erber	Supervisor	\$368.25
#8449	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion to adjourn the meeting by Terry Erber, seconded by Ross Payton. All in favor, meeting adjourned at 9:09p.m.

### **31 March 2010 - Settlement Day**

#8450	23Mar10	CenturyLink	Telephone	\$94.87
#8451	31Mar10	Anna B Wasylewski	Assessor supplies	\$14.39
#8452	“ “ “	United States Treasury	941 tax – 1 <sup>st</sup> Quarter	\$551.06
#8453	“ “ “	Van's Business Machines	Hall-Copy machine repair	\$404.05
#8454	“ “ “	Northern Michigan Review, Inc.	Publications-Budget & Board of Rev	\$388.80
#8455	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Firehall	\$5,427.29
#8456	“ “ “	Front Line Services, Inc.	Fire – repair gages on Pumper	\$397.50
#8457	“ “ “	T & G Contracting	Hall – Balance on Ceiling project	\$136.00
#8458	“ “ “	Hudson Twp Road Fund	Tax collections – to road fund CD	
#8459	“ “ “	Frank Wasylewski	Board of Review – 3 days @ \$55	\$152.38
#8460	“ “ “	Anna B Wasylewski	Assessor – 1075 parcels @ \$8.50	\$8,488.89
#8461	“ “ “	Staci A Payton	Treasurer – Balance	\$382.01
#8462	“ “ “	John C Gray	Board of Review – 3 days @ \$55	\$152.38
#8463	“ “ “	Terry L Erber	Supervisor – Balance	\$365.33
#8464	“ “ “	Marlene G. Guerin	Board of Review – 2 days	\$101.06
#8465	“ “ “	Frank D. Wasylewski	Clerk – Balance	\$880.98

**7 April 2010 Regular Meeting**

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the Budget Hearing. A motion by Staci Payton to accept the minutes of the Budget Hearing as read, supported by Caroline Kobylczak. All in favor, motion carried. The minutes of the previous month's meeting were read by the Clerk. A motion by Caroline Kobylczak and seconded by Terry Erber to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$211,143.31 Checking	\$107,760.01 Road Fund
	11,873.79 Money Market	
	114,860.56 CDs	\$ 3,963.04 Fire Debt
	<b>\$337,877.66 TOTAL</b>	

A motion by Frank D. Wasylewski to accept the Treasurer's report as presented, noting that the General Checking balance still contains road and fire debt tax funds not yet distributed. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDENCE:**

Seminars from Michigan State University Extension and MTA were presented.

**IRON BRIDGE:**

The Chairman reported that he hasn't heard from Pat Harmon regarding what action the County might be taking to resolve the issue.

The Board feels that it is time to send a letter to the County Prosecuting Attorney, John Jarema, requesting that action be taken to remedy the situation. While the flooded road is not the direct result of an action by an individual, the safety of the motoring public is, however, being hindered by the property owner's refusal to allow access to the beavers causing the problem.

**SPRING CLEAN UP:**

The spring clean up will be Saturday, May 1<sup>st</sup>. Marlene Guerin reported that the "Garys" will provide loading assistance. The Chairman will arrange for a backhoe to compact and load during the clean-up hours, paying approximately \$200 fee.

**MILLAGE RENEWALS:**

The road millage has expired and the fire operational millage will expire this year. The Clerk will prepare resolutions for the May meeting. The position of Treasurer will also be on this year's ballot since the position is currently filled by appointment.

**WAGE REVIEWS:**

Under the salary schedule, the custodial staff and fire department staff are eligible for wage increases. The Clerk did not have the fire department meeting schedule present to determine which members attended at least 8 in house meetings during the 2009 calendar year, will review at next meeting. The Board is happy with the custodians work and believes that a pay step is in order. The Board would like to establish though, a list of cleaning duties that should be done weekly by the custodian, such as cleaning the bathrooms, vacuuming, cleaning front windows, just to name a few. The Board felt that it would expect 2, but not to exceed 3 hours each week for basic cleaning by the custodian. A list will need to be developed. A motion by Terry Erber to increase the hourly pay scale \$.25/hour for custodians, Joan Wasylewski and Joseph Sevenski. Motion seconded by Ross Payton. All in favor, motion carried.

**FIRE DEPARTMENT**

The Fire Chief was not present at the meeting.

The Chairman reported that the department responded to a large grass fire. Several neighboring departments and the DNR were called in for assistance.

Two applications were received from individuals to join the fire department, Michael Grubaugh and Andrew Reynolds. The Chairman reviewed the applications and stated that he spoke with the fire chief regarding the applications. The Fire Chief has no issues with the applications. Reynolds has completed fire training.

A motion by Frank D Wasylewski to accept the applications of Michael Grubaugh and Andrew Reynolds as conditional members of the Hudson Township Fire Department. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

A motion by Frank D Wasylewski to pay the following bills. Motion seconded by Terry Erber. All in favor, motion carried.

#8466	7 Apr 10	Hudson Twp Fire Debt Fund	Transfer tax collections to CD	\$41,122.22
#Auto	" " "	USDA Rural Development	Fire Debt Interest payment-auto draft	\$3,404.27
#8467	" " "	USDA Rural Development	Additional principal payment	\$12,000.00
#8468	" " "	Met Life of Connecticut	Pension Contribution	\$4,339.36
#8469	" " "	Municipal Retirement Systems	Pension Administration	\$185.00
#8470	" " "	Chesley Consulting	Web page hosting – annual	\$300.00



#8471	“	“	“	Joe Sevenski	Custodian supplies-urinal/bsktball net	\$50.67
#8472	“	“	“	Waste Management	Garbage – Hall	\$114.73
#8473	“	“	“	Great Lakes Energy	Electricity – hall/fire dept	\$412.35
#8474	“	“	“	Exxon Mobil	Fire – Gasoline	\$37.34
#8475	“	“	“	Ross W Payton	Trustee	\$70.15
#8476	“	“	“	Shawn C Bauman	Fire Chief – quarter	\$338.56
#8477	“	“	“	Don Sevenski	Assistant Fire Chief – quarter	\$108.19
#8478	“	“	“	Patsy Grubaugh-Clink	1 <sup>st</sup> Responder Coordinator	\$140.14
#8479	“	“	“	Caroline Kobylczak	Trustee	\$68.70
#8480	“	“	“	Joseph A Sevenski	Custodian 9 hrs @ \$9.50	\$78.26
#8481	“	“	“	Norman C Mathers	Zoning Administrator – quarter	\$65.91
#8482	“	“	“	Joan Wasylewski	Hall agent – quarter	\$44.27
#8483	“	“	“	Patsy Grubaugh-Clink	Fire – CPR cards	\$14.00

A motion to adjourn the meeting by Terry Erber, seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:34p.m.

## 5 May 2010 Regular Meeting

Meeting called to order at 7:30p.m. by Chairman, Terry Erber, in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak and seconded by Terry Erber to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$196,929.95 Checking	\$107,760.01 Road Fund
	11,873.79 Money Market	
	<u>114,860.56 CDs</u>	\$ 3,963.04 Fire Debt
	\$323,664.30 TOTAL	

A motion by Frank D. Wasylewski to accept the Treasurer's report as presented, and seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

The Clerk reported that he received a telephone call from Claudia Roland regarding an abandoned tool crib trailer located across the road from their property on Magee Road by Myrtle Lane. She would like the township to do something about it.

MTA is presenting a workshop on effective policies and procedures.

Received literature from Landplan Inc, a company offering planning & zoning services.

### FORECLOSED PROPERTY:

The Treasurer presented a letter from the County Treasurer listing a parcel of land in the township that was foreclosed upon in Circuit Court. Under the General Property Tax Act, the township has the right, after the State, to purchase the property. However, if the township purchases a property under this process and later sells it for more than the purchase price, plus the cost of any improvements, the excess proceeds are due back to the Treasurer to replenish the tax foreclosure fund.

The foreclosed parcel is a forty acre parcel in section 24 and the amount owed is \$2,333.65. The parcel is believed to be a very nice and heavily wooded parcel off Coash Road. The Board feels it could be beneficial for recreational use such as walking trails and mushrooming. A reply must be submitted by May 24<sup>th</sup>.

After discussion, a motion by Frank D Wasylewski to purchase foreclosed parcel, 008-024-011-10, for \$2,333.65, conditional upon the discretion of the supervisor after making a site review of said parcel. Motion supported by Caroline Kobylczak. All in favor, motion carried.

### IRON BRIDGE:

A letter was received from the Charlevoix County Road Commission informing the township that they have reached an agreement with Robert E. Lee to eliminate water flooding over Iron Bridge Road caused by a beaver dam on Mr. Lee's property. The terms are: \$850 fee to remove the beaver dam, \$30 per beaver removed, CCRC will install posts and woven wire fence across river on south side of bridge and CCRC will install two, "Thru Traffic Only" signs on either side of Iron Bridge.

The Road Commission requests that Hudson Township pay 50% of the cost of removing the beaver dam (\$425) and 100% cost for the length of woven wire fence used. The CCRC will furnish labor, equipment, signs and beaver removal fees.

After much discussion, the Township Board stands opposed to the conditions of the agreement and feel that it is not the correct solution. The Board feels that the CCRC should not expend public funds on what is considered private property. The Board is not only opposed to the placement of "Thru Traffic Only" signs, but also the foregoing of CCRC policy for non regulatory signs whereas approval must first come through the Township. The Board also questions why the matter was not turned over to the County Prosecuting Attorney instead of paying for an attorney to reach an agreement.

A motion by Terry Erber that Hudson Township not pay any of the expenses as requested from Charlevoix County Road Commission to repair the water flooding problem on Iron Bridge Road, and stands opposed to the CCRC expending County funds for what the Board considers to be private property. Motion seconded by Ross Payton. All in favor, motion carried. The Clerk will send a written response.

### SPRING CLEAN UP:

The spring clean up was once again well attended. Marlene Guerin suggested that we only get seven containers next year as it seems people are bringing less, hopefully meaning that overall the township is getting cleaned up.

### NO SMOKING LAW:

Effective May 1<sup>st</sup>, all public buildings in Michigan are now smoke free, including the township hall, regardless of its usage. No smoking signs will be placed at the entrances, all ash trays have been removed and renters have been informed.

### CENSUS:

The township hall was used for four days last week by the Census Bureau to train field workers.

### ROAD BRINE:

The Chairman reported that road brine will be applied during May.

BALLOT PROPOSALS

The road millage expired with the last tax collection. The Board held discussion on presenting a renewal request to the electors at the August Primary Election. The following proposal was presented:

WHEREAS, the Hudson Township Board, in the interest of providing for the maintenance and improvement of the roads in Hudson Township; and

WHEREAS, townships may provide for road maintenance and improvements, and may impose and levy ad valorem property taxes to finance such public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Hudson wishes to levy up to 2 mills for the maintenance and improvement of the roads in Hudson Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Hudson Township, Charlevoix County, do hereby approve the following millage ballot question language and directs the Clerk to submit it to be placed on the 3 August 2010 election ballot:

**This proposal will permit the Township to restore the Township’s 2 mills for road improvements previously approved by the electors and now expired. This ballot proposal renews the existing 2 mills.**

“Shall the previously voted increase in the 15 mill tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Hudson Township be renewed up to 2 mills (\$2.00 per \$1,000 of taxable value) for four (4) years, 2010 through 2013 inclusive, for the purpose of road maintenance and improvements; and shall the Township levy such renewal in millage for said purpose, thereby raising in the first year an estimated \$78,558.?”

Motion by Staci Payton that Hudson Township adopt the resolution for proposed millage renewal, supported by Caroline Kobylczak.

ROLL CALL:	Terry Erber	Aye
	Caroline Kobylczak	Aye
	Frank D Wasylewski	Aye
	Staci Payton	Aye
	Ross Payton	Aye

Resolution declared adopted this 5th day of May 2010.

The millage for operating the fire department will expire at the end of this year; however, there will not be an election in 2011 to place it on the ballot, subjecting it to Headlee rollback.

BE IT RESOLVED, that Hudson Township Board, in the interest of providing fire protection and emergency medical services to the residents of Hudson Township by way of providing for the effective operation of the township’s fire department, do hereby approve the following proposal to be presented to the electors of Hudson Township at the Primary Election to be held on Tuesday, 3 August 2010, and directs the Clerk to submit it for placement on said Primary Election Ballot:

**This proposal will permit the Township to restore the Township’s 1 mill for fire protection previously approved by the electors and now expiring. This ballot proposal renews the existing 1 mill.**

“Shall the previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Hudson Township be renewed at and increased up to original voted 1 mill (\$1.00 per \$1,000 of taxable value) for the period of 2010 through 2013 inclusive, for the furnishing of fire protection and emergency medical services, apparatus, equipment and housing in Hudson Township; and shall the Township levy such increase in millage for said purpose, thereby raising in the first year an estimated \$39,279.?”

A motion by Terry Erber that Hudson Township adopt the resolution for proposed millage renewal with increase back to original voted millage. Motion supported by Ross Payton.

ROLL CALL:	Ross Payton	Aye
	Frank D Wasylewski	Aye
	Terry Erber	Aye
	Caroline Kobylczak	Aye
	Staci Payton	Aye

Resolution declared adopted this 5th day of May 2010.

WAGE REVIEWS:

The Clerk reported that six members of the fire department met the requirements of the salary schedule by attending at least 8 in house meetings and are eligible for a \$0.25/hour increase to their hourly run scale. A motion by Terry Erber to increase the hourly pay scale \$0.25/hour for the following members of the fire department, Carolyn Amman, Eric Kennedy, Jessica Wagle, Patsy Clink, Shawn Bauman and Tony Budzinski. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

The list of weekly custodial duties still needs to be completed.

VANDERBILT SUMMER SCHOOL TAX:

A request was received from Vanderbilt Area Schools that Hudson Township collects summer taxes for the school district. They again have requested that the taxes be collected at no charge because of their financial difficulties. A motion by Frank D Wasylewski that Hudson Township enter into an agreement to collect the summer levy of school taxes for Vanderbilt Area School at a rate of \$2.50 per taxed parcel, to be paid to the Township by September 30, 2010. Motion seconded by Terry Erber. All in favor, motion carried.

KUZMIK ROAD:

The Chairman spoke with the Boyne Valley Township Supervisor about the Kuzmik Road gravel project this year. They are willing to cost share this year the portion of the road that borders their township. A motion by Frank D Wasylewski to request the Charlevoix County Road Commission to seek bids for the placement of Afton stone on Kuzmik Road from North Camp Ten Road to the seasonal portion of the road, with the first mile being a cost-share project with Boyne Valley Township. Motion seconded by Terry Erber. All in favor, motion carried.

FIRE DEPARTMENT

Assistant Fire Chief, Don Sevenski, stated that he was talking with Patsy Clink and she feels that the department is in need of a second laptop computer for the Chief's office. After much discussion it was determined that it was not a relevant request as the MFR Coordinator is not completing any reports requiring a computer at this time. The Fire Chief reported that the department's application for the Firefighter's Assistance grant was denied. The grant was for turn-out gear and a washer and dryer. The agreement with the grant writer was to resubmit until we're successful, so we will submit a new application. The Chief has ordered the portable pump from the DNR grant. It is a 50/50 grant and our portion is being split between the township, the County and Lake Louise Christian Community. The Chief attended a presentation on Driver's Training. Obtained a quote for hose testing for company out of Caledonia, Michigan. Cost is \$0.26/foot and we have 2,000 feet of hoses. Will have the ladders certified at the same time. The Chief requested if background checks were required for new employees. A notice is on our application requesting permission to have the check done. The Board feels if potential employees are aware of the possibility, then it should be done before they become members of the department.

Dennis Lennox, candidate for 105<sup>th</sup> District State Representative, was present and addressed the Board and citizens present about his candidacy.

A motion by Frank D Wasylewski to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8484	1 May10	CenturyLink	Telephone	\$106.18
#8485	5 May10	Apex Software	Assessor – Software maintenance	\$215.00
#8486	“ “ “	US Postal Service	Postage – Clerk and Assessor	\$88.00
#8487	“ “ “	Frank D Wasylewski	Newsletter postage/Assessor Comput	\$147.52
#8488	“ “ “	Joe Sevenski	Custodian supplies/hall,park & cemet	\$107.96
#8489	“ “ “	KSS Enterprises	Hall – floor wax	\$263.53
#8490	“ “ “	John A Kurbis	Planning Commission	\$30.29
#8491	“ “ “	Waste Management	Garbage – Hall & Park	\$254.62
#8492	“ “ “	Great Lakes Energy	Electricity – Hall/fire dept	\$243.26
#8493	“ “ “	Exxon Mobil	Fire – Gasoline	\$88.57
#8494	“ “ “	Time Emergency Equipment	Fire – 75 gallons foam	\$1,087.00
#8495	“ “ “	Wilbur Automotive	Fire – fire supplies	\$23.98
#8496	“ “ “	Gary Holborn	Spring Clean up help	\$90.00
#8497	“ “ “	Gary Stillson	Spring Clean up help	\$90.00
#8498	“ “ “	Sevenski Excavating	Loader – Spring clean up help	\$200.00
#8499	“ “ “	Tonya Dunham	Hall cancellation refund	\$200.00
#8500	“ “ “	Ross W Payton	Trustee	\$70.15
#8501	“ “ “	Carolyn Amman	Planning commission	\$31.49
#8502	“ “ “	Caroline Kobylczak	Trustee & Planning commission	\$103.19
#8503	“ “ “	Joseph A Sevenski	Custodian 37 hrs @ \$9.50	\$321.91
#8504	“ “ “	Staci A Payton	Treasurer	\$388.91
#8505	“ “ “	Terry L Erber	Supervisor	\$371.25
#8506	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion by Terry Erber to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:10p.m.

## 2 June 2010 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$131,670.34 Checking	\$148,889.40 Road Fund
	11,871.07 Money Market	
	<u>114,926.65</u> CDs	\$ 29,151.16 Fire Debt
	\$258,468.06 TOTAL	

A motion by Frank D. Wasylewski to accept the Treasurer's report as presented, and seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

The Charlevoix County Recycling Program will be conducting a Household Hazardous Waste drop off day on June 12<sup>th</sup>.

### FORECLOSED PROPERTY:

The Chairman reported that he investigated the foreclosed 40 acre parcel of land off Coash Road and determined that the parcel was worth the township purchasing for public recreational use. The County Treasurer contacted the Clerk and advised that the township was successful in its request to purchase the forty acre parcel in section 24 in the amount of \$2,333.65.

### PRIMARY ELECTION:

The Clerk reported that there will be a primary election on Tuesday, August 3<sup>rd</sup>. Locally, with the two millage renewal requests, there will also be two candidates running for the office of township treasurer on the Republican ticket, Staci Payton and Cynthia Hood.

The Election Commission will meet on July 7<sup>th</sup> at 7:00p.m. for the purpose of appointing election inspectors for the election.

### CEMETERY:

The Clerk reported that he was contacted by the North Michigan Paranormal Research Team requesting permission to visit the township cemetery and investigating the presence of paranormal activity there. By use of cameras and other devices, recordings were taken to determine if such activity exists. The research team did detect some activity and would like to follow up. They will share their findings at a later date.

### FIREWORKS PERMIT:

An application was received from Ross Payton for the public display of fireworks at 05520 Kuzmik Road on July 3, 2010. The application also includes eight testing dates. According to the guidelines of the township's fireworks permit policy, the Board reviewed application and reviewed applicant's competency and qualifications in order to grant a permit. The fireworks will be discharged by Ross & Thomas Payton. A motion by Terry Erber to grant a permit for the discharge of fireworks on July 3, 2010 to Ross Payton, including permits for eight additional days, as per application, for discharge of up to five test fireworks each time. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

### SECURITY CAMERAS:

Discussion on pursuing security system for the township hall and grounds. The Supervisor will contact several companies and ask for their suggestion as well as an estimate for the installation of a security system at the hall, which would also include the fire department, playground and parking area.

### FIRE HALL:

The Clerk questioned what is going to be done with the fire hall. The building is in need of repair. The Clerk will try to locate and contact the architect who designed the building and ask for suggestions on how to pursue.

### IRON BRIDGE:

Marlene Guerin presented the Board with pictures of the Iron Bridge showing how the fence that the Road Commission installed is hindering the flow of the river. Reportedly, the DNR was not informed about the fence and no permit was granted for its installation.

Guerin also reported that on Mother's Day, she was on the bridge and Bobby Lee told her to get off the bridge as according to his survey, he owns the property on both sides of the bridge. Guerin called 911 to contact the Sheriff Department. Guerin also spoke with Bobby's father, Robert Lee, and was advised that they are going to have it settled in court that no fishing will be allowed. It is still uncertain how the Lee's obtained court permission making the river across their property as unnavigable, as no one was advised prior to the decision. The Board will try to find the documentation.

Deputies from the Sheriff's department have told people that because of the "thru traffic only" signs, they can't be on the bridge and have ordered them to leave. The Chairman will contact the Deputy Sheriff regarding this, as per conversations with Pat Harmon, such signs are non regulatory and cannot be enforced.

PLAYGROUND:

The playground is in need of more chips for the play area. The Clerk is going to investigate the feasibility of placing shredded rubber. The school uses them on their playground.

FIRE DEPARTMENT

The Fire Chief reported that the department’s application for the Firefighter’s Assistance grant has been resubmitted, removing the wash machine.

The new portable pump was received. The Chief reported they are quite pleased with its performance of filling the 2000 gallon tank within 5 minutes and 16 seconds.

A motion by Terry Erber to pay the following bills. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

#8507	1 June10	CenturyLink	Telephone	\$95.31
#8508	2 June10	City of Boyne City	Ambulance Contract 2010/2011	\$7,548.37
#8509	“ “ “	Joan Wasylewski	Hall – custodial supplies-paper	\$68.45
#8510	“ “ “	Waste Management	Hall – garbage	\$117.64
#8511	“ “ “	Michigan Townships Association	Dues – 7/1/10 – 6/30/11	\$726.10
#8512	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,124.74
#8513	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$235.53
#8514	“ “ “	Exxon Mobil	Fire – Gasoline	\$59.83
#8515	“ “ “	West Shore Fire	Fire – Battery for pump	\$110.83
#8516	“ “ “	Front Line Services, Inc.	Fire – 50’ fire hose	\$139.95
#8517	“ “ “	Northern Fire & Safety	Fire – 9 extinguisher,2 hydro recharge	\$150.00
#8518	“ “ “	W.S. Darley & Co.	Fire – New pump (DNR grant)	\$4,976.08
#8519	“ “ “	Waste Management	Spring Clean up – 9 Containers	\$7,245.00
#8520	“ “ “	Ross W Payton	Trustee	\$70.15
#8521	“ “ “	Caroline M. Kobylczak	Trustee	\$68.70
#8522	“ “ “	Joseph A Sevenski	Custodian/grounds 20hrs @ \$15	\$277.65
#8523	“ “ “	Staci A Payton	Treasurer	\$388.91
#8524	“ “ “	Joan Wasylewski	Hall agent – 1 hr @ \$9.50	\$8.86
#8525	“ “ “	Terry L Erber	Supervisor	\$371.25
#8526	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8527	“ “ “	Charlevoix County Treasurer	Purchase Foreclosed property 40 acres 008-024-011-10	\$2,333.65 .
#8528	“ “ “	Charlevoix Co Register of Deeds	Deed filing fee	\$10.00

A motion by Terry Erber to adjourn the meeting with support from Caroline Kobylczak. All in favor, meeting adjourned at 9:04p.m.

**7 July 2010 Regular Meeting**

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$108,316.36 Checking	\$148,890.91 Road Fund
	11,872.89 Money Market	
	<u>114,926.65</u> CDs	\$ 29,151.16 Fire Debt
	\$258,468.06TOTAL	

A motion by Frank D. Wasylewski to accept the Treasurer’s report as presented, and seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

Received a notice that O.I.L. Niagaran LLC has applied for a permit to drill a deep well in Section 29.

IRON BRIDGE:

The Chairman reported that he spoke with the undersheriff and was advised that the sheriff’s department will not enforce the non-regulatory signs posted on the Iron Bridge and make people leave the bridge if stopped on it.

FINANCIAL STATEMENTS:

The Clerk presented and reviewed the Financial Statements for Hudson Township for Fiscal Year ending March 31, 2010. Cash on hand in the general fund was \$247,305.14, in the road account \$148,882.23 and in the fire debt account \$45,087.23. Total outstanding note payable to USDA for the fire trucks is \$163,000.

Total general fund revenues for the year were \$338,370.66 and expenses were \$314,775.44.

A motion by Terry Erber to accept the financial statements of Hudson Township for the fiscal year ending March 31, 2010. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

TOWNSHIP AUDIT:

The Clerk reported that the township’s audit for fiscal year ending 31 March 2010 will be on September 16<sup>th</sup> at the township hall.

SECURITY CAMERAS:

The Chairman reported that he has received two proposals for equipping the hall with security cameras. He has not received all the proposals yet and wants to wait for others.

KUZMIK ROAD:

Bid tabs for the placement of 23A MDOT spec Afton Stone on Kuzmik Road were received from the Charlevoix County Road Commission. Two bids were received, with the lowest bidder being Poquette Leasing Company in the amount of \$10.53/ton, or approximately \$71,604.00. Hudson Township’s portion would be \$47,821.99.

A motion by Frank D Wasylewski to proceed with the Kuzmik Road Afton Stone project, as a cost share project with Boyne Valley Township, accepting the bid of Poquette Leasing in the amount of \$10.53/ton or \$71,604.00, with Hudson Township’s share being approximately \$47,821.99. Motion supported by Terry Erber. All in favor, motion carried.

TAX TRIBUNAL CASE:

The Clerk reported that NorthStar Energy has petitioned the tax tribunal to amend their petition adding 2010 tax year to their appeal. Our attorney, Robert Kerzka, has conducted the counsel conferences for all three cases, and reported that he was advised by NorthStar Energy that they have retained an appraiser who specializes in this type of property.

At this time, the Board is not interested in reaching a settlement, especially, with numbers submitted from an appraiser retained by NorthStar Energy.

PLAYGROUND:

The Clerk advised that he checked on shredded rubber for the playground. It appears that the cost could be between \$5,000 and \$10,000. The Auxiliary has expressed an interest in funding this project.

PLANNING COMMISSION:

One term on the Planning Commission ends August 30<sup>th</sup>. Trustee Kobylczak will contact Carolyn Amman to see if she wishes to remain on the commission.

FIRE DEPARTMENT

Discussion on what action to pursue with the building repair. The original architect is no longer in business. Board members and Nels Jensen will try to contact individuals with an engineering background that might offer advice how to pursue.

The Chief reported that the hoses have been pressure tested.

The Department will be working the mud run at the Polish Festival and the trucks will be in the parade at the festival.

The Fire Chief reported that he has begun having members do truck inspections outside of meeting times so that the meetings can be more productive. Members will be paid one hour at minimum wage to inspect the truck with only one person responsible for the rescue rig and one person responsible for the three fire vehicles.

On Saturday, August 14<sup>th</sup>, at 9:00a.m., the department will be demonstrating the new pump for members of the Lake Louise Christian Community.

Our Department will be hosting the County Chief’s meeting in July. The Auxiliary will be providing food for a cook-out.

Yet another 911 call on North Camp Ten Road was dispatched to Otsego County. Luckily it was a small grass fire, within view of the fire department. CCE911 heard the call and Elmira looking for the address and contacted our Chief by telephone to see if the call was ours.

Medical coordinator, Patsy Clink, requested that the “breakfast club” training through Allied EMS be renewed at \$250 for six months. Members of the department need continuing ed credits and can take them at our hall. The Fire Chief advised that he was making arrangements to have them taught at Boyne Valley.

Tim Boyko, Republican candidate for State Representative for the 105<sup>th</sup> district was present to address those present of his candidacy.

Cindi Hood, candidate for Township Treasurer on the August Primary ballot, advised the Board that she needs to withdraw from the race for personal reasons. The Clerk advised that it was not possible at this time to withdraw as the ballots are all printed and advised that she should let people know so that they don’t vote for her as she could potentially win.

A motion by Terry Erber to pay the following bills. Motion seconded by Staci Payton. All in favor, motion carried.

#8529	30June10	U.S. Postal Service	Postage – Treasurer	\$396.00
#8530	1 July 10	CenturyLink	Telephone – Hall & fire	\$92.01
#8531	7 July 10	Randi Terry	Fire fighter / MFR	\$67.91
#8532	“ “ “	Shawn C Bauman	Fire Chief & fire runs	\$500.92
#8533	“ “ “	Tony Budzinski	Fire fighter / MFR	\$121.66
#8534	“ “ “	Don Sevenski	Assistant Chief & fire runs	\$172.24
#8535	“ “ “	Mike Terry	MFR	\$63.26
#8536	“ “ “	Carolyn Amman	MFR	\$156.30
#8537	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator & runs	\$299.68
#8538	“ “ “	Margaret Kennedy	Fire fighter / MFR	\$31.40
#8539	“ “ “	Sharon R Jepsen	Fire fighter / MFR	\$34.42
#8540	“ “ “	Jessica Wagle	MFR	\$120.36
#8541	“ “ “	Eric Kennedy	Fire fighter / MFR	\$114.05
#8542	“ “ “	Ross W Payton	Trustee	\$70.15
#8543	“ “ “	Caroline M. Kobylczak	Trustee	\$68.70
#8544	“ “ “	Joseph A Sevenski	Cust/grnds10hrs@\$9.5 20hrs @ \$15	\$364.27
#8545	“ “ “	Staci A Payton	Treasurer	\$388.91
#8546	“ “ “	Norman C Mathers	Zoning Administrator – quarterly	\$65.91
#8547	“ “ “	Joan Wasylewski	Hall agent-quarterly& 10 hrs @\$9.50	\$133.90
#8548	“ “ “	Terry L Erber	Supervisor	\$371.25
#8549	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8550	“ “ “	United States Treasury	941 Tax – 2 <sup>nd</sup> quarter	\$112.18
#8551	“ “ “	Waste Management	Garbage – Hall & Park	\$306.65
#8552	“ “ “	Advance Electric	Hall – light bulbs	\$76.38
#8553	“ “ “	Joan Wasylewski	Custodian supplies – Hall & Fire	\$38.13
#8554	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$266.65
#8555	“ “ “	Exxon Mobil	Fire – gasoline	\$68.20
#8556	“ “ “	Charlevoix County Road Comm	Road Brine	\$4,558.91
#8557	“ “ “	W.S. Darley & Co.	Fire – Pump parts (DNR grant)	\$55.35
#8558	“ “ “	Municipal Underwriters of Mich	Fireman’s AD&D policy(3 years)	\$3,273.00
#8559	“ “ “	Robert C. Kerzka, Attorney	Attorney – NorthStar Energy case	\$2,754.85
#8560	“ “ “	Ronda Davis	Hall refund	\$50.00
#8561	“ “ “	Dale Larson	Hall refund	\$150.00
#8562	“ “ “	Gloria Gray	Hall refund (overpaid)	\$250.00
#8563	“ “ “	Glen Padgett	Hall refund	\$150.00
#8564	“ “ “	Whitney Woiteshek	Hall cancellation	\$150.00
#8565	“ “ “	Johnson Oil Company of Gaylord	Hall – fuel	\$726.15
#8566	“ “ “	Allied EMS	Fire – Training Continuing ed	\$250.00

A motion by Terry Erber to adjourn the meeting and seconded by Staci Payton. All in favor, meeting adjourned at 9:00p.m.



**4 August 2010 Regular Meeting**

In the absence of the Supervisor, the meeting was called to order at 7:30p.m. in the Township Hall by the Clerk, Frank D Wasylewski. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski and Ross Payton.

Absent: Terry Erber and Staci Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 98,908.52 Checking	\$148,891.99 Road Fund
	11,874.71 Money Market	
	<u>114,992.78</u> CDs	\$ 29,151.16 Fire Debt
	\$225,776.01 TOTAL	

In the absence of the Treasurer, the report was presented by the Clerk. A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDENCE:**

MTA is sponsoring a workshop on sharing services with other local governments, September 21<sup>st</sup> in Gaylord.

**KUZMIK ROAD:**

The Kuzmik Road Afton Stone project has not begun yet. There is a completion date of September 3<sup>rd</sup>.

**ELECTION RESULTS:**

The Clerk reported on the results of the Primary Election from August 3<sup>rd</sup>. Approximately 21% of the registered electors in the township voted. Locally, both millage proposals passed with an overwhelming majority, and the position of township treasurer was won by Staci Payton.

**TOWNSHIP AUDIT:**

The township’s audit will be September 16<sup>th</sup> at the township hall.

**SECURITY CAMERAS:**

A proposal was received from Habitec Security to install security cameras. After discussion, Board members felt that it would be best if a representative could attend a meeting and answer questions and provide information on what kind of coverage can be expected. It was decided to ask Dave Amato from Habitec Security to present his proposal in person. The Clerk will contact him.

**PLANNING COMMISSION:**

Carolyn Amman is interested in remaining on the Planning Commission for another term. A motion by Caroline Kobylczak to appoint Carolyn Amman to a three year term ending August 31, 2013, on the Hudson Township Planning Commission. Motion seconded by Ross Payton. All in favor, motion carried.

**TRUTH IN TAXATION**

Discussion on establishing the millage factors to levy this year. The road millage renewed, allowing the township to levy up to two mills for roads. The fire operational millage also renewed at the August primary allowing the township to restore the millage back to the full one mill. After discussion, because the economy still hasn’t improved, it was decided to levy only 1.5 mills for roads this year, even though the millage overwhelmingly passed.

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2010-2011 fiscal budget as stated at a public hearing on the proposed budget held 3 March 2010, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 5.0000 mills total (1.0000 allocated mill, 1.0000 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under “Headlee”, and

WHEREAS, because of the bad economic times still facing not only the people of this township, but the State as a whole, the Hudson Township Board shall levy only one and a half (1.5) of the two authorized mills for roads in 2010, and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy 4.5000 mills to support the 2010-2011 fiscal budget.

A motion by Ross Payton to accept the resolution, supported by Caroline Kobylczak.

ROLL CALL: Staci Payton	Absent
Frank D Wasylewski	Aye
Ross Payton	Aye
Terry Erber	Absent
Caroline Kobylczak	Aye

Resolution declared adopted this 4th day of August 2010.

FIRE DEPARTMENT:

The Clerk spoke with one of the original bricklayers of the township hall that was at bingo and asked him to look at the fire barn. He believes that water got behind the blocks and froze, causing the cracking as only one area is affected.

Fire Chief, Shawn Bauman, reported that the grant reimbursement request has been submitted. The Clerk will invoice the Lake Louise Christian Community and the County for their share of the grant expense.

Bauman reported that Boyne Valley Township is adding an ambulance bay onto their fire hall.

The Department will be in the Polish Festival parade on the weekend and members will be working the mud run.

A motion by Frank D Wasylewski to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8567	8 July 10	Dunn's Business Supply	Hall – copy paper	\$39.11
#8568	31July10	CenturyLink	Telephone – Hall & Fire	\$93.03
#8569	4 Aug10	U.S. Postal Service	Clerk – Postage	\$44.00
#8570	“ “ “	B S & A Software	Software support – Assessor & Treasur	\$650.00
#8571	“ “ “	Charlevoix Co Dept of Equalization	Summer tax bills\$313.88/Assessing	\$606.28
#8572	“ “ “	Charlevoix Co Road Commission	Road brine charges (Beckman)	\$1,350.58
#8573	“ “ “	Waste Management	Garbage – Hall & Park	\$219.69
#8574	“ “ “	Joan Wasylewski	Custodian supplies / clean for rental	\$207.15
#8575	“ “ “	Charlevoix County Chapter MTA	Local MTA dues	\$25.00
#8576	“ “ “	A1 Rent-a-Jon Inc	Porta johns – hall & park	\$370.00
#8577	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$382.40
#8578	“ “ “	Waterway of Michigan LLC	Fire – Annual hose testing	\$806.00
#8579	“ “ “	Wilber Automotive	Fire – Vehicle maintenance	\$118.86
#8580	“ “ “	Donald Sevenski	Fire – Vehicle maintenance	\$8.46
#8581	“ “ “	D-n-R Consultants LLC	Fire – AFG Regional Grant writing fee	\$100.00
#8582	“ “ “	Sally Coash	Election Inspector-14.75 hrs @ \$9.00	\$132.75
#8583	“ “ “	Dorothy Jensen	Election Inspector-16.75 hrs @ \$9.00	\$150.75
#8584	“ “ “	Debra Matthew	Election Chairman-16.75 @ \$10,milea	\$203.50
#8585	“ “ “	Lucas McCarry	Hall Refund	\$150.00
#8586	“ “ “	Erin Turner	Hall Refund (less cleaning fee)	\$40.00
#8587	“ “ “	Ashley Collins	Hall Refund	\$150.00
#8588	“ “ “	Elizabeth Courter	Hall Refund	\$150.00
#8589	“ “ “	John Kurbis	Planning Commission	\$30.29
#8590	“ “ “	Ross W Payton	Trustee	\$70.15
#8591	“ “ “	Carolyn Amman	Planning Commission	\$31.49
#8592	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$103.19
#8593	“ “ “	Joseph Sevenski	Custodian20hrs @ \$9.50 Grounds 20hr	\$452.89
#8594	“ “ “	Staci A Payton	Treasurer	\$388.91
#8595	“ “ “	Joan Wasylewski	Pl Comm Chair / Election Insp 14.75hr	\$172.29
#8596	“ “ “	Terry L Erber	Supervisor	\$371.25
#8597	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8598	“ “ “	Advance Electric	Hall – Light	\$294.70

A motion to adjourn by Caroline Kobylczak with support from Ross Payton. All in favor, meeting adjourned at 9:00p.m.

## 1 September 2010 Regular Meeting

The meeting was called to order by the Supervisor, Terry Erber, at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: none

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 92,388.75 Checking	\$148,931.29 Road Fund
	11,876.99 Money Market	
	114,992.78 CDs	\$ 29,151.16 Fire Debt
	\$219,258.52 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented and seconded by Caroline Kobylczak. All in favor, motion carried.

### TOWNSHIP AUDIT:

The township's audit will be September 16<sup>th</sup> at the township hall.

### KUZMIK ROAD:

The Kuzmik Road Afton Stone project was completed today.

### 9-1-1:

Greg Clark, Assistant Director of CCE 911, was present to discuss North Camp Ten Road numbering issues. Clark reported that when "North" was added to Camp Ten Road in 2008, CenturyLink Telephone Company updated their records and because all zip codes are an Elmira address, all the Hudson Township residences were inadvertently placed into Otsego County. Since that time, the numbers have been updated and reviewed, but 911 encourages people, especially those on North Camp Ten, to call with a non-emergency call to make sure their calls are being directed to the correct 911 facility.

The Clerk asked how any updates or new homes or phone numbers will be correctly assigned, and was advised that there is no way possible to guarantee they won't be switched. The Clerk advised that this is still not the solution to the problem, and that until the numbering system is fixed in Charlevoix County it will always be an issue.

### JOKERS:

Members of the Jokers Motorcycle club visited the meeting. Scott Bachelor stated that the group recently had their annual fundraiser event at their clubhouse and wished to present a donation in the amount of \$500 for the fire department. The Chairman thanked the Jokers on behalf of the township.

### SECURITY CAMERAS:

Dave Amato from Habitec Security was present to discuss the proposal he submitted for a security system. Amato also answered questions and offered suggestions about what can be expected from various camera locations.

The proposal from Habitec includes 16 cameras. Amato recommends installing some of the cameras, view the coverage they provide, and then determine the locations for the remainders. It was decided to install three in the fire department, one for the front door, one in the kitchen, three outside in the back and at least three across the front.

The Clerk will contact our insurance agent to see if there are any liability implications from having cameras. A motion by Frank D Wasylewski to accept the proposal from Habitec Security for the installation of a sixteen camera security system for the base price of \$7,148, with the understanding that the price will be adjusted based on the number and type of cameras that are installed. Motion seconded by Ross Payton. All in favor, motion carried.

### INSURANCE RENEWAL:

The general liability and worker comp insurances are up for renewal.

The renewal for worker's compensation insurance is \$1,078 this year. A motion by Frank D Wasylewski to renew the Worker Comp insurance with Accident Fund Insurance Company for 1 September 2010 through 1 September 2011 in the amount of \$1,078. Motion seconded by Staci Payton. All in favor, motion carried.

This year's renewal policy for property and liability is \$15,634, with the fire department at \$10,870 and general township at \$4,764.

A motion by Frank D Wasylewski to renew the general liability insurance with Municipal Underwriters of Michigan, Inc. for the period of 1 September 2010 through 1 September 2011 for \$15,634. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

### FORECLOSED PROERTY:

A letter was received from Michelle Salva requesting to purchase back the 40 acres of property that the township recently purchased from Charlevoix County as foreclosed property. Salva's brother, Brendan Brockett, was the owner of the parcel and died in 2010 after being sick for a period of time prior to that. The property reportedly, has been in the family for some time. Salva is the representative of his estate, and discovered the unpaid tax bills after his death.

The Board discussed the request and decided that before offering it back to the family, to see if there are any possibilities to place restrictions on the deed so that it can't be bought back and then resold for a profit. The Clerk will contact the Register of Deeds and see if there might be options available to protect the township's interest in this parcel if we were to sell it back to the family.

ROAD COMMISSION ANNUAL MEETING:

The annual meeting of the Township Board with the Road Commissioners will be Tuesday, 19 October 2010, 7p.m. at the Road Commission in Boyne City. We will prepare agenda at the October meeting.

BIDS:

Bids for snowplowing will be awarded at the October meeting. We will post for bids on the web page and the front door. Contractors must first meet with the Supervisor before submitting a bid.

Discussion on how to proceed with the fire building repair. The Board will seek proposals from contractors, along with a sealed bid, on their recommendation of how to repair the cracked blocks. With a proposal, the Board isn't necessarily looking for the lowest bidder, but the best suggestion on how to correct the problem and how much the repair will cost. If the Board doesn't feel that the proposal submitted will be the correct solution, it doesn't have to be accepted. We will post for repair proposals with bids on the web page and post on the front door to be opened at the October meeting.

The air conditioning unit outside the kitchen was repaired again and we were advised by JP Heating & Cooling not to put any more money into this unit as it needs to be replaced. There have been several service calls on this unit.

FIRE DEPARTMENT:

The Fire Chief, Shawn Bauman reported that the department will be participating in a tanker shuttle with other departments in the county. This is used for ISO ratings.

There is a Fire I & II class beginning on October 1<sup>st</sup>.

The department participated in a propane training held recently at Boyne Falls School.

The department demonstrated the new portable pump to the members of Lake Louise Christian Community and the County Commissioners. They were very pleased with the pump's performance.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8599	1 Sept10	CenturyLink	Telephone – Hall & Fire	\$94.04
#8600	“ “ “	GBS Inc.	Election supplies – secrecy sleeves	\$58.24
#8601	“ “ “	Waste Management	Garbage – Hall & Park	\$219.65
#8602	“ “ “	JP Heating of Northern Mich, LLC	Hall-repair AC unit (kitchen unit)	\$85.50
#8603	“ “ “	A1 Rent-a-Jon Inc	Porta johns – hall & park	\$185.00
#8604	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$431.07
#8605	“ “ “	Joe Sevenski	Hall – Custodian supplies	\$17.51
#8606	“ “ “	Airway Oxygen	Fire – oxygen	\$20.00
#8607	“ “ “	Shawn Bauman	Fire – gasoline	\$53.00
#8608	“ “ “	Front Line Services, Inc.	Fire – vehicles serviced/maintenance	\$1,182.00
#8609	“ “ “	Municipal Underwriters of Michigan	Municipal insurance renewal	\$15,634.00
#8610	“ “ “	Accident Fund Insurance Company	Worker's comp insurance renewal	\$1,078.00
#8611	“ “ “	Campbell, Kusterer & Co., P.C.	Audit – FYE March 31, 2010	\$2,600.00
#8612	“ “ “	Hudson Township	Summer taxes – foreclosed property	\$531.44
#8613	“ “ “	Penny Hall	Hall refund (less toilet damage fee)	\$125.00
#8614	“ “ “	Donne Williams	Hall refund	\$100.00
#8615	“ “ “	Ross W Payton	Trustee	\$70.15
#8616	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8617	“ “ “	Joseph Sevenski	Custodian14hrs @ \$9.50 Grounds 10hr	\$258.90
#8618	“ “ “	Staci A Payton	Treasurer	\$388.91
#8619	“ “ “	Joan Wasylewski	Hall agent – 2 hrs @ \$9.50	\$17.62
#8620	“ “ “	Terry L Erber	Supervisor	\$371.25
#8621	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8622	“ “ “	Exxon Mobil	Fire – gasoline	\$172.13

A motion by Terry Erber to adjourn the meeting and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:48p.m.

## 6 October 2010 Regular Meeting

The meeting was called to order at 7:30p.m. in the Township Hall by Supervisor, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, and Ross Payton.

Absent: Staci Payton

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 69,756.63 Checking	\$148,937.81 Road Fund
	11,878.81 Money Market	
	<u>115,058.95 CDs</u>	\$ 29,151.16 Fire Debt
	\$196,694.39 TOTAL	

In the absence of the Treasurer, the report was presented by the Chairman. A motion by Frank D Wasylewski to accept the Treasurer's report as presented and seconded by Caroline Kobylczak. All in favor, motion carried.

### SECURITY SYSTEM:

Habitec Security has begun installing the security cameras. The Chairman reviewed camera positions with the installers. At this time, 13 cameras will be placed, leaving 3 available for future installation. The Clerk contacted our insurance agent to see if there are any liability issues with having cameras and was advised that there aren't. There are no requirements that signs have to be posted that security cameras are in use. The agent did recommend placing a statement on the hall rental agreement so that private parties using the hall will know that there are cameras in use.

### FORECLOSED PROPERTY:

The Clerk reported that he researched options available to place limitations on the possible selling of the recently purchased foreclosed property back to the family. At this point, without consulting an attorney, the only option would be to file a first option to purchase with the register of deeds. Then, when the new deed is prepared, the "first option", would be listed first, referring to liber, page and etc, giving the township the first option to purchase the property again. The Clerk will contact Salva to make sure they're willing to pay all costs, as well as investigating deed restrictions.

### ROAD COMMISSION ANNUAL MEETING:

The annual meeting of the Township Board with the Road Commissioners will be Tuesday, October 19<sup>th</sup>, 7p.m. at the Road Commission in Boyne City. The agenda will be:

- Iron Bridge Road is flooding again because of the beavers
- North Camp Ten Road needs to be redone soon
- Huffman Lake Road needs improvements. Need to make sure that it gets on the next 15 year plan
- Baker Road. What's the possibility that this road could become a year round road
- Woodward Road. Would it be possible to ditch and widen the road whenever possible for future paving.
- Jenkins & Studer Roads will probably be our next road improvement projects

### SNOWPLOWING BIDS:

Four sealed bids were received for snow removal for the 2010/2011 winter season. The Chairman opened the bids and read them aloud, reporting that all four bidders met with him prior to submitting bids, as per bidding requirements.

- Taurus Services LLC \$85/plow. \$100/hr loader fee, with \$100 drop off fee per incident
- B.K. Excavating Inc. \$85/plow. \$50/hr loader if needed
- Sevenski Excavating \$100/plow.\$70/hr loader
- J&N Construction \$85/plow. \$90/hr loader

A motion by Ross Payton to accept the bid of B.K. Excavating for \$85/plow and \$50/hr loader fee for the 2010/2011 winter season, plowing after 3-4" inches of snow and shoveling sidewalks. Motion seconded by Frank D Wasylewski. All in favor? 3 ayes, 1 nay. Motion carried.

### FIRE BUILDING REPAIR:

One proposal was received from Tim's Masonry, Inc. for repairing the cracked blocks in front of the fire hall. The Chairman reported that he met with them and discussed repairs. They felt that it would be costly to remove the blocks as the interior drywall would also have to be redone. Their proposal is to either stucco the whole front of the building or place cultured stone over the block. After discussion, the Board felt this proposal was not the repair needed. The Chairman will discuss other options with them and Ross Payton will contact Bruce Murray to see if he has any suggestions.

It was reported that there is a tree down at the cemetery. The custodian will take care of it.

The Clerk reported that several lights in the hallway and kitchen need replacing. The custodian will replace the lights with the same style of the lights recently replaced over the dance floor.

FIRE DEPARTMENT:

The new MFR license was received.

The Fire Chief, Shawn Bauman, reported that the department has been awarded the Assistance to Fire Fighters grant that was submitted for turn-out gear.

It appears that there is yet another issue with the 9-1-1 system. Calls are being routed correctly, however, not all the surcharges are. The chief would like a note in the newsletter addressing the issue.

Don Sevenski presented the Board with an envelope that he said was given to him and was asked to give to the Board. The contents, which appear to be various comments from an email from the fire chief, are alleged to have come from Patsy Grubaugh-Clink. As the letter, which appears to be cut and pasted, is unsigned, and its authenticity questionable, it is Board policy to take no action.

An application was received from Brittany Oehlers to join the fire department. Oehlers is studying to become an EMT. Because our department is a medical first responder, the township cannot provide training or treatment at an EMT level. A motion by Terry Erber to appoint Brittany Oehlers to the Hudson Township Fire Department as a medical first responder. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

A motion by Terry Erber to pay the following bills with support by Caroline Kobylczak. All in favor, motion carried.

#8623	1 Oct 10	CenturyLink	Telephone – Hall & Fire	\$92.71
#8624	6 Oct 10	United States Treasury	941 Tax – 3 <sup>rd</sup> Quarter	\$
#8625	“ “ “	Charlevoix County Road Comm	Road Brine-2 <sup>nd</sup> application	\$4,983.89
#8626	“ “ “	Waste Management	Garbage – Hall & park	\$130.37
#8627	“ “ “	A1 Rent-a-Jon Inc	Porta johns – hall & park	\$230.00
#8628	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$365.30
#8629	“ “ “	Joe Sevenski	Hall – Custodian supplies	\$4.23
#8630	“ “ “	Advance Electric	Hall & Fire – lights	\$115.92
#8631	“ “ “	Exxon Mobil	Fire – gasoline	\$27.64
#8632	“ “ “	USDA Rural Development	Fire Note – additional principle	\$6,000.00
Auto	“ “ “	USDA Rural Development-auto pay	Fire Note\$3,128.62interest/\$17,000	\$20,128.62
#8633	“ “ “	Habitec Security	Hall security system – 50% down pay	\$3,574.00
#8634	“ “ “	Jerry Matelski	Hall cancellation	\$150.00
#8635	“ “ “	Charlevoix County Road Comm	Kuzmik Road Improvement	\$48,862.99
#8636	“ “ “	Ross W Payton	Trustee	\$70.15
#8637	“ “ “	Shawn Bauman	Fire Chief-quarterly	\$338.56
#8638	“ “ “	Don Sevenski	Assistant Fire Chief – quarterly	\$113.59
#8639	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – quarterly	\$143.98
#8640	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8641	“ “ “	Joseph Sevenski	Custodian14hrs @ \$9.50 Grounds 20hr	\$400.72
#8642	“ “ “	Staci A Payton	Treasurer	\$388.91
#8643	“ “ “	Norman C Mathers	Zoning Administrator – quarterly	\$69.81
#8644	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$46.27
#8645	“ “ “	Terry Erber	Supervisor	\$371.25
#8646	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8647	“ “ “	Front Line Services, Inc.	Fire – Vehicle service (July)	\$537.00

A motion to adjourn by Terry Erber and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:58p.m.

### 3 November 2010 Regular Meeting

In the absence of the Supervisor, the meeting was called to order by Clerk, Frank D Wasylewski at 7:30p.m. in the Township Hall. The Clerk was selected to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton. Ross Payton arrived at 7:50p.m. and Terry Erber arrived at 8:05p.m.

Absent: None

#### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, and seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 41,112.46 Checking	\$100,081.78 Road Fund
	11,880.63 Money Market	
	<u>115,058.95</u> CDs	\$ 29,180.56 Fire Debt
	\$168,052.04 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

The Custodian has replaced light fixtures in the hallway and kitchen. The tree in the cemetery has not been removed yet.

#### ROAD COMMISSION ANNUAL MEETING:

The Supervisor and Clerk attended the annual meeting of the Township Board with the Road Commissioners on October 19<sup>th</sup>. Topics discussed included:

- Kuzmik Road project. The Afton stone project turned out well, everyone is pleased.
- Iron Bridge Road is flooding again because of the beavers. The County is paying Mr. Lee \$50 for each beaver he traps. He will also tear the dam down. Discussed validity of claim that that portion of the river has been designated as innavigable waters as no one seems to be able to produce documentation. Expressed concern that if any other road was flooded, immediate action would be taken for motorist's safety, why not this one?
- North Camp Ten Road. There is indication that the steering committee might improve this road next year
- Huffman Lake Road needs improvements. County has no money. Offered possible assistance in improvement.
- Baker Road would require a lot of work to become year round. Concerns about heavy snowfall on north end.
- Woodward Road ditching and tree removals are beyond resources the road commission can currently provide.
- Jenkins & Studer Roads will probably be our next road improvement projects. The Road Commission suggested improvements on Magee Road to Stafford Road.
- Antrim County is not excited about placing a sign on Giem Road warning motorists that a four wheel drive Vehicle is necessary to make it through. We would settle for wrong way to Hudson Township Hall.

#### AUDIT:

The audited financial statements for fiscal year 31 March 2010 were reviewed. A motion by Staci Payton that the audited financial statements prepared by Campbell, Kusterer & Co., for the fiscal year ending 31 March 2010 be accepted. Motion supported by Caroline Kobylczak. All in favor, motion carried.

#### FURNACE/AC UNIT:

One of the outside furnace/AC units was apparently struck by lightning sometime this summer. The unit has been repaired by JP Heating for \$1,977. A claim will be submitted to the insurance company for the loss. The custodian reported that he replaced the outside light this summer and thought that it had been struck as well.

#### NEWSLETTER:

There will be a newsletter sent out with the December tax bills. Anyone with articles or information that they would like to see in the newsletter should get it to the Clerk as soon as possible.

#### THUMB LAKE PAVILLION:

Trustee, Kobylczak, presented pictures of the pavilion that the Charlevoix County Parks & Recreation Department has built at Thumb Lake Park. The building was donated by Ralph Harmon.

#### FIRE BUILDING REPAIR:

The Chairman entered the meeting at this time.

No further information on repairs, this late in the season, the project will wait until spring.

#### FIRE DEPARTMENT:

The Fire Chief, Shawn Bauman, reported that the next step of the Assistance to Fire Fighters grant is to begin contacting vendors to determine sizing and specifications for the turn out gear that we will seek bids for when it comes to the bidding stage.

Patsy Grubaugh Clink addressed the Board regarding the letter that was alleged to have been submitted on her behalf by Don Sevenski. Clink stated that following her chain of command, she gave a letter of complaint to the Assistant Chief regarding complaints against the Chief and wanted to know the status. Clink stated the Chairman had contacted her and asked her if the problem could be resolved and would like to have a meeting to discuss it.

Clink stated that she was willing to meet and discuss it, but that she wanted another female present in the meeting. And now, Clink states, her children are being attacked personally, however, no instances were given. She would like to know what has been done with the issue as she has not heard anything back and stated that the Clerk disposed of the statement without any action being taken. The Chairman stated that she was given some misinformation as she wasn't even present at the meeting.

The Chairman stated that he spoke with other members of the department and if Clink is still willing, would like to meet and resolve the issue.

The Clerk stated that the Board did not take any action on the letter she submitted because of the way it was presented. The Board generally does not act on anonymous letters, and since the letter not only wasn't addressed to anyone in particular but especially because it wasn't signed, the Board chose to take no action during the meeting. Only in discussion later with Clink did the Chairman determine that it was indeed submitted by Clink. Given that information, the Clerk contacted our insurance agent and asked to have the risk management department review the statement for advice on how to proceed.

It was advised to review the case, just as the Chairman had done, and that any concerns or disciplinary actions that need to be addressed be done and documented accordingly. This would include the concerns first addressed in the comments by the Chief to Clink.

It was decided that the Chairman and Trustee Kobylczak will meet with Clink and the Fire Chief after the meeting to discuss the issues and hopefully resolve them.

Marlene Guerin reported that the paranormal group called "Bumps in the Night" was at our cemetery on Halloween. She spoke with John Cassidy about their findings and was advised that they found evidence of paranormal activity, especially someone name "Izzy".

Nels Jensen addressed the Board with his concerns that the township zoning ordinance is not being enforced. He feels the Board needs to enforce zoning for protection of private property owners.

A motion by Terry Erber to pay the following bills, seconded by Caroline Kobylczak. All in favor, motion carried.

#8648	15Oct 10	CenturyLink	Telephone – Hall & Fire	\$90.65
#8649	3 Nov10	Sally Coash	Election Inspector-14.50 hrs @ \$9.00	\$130.50
#8650	“ “ “	Marie Kaminski	Election Inspector-14.50 hrs @ \$9.00	\$130.50
#8651	“ “ “	Debra Matthew	Election Chairman-16.50 @ \$10,milea	\$201.00
#8652	“ “ “	Waste Management	Garbage – Hall	\$118.12
#8653	“ “ “	Joan Wasylewski	Hall refund/Cleaning fee	\$150.00
#8654	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$300.61
#8655	“ “ “	Joe Sevenski	Custodian supplies – ceiling tiles	\$117.56
#8656	“ “ “	Young, Graham & Elsenheimer	Attorney – audit letter	\$108.00
#8657	“ “ “	Advance Electric	Hall – 6 light fixtures & bulbs	\$391.14
#8658	“ “ “	Airway Oxygen Inc. of Petoskey	Fire – Oxygen	\$20.00
#8659	“ “ “	Don Tubbs	Hall refund	\$150.00
#8660	“ “ “	Valorie Sevenski	Hall refund	\$50.00
#8661	“ “ “	John A Kurbis	Planning Commission	\$30.29
#8662	“ “ “	Ross W Payton	Trustee	\$70.15
#8663	“ “ “	Carolyn Amman	Planning Commission	\$31.49
#8664	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$103.19
#8665	“ “ “	Joseph A. Sevenski	Custodian 27 hrs @ \$9.50/hour	\$236.78
#8666	“ “ “	Staci A. Payton	Treasurer	\$388.91
#8667	“ “ “	Joan Wasylewski	Election Inspector-16.50 hrs @ \$9.00	\$139.35
#8668	“ “ “	Terry L. Erber	Supervisor	\$371.25
#8669	“ “ “	Frank D. Wasylewski	Clerk	\$427.24
#8670	“ “ “	JP Heating of Northern Mi – GLD	Furnace repair – lightening damage	\$1,977.00

A motion by Terry Erber to adjourn the meeting and seconded by Staci Payton. All in favor, meeting adjourned at 8:36p.m.



## 1 December 2010 Regular Meeting

The meeting was called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read with support by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 73,728.22 Checking	\$100,149.80 Road Fund
	11,882.91 Money Market	
	<u>115,115.70 CDs</u>	\$ Fire Debt
	\$200,726.83 TOTAL	

The Treasurer noted that the money for the fire debt account has not been transferred after the last payment, but that there is approximately \$4,000 in the general checking that belongs in the Fire Debt fund. A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

MTA is investigating the possibility of establishing a worker-comp insurance pool. The Clerk will submit our current coverage to obtain a quote from MTA for worker-comp insurance.

The tree was removed at the cemetery by Marlene Guerin.

Iron Bridge Road is flooded again because of the beavers. The Chairman will call the Road Commission.

### BOARD OF REVIEW:

There will be a special Board of Review meeting on Tuesday, December 14<sup>th</sup> if needed.

The terms of the Board of Review Members expire December 31<sup>st</sup>. A motion by Frank D Wasylewski to appoint Marlene Guerin, John Gray and Frank Wasylewski to the Board of Review for a two year term expiring 31 December 2012. Motion seconded by Terry Erber. All in favor, motion carried.

### TASK FORCE:

The Task Force Meeting for Road Funding will be held December 16<sup>th</sup> at 7p.m. at the Boyne City City Hall.

The Chairman will not be attending, but we will submit North Camp Ten Road as a recommendation.

The Clerk reported that the County Commissioners have approved the paving of North Camp Ten Road next year using the county millage.

### GIRL SCOUTS:

Diana Wise, representing the Girl Scout Troop from Boyne City that hosts our annual Halloween party had planned to attend the meeting to request the use of the hall for a project in February. The project primarily will be outside, but need a facility with restrooms, and inside use in the event of inclement weather. The Board has no problem with the Girl Scouts using the hall, provided that there are no rentals that day.

The Clerk is going to purchase an electric heater for the board room for meeting nights.

The City of Boyne City is hosting a meeting of all governmental entities within Charlevoix County to come together to discuss ways to work together to achieve similar goals that a neighboring jurisdiction may have. The Chairman will attend the inaugural meeting.

Trustee Kobylczak reported that there will be an appreciation party for Ralph Harmon on December 20<sup>th</sup> at the Road Commission for all his contributions to the Thumb Lake County Park.

### FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the department is reviewing turn out gear from vendors in anticipation of the Assistance to Fire Fighters grant.

Discussed issues with ambulance service.

Don Sevenski reported that Bob Scott asked if the fire department would burn down the old house that is on their property. There are many issues and permits involved with burning an old building.

A motion by Terry Erber to pay the following bills, seconded by Caroline Kobylczak. All in favor, motion carried.

#8671	29Nov10	CenturyLink	Telephone – Hall & Fire	\$96.48
#8672	29Nov10	U.S. Postal Service	Treasurer – Postage	\$269.45
#8673	1 Dec 10	Frank D. Wasylewski	Clerk – supplies	\$61.47
#8674	“ “ “	U.S. Postal Service	Clerk – Postage	\$44.00
#8675	“ “ “	Waste Management	Garbage – Hall	\$118.77
#8676	“ “ “	Joan Wasylewski	Hall-Paint supplies/new coffee pot	\$321.57
#8677	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$264.63
#8678	“ “ “	Collette Sparks	Hall refund	\$50.00
#8679	“ “ “	Ross W Payton	Trustee	\$70.15
#8680	“ “ “	Caroline Kobylczak	Trustee	\$68.70

#8681	“	“	“	Staci A Payton	Treasurer	\$388.91
#8682	“	“	“	Joan Wasylewski	Hall agent 9.5hrs @\$9.50	\$85.19
#8683	“	“	“	Terry L Erber	Supervisor	\$371.25
#8684	“	“	“	Frank D Wasylewski	Clerk	\$427.24
#8685	“	“	“	White Tails Unlimited	Hall rent refund (cancellation)	\$300.00
#8686	“	“	“	Exxon Mobil	Fire – gas	\$105.88
#8687	31Dec10			Independent Bank	Fire Debt-CD	\$3,598.99

A motion by Frank D Wasylewski to adjourn the meeting and seconded by Staci Payton. All in favor, meeting adjourned at 8:11p.m.