

4 January 2012 Regular Meeting

In the absence of the Chairman, the Clerk, Frank D Wasylewski, called the meeting to order at 7:35p.m. in the township hall. Trustee, Ross Payton was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds and Ross Payton.

Absent: Terry Erber.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 83,867.02 Checking	\$116,982.37 Road Fund
	11,909.38 Money Market	
	<u>115,257.70</u> CDs	\$ 2,898.63 Fire Debt
	\$211,034.10 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

The Clerk reported that there will be a Presidential Primary on February 28, 2012. An election inspector is needed.

We still need two members for the township planning commission.

BUDGETS:

Budget requests for the next fiscal year are due in February.

ZONING ISSUE:

The Clerk reported on the zoning issue where a zoning permit without the proper side yard setback was issued by our zoning administrator. Adjoining property owners, Julian and Freda Skop, have submitted letters of complaint. The Clerk gathered necessary data and photographs of the property at issue and met with our attorney regarding the issue for guidance. A letter of advice was received from attorney, Lori Lockett, from the office of Bryan Graham. There are two issues at hand. First is the retaining wall that was not included on the application by the Dudek's. As it is an allowable use, a permit should be obtained for its construction. The second issue involves the error made by the zoning administrator in issuing the zoning permit for the pole barn within the side yard setback. Michigan case law does not prohibit the township from enforcing its zoning ordinance because of a mistake on the part of the zoning administrator. However, the courts have held that when the property owners have expended considerable amounts of money in reliance on the official, the township may be stopped from enforcing a zoning regulation. It is our attorney's opinion that in light of Michigan case law, the court would not likely order the removal of the pole building.

After discussion, Frank D Wasylewski made a motion that Hudson Township act on the recommendation of our Township Attorney and not pursue enforcement actions against the location of the pole building constructed by Michael Dudek. However, a zoning permit will need to be obtained for the retaining wall. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

Julian and Freda Skop asked what action they could take, and were advised that they should contact an attorney if they wish to pursue it further.

NORTH STAR ENERGY CASE:

The Clerk gave an update on the NorthStar Energy & Hudson Pipeline Tax Tribunal cases. The cases are scheduled for prehearing for April. Prehearing Statements and appraisals are due on January 31st. Robert Fuchs, the representative for NorthStar, asked our attorney if the township would be willing to try and settle the cases before to save the expense of going to trial. Our attorney suggested that the township should consider the offer as Fuchs would hire Mike Clarkson to do an appraisal if necessary. Mr. Clarkson is an expert witness on personal property.

The Clerk and Assessor met with our attorney, and advised that we are not willing to make a settlement and encouraged Mr. Kerzka to do some research on the value of these wells. Based on information that the gas companies themselves present, the wells are profitable and have a marginal decline in value, the Clerk advised that we are not willing to accept a lower value or to settle. The Assessor valued the personal property correctly according to State Tax Commission guidelines and we must stand on that.

FIRE DEPARTMENT:

The Clerk reported that the Chairman completed the background check on last month's applicant. A motion by Ross Payton to accept the application of Cliff Gregware to join the Hudson Township Fire Department as a probationary/unclassified member effective January 4, 2012. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

The Clerk reported that the website given for Board members to complete the NIMS training was not correct. The FireChief will investigate options for providing internet service for the department.

A motion by Ross Payton and supported by Caroline Kobylczak to pay the following bills. All in favor, motion carried.

#9006	29 Dec11	CenturyLink	Telephone – Hall & Fire	\$94.64
#9007	04 Jan 12	Ross W Payton	Trustee	\$70.15
#9008	“ “ “	Frank Wasylewski	Board of Review-December meeting	\$23.59
#9009	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#9010	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#9011	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$73.91
#9012	“ “ “	Joan Wasylewski	Hall agent – quarterly & 4hrs @\$9.75	\$78.71
#9013	“ “ “	John C Gray	Board of Review-December meeting	\$23.59
#9014	“ “ “	Terry Erber	Supervisor	\$371.25
#9015	“ “ “	Marlene Guerin	Board of Review-December meeting	\$20.50
#9016	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#9017	“ “ “	Carolyn Amman	Medical First Responder – runs	\$266.66
#9018	“ “ “	Shawn Bauman	Fire Chief – firefighter/MFR runs	\$698.66
#9019	“ “ “	Tony Budzinski	Firefighter/MFR runs	\$368.78
#9020	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – runs	\$285.79
#9021	“ “ “	Sharon Jepsen	Firefighter/MFR runs	\$147.82
#9022	“ “ “	Eric Kennedy	Firefighter/MFR runs	\$174.55
#9023	“ “ “	Margaret Kennedy	Firefighter/MFR runs	\$188.70
#9024	“ “ “	Brittany Oehlers	MFR runs	\$33.97
#9025	“ “ “	Andrew Reynolds	Firefighter runs	\$18.87
#9026	“ “ “	Don Sevenski	Assistant Fire Chief – firefighter runs	\$296.64
#9027	“ “ “	Mike Terry	MFR runs	\$144.35
#9028	“ “ “	Randi Terry	Firefighter / MFR runs	\$167.53
#9029	“ “ “	Jessica Wagle	MFR runs	\$74.11
#9030	“ “ “	U.S. Postal Service	Postage – Clerk	\$44.00
#9031	“ “ “	U.S. Treasury	941 Tax – 4 th Quarter	\$283.30
#9032	“ “ “	Young, Graham & Elsenheimer	Attorney-Zoning & Storm water ordina	\$171.50
#9033	“ “ “	Frank D Wasylewski	Zoning – pictures of zoning issue	\$5.98
#9034	“ “ “	Michigan Township Assoc	Board of Review Training-3 people	\$268.50
#9035	“ “ “	Waste Management	Garbage – hall	\$143.53
#9036	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$2,074.86
#9037	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$271.69
#9038	“ “ “	Wilber Automotive	Fire – New battery	\$235.38
#9039	“ “ “	Radio North LLC	Fire – Radio repair	\$49.00
#9040	“ “ “	Terry Erber	Fire – Postage for radio	\$14.24
#9041	“ “ “	Robert Kerzka, PC	Attorney – Tax Tribunal Case	\$2,906.88
#9042	“ “ “	Exxon Mobile	Fire – gasoline	\$95.58

A motion by Ross Payton to adjourn; seconded by Frank D Wasylewski. All in favor, meeting adjourned at 8:35p.m.

1 February 2012 Regular Meeting

The meeting was called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 83,565.92 Checking	\$116,988.90 Road Fund
	11,911.33 Money Market	
	<u>115,720.81</u> CDs	\$ 2,903.85 Fire Debt
	\$211,198.06 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

Drafts of the new Stormwater Ordinance should be received shortly from the County.

PLANNING COMMISSION:

A letter of application was received from Denise Bazuin for the Planning Commission. A motion by Terry Erber to appoint Denise Bazuin to the Hudson Township Planning Commission to fill the term expiring 30 August 2014. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

BUDGETS:

The Clerk presented and reviewed amendments to the current fiscal year budget. A motion by Frank D. Wasylewski to amend the budget for fiscal year 2011-2012 with proposed revenues of \$244,869 and projected expenses of \$240,111. Motion supported by Linda Reynolds. All in favor, motion carried.

The Board discussed various projects and items that should be included in next year's budget. Items discussed include: repairing fire barn, replacing fluorescent lights on the other half of the hall, upgrading Treasurer & Assessor's software, sign for the cemetery, hiring planning consultant and cost sharing with the County, Huffman Lake Afton stone improvements.

A motion by Frank D Wasylewski that Hudson Township Board conduct a public budget hearing on Wednesday, 7 March 2012, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2012 through 31 March 2013. Motion supported by Linda Reynolds. All in favor, motion carried.

NORTH STAR ENERGY CASE:

The Clerk gave an update on the NorthStar Energy & Hudson Pipeline Tax Tribunal cases. The cases are still scheduled for prehearing for April.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that he is still exploring feasible options for internet access for the department.

A motion by Terry Erber to pay the following bills. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

#9043	21 Jan 12	U.S. Postal Service	Postage-Clerk, Treasurer & Assessor	\$528.00
#9044	1 Feb 12	Frank D Wasylewski	Clerk – W2 Forms	\$39.83
#9045	“ “ “	Young, Graham & Elsenheimer	Attorney – zoning issue	\$416.00
#9046	“ “ “	Spartan Sewer	Hall – auger sewer line	\$175.00
#9047	“ “ “	Waste Management	Garbage – Hall	\$142.31
#9048	“ “ “	VOID		
#9049	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$321.60
#9050	“ “ “	Radio North LLC	Fire – new radio	\$389.58
#9051	“ “ “	Business Micro Resources Corp	Fire – Firetools Software support	\$400.00
#9052	“ “ “	VOID		
#9053	“ “ “	OTEC	Fire – radio charger	\$62.50
#9054	“ “ “	Ross Payton	Trustee	\$70.15
#9055	“ “ “	Linda Reynolds	Treasurer	\$396.27
#9056	“ “ “	Caroline Kobylczak	Trustee	\$71.34
#9057	“ “ “	Joseph A Sevenski	Custodian – 9hrs @ \$9.75/hr	\$86.48
#9058	“ “ “	Terry L. Erber	Supervisor	\$371.25
#9059	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#9060	“ “ “	CenturyLink	Telephone – Hall & Fire	\$92.76
#9061	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$4,001.75
#9062	“ “ “	Chesley Consulting	Web Page domain registration	\$25.00

#9063 1 Feb 12 BK Excavating

Snowplowing – Hall & Fire

\$770.00

A motion to adjourn by Linda Reynolds and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:40p.m.

7 March 2012 Budget Hearing

The hearing was called to order by Clerk, Frank D. Wasylewski, at 7:00p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski and Linda Reynolds.

Absent: Terry Erber and Ross Payton.

There were four individuals present in the audience.

The Clerk stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2012 through 31 March 2013.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2010/2011 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to increase approximately 1.1%. State Revenue Sharing should also increase based on new census numbers. Most line items are comparably similar to the current year’s budget, with the addition of projected expenses for repairs to the fire barn, updating the balance of fluorescent lights in the hall, hiring a planning consultant, upgrading the Treasurer’s and Assessor’s software and a sign for the cemetery. Completing these projects is anticipated to reduce the fund balance by \$43,647. A cost share project with the County for Huffman Lake Road is included in the road fund. The Fire Debt fund is based on a renewal of the current millage that expired with this year’s tax collection.

The total revenues proposed are \$240,647, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$284,294.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2012 through 31 March 2013, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 5.0000 (1.0000 allocated, 1.0000 fire protection, 1.0000 fire debt and 2.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$240,647 and expenses of \$284,294, leaving a projected 31 March 2013 fund balance of \$215,014 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,800, Clerk \$6,125, Treasurer \$5,050 (which includes \$1,000 for summer tax collection) and Trustees \$912 each. The Fire Chief salary shall be \$1,550. All other positions shall be as per the Salary Schedule dated 7 March 2012, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$76,911 projected revenues, and projected expenses of \$50,000 for road projects, with a projected 31 March 2013 balance of \$219,703.50, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$38,381 projected revenues and \$40,000 in payments, with a projected 31 March 2013 balance of \$39,167.39

A motion by Caroline Kobylczak to adopt the resolution, supported by Linda Reynolds.

ROLL CALL:	Frank D Wasylewski	Aye
	Linda Reynolds	Aye
	Terry Erber	Absent
	Caroline Kobylczak	Aye
	Ross Payton	Absent

Resolution declared adopted this 7th day of March 2012.

The Hearing was closed at 7:26p.m.

7 March 2012 Regular Meeting

In the absence of the Chairman, the Clerk called the meeting to order 7:30p.m. in the Township Hall. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski and Linda Reynolds.

Absent: Terry Erber and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 81,133.64 Checking	\$117,008.24 Road Fund
	11,911.33 Money Market	
	<u>115,720.81</u> CDs	\$ 2,903.85 Fire Debt
	\$208,765.78 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

STORM WATER ORDINANCE:

The Lawyer reviewed the Countywide Storm Water Ordinance and made recommendations. While the township will be party to the ordinance, it is not certain how pertinent it will be to the township at this time.

MEETING SCHEDULE

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

24 April 2012	24 July 2012
23 October 2012	22 January 2013

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Caroline Kobylczak to adopt the meeting schedule as presented, supported by Linda Reynolds.

ROLL CALL:	Ross Payton	Absent
	Frank D Wasylewski	Aye
	Caroline Kobylczak	Aye
	Terry Erber	Absent
	Linda Reynolds	Aye

Resolution adopted this 7th day of March 2012.

PLANNING COMMISSION:

An application for the planning commission was received from G.Wade Jenkins. Jenkins was also present at the meeting.

A motion by Linda Reynolds to appoint G.Wade Jenkins to fill the vacant term expiring 30 August 2013 on the Hudson Township Planning Commission. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

TAX TRIBUNAL CASE

No new updates on the NorthStar Tax Tribunal case. Still waiting for the date for the pretrial hearing, which the attorney will attend on his own.

SETTLEMENT DAY

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

SPRING CLEAN UP:

The Clerk was contacted by Waste Management and set the date for this year's spring clean on Saturday, May 5th. A newsletter will go out in April to inform residents.

TOWNSHIP AUDIT:

The township's audit is scheduled for June.

BROCKETT PROPERTY:

The documents requested by the Township Board to sell the Brockett property back to the family were drafted by their attorney, George Shea, and reviewed by our attorney, Bryan Graham. The recommendations have been made and the new documents necessary to record with the register of deeds have been received. The Clerk will file the Right of First Refusal and the Quit Claim Deed with the Register of Deeds. Payment of \$5,000 has been received. In the event that the family sells the property within ten years, the township will have the right to purchase it first for \$5,000.

Julian Skop was present and requested the Clerk's drawings from when he visited the Dudek property.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, was not present.

Assistant Chief, Don Sevenski was present and stated that there was concern that some members of the department have taken time off work to attend meetings that were cancelled at the last minute by the Chief, and now they won't be eligible for the \$0.25/hour increase for attending 8 meetings. The Clerk advised that he was made aware of the situation back in December, but it only affected one individual and that he already spoke with the Chief that the member would get the increase. Sevenski advised that there have been a couple meetings cancelled since that time and feels that if the Chief cannot attend the meeting, that they should still be held. The Clerk stated that he wouldn't have a problem with that if someone was willing to step up and take charge and run the meetings, but is not in favor of just paying members for showing up to chat.

Sevenski also questioned the status of an applicant's background check. The Clerk stated that he wasn't sure how the Chairman handled the application, but does know that the applicant in question will not be hired to join the department. The Township does not generally send out letters of acceptance or denial to applicants.

A motion by Caroline Kobylczak and seconded by Linda Reynolds to pay the following bills. All in favor, motion carried.

#9064	1 Mar 12	CenturyLink	Telephone	\$95.38
#9065	7 Mar 12	Ross W Payton	Trustee	\$69.78
#9066	" " "	Linda D Reynolds	Treasurer	\$396.27
#9067	" " "	Caroline Kobylczak	Trustee	\$74.65
#9068	" " "	Joan Wasylewski	Hall agent2hrs-Election Inspect 14.5	\$138.91
#9069	" " "	Denise Bazuin	Election Inspector 14.5 hours	\$123.13
#9070	" " "	Terry Erber	Supervisor	\$371.25
#9071	" " "	Frank D Wasylewski	Clerk	\$427.24
#9072	" " "	U.S. Postal Service	Postage – Assessor	\$45.00
#9073	" " "	Debra Matthew	Election Chairman, mileage	\$204.96
#9074	" " "	Municipal Underwriters of Michigan	Surety Bonds – USDA Loan	\$88.00
#9075	" " "	Waste Management	Hall – Garbage	\$142.44
#9076	" " "	Joan Wasylewski	Hall – Custodian supplies	\$30.20
#9077	" " "	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$2,333.24
#9078	" " "	Great Lakes Energy	Electricity – Hall & Fire	\$287.12
#9079	" " "	Exxon Mobil	Fire – Gas	\$78.96
#9080	" " "	Robert Kerzka, P.C.	Attorney – North Star Case	\$2,955.10
#9081	" " "	Jeff Crouterfield	Hall Refund	\$150.00
#9082	" " "	B.K. Excavating Inc.	Snowplowing – Hall & Fire	\$550.00

A motion to adjourn the meeting by Caroline Kobylczak, seconded by Linda Reynolds. All in favor, meeting adjourned at 8:15p.m.

31 March 2012 - Settlement Day

#9083	31Mar12	Vanderbilt School	Delinquent 2010 LLCC taxes	\$4,086.63
#9084	" " "	Charlevoix County Treasurer	Delinquent 2010 LLCC taxes	\$3,084.91
#9085	" " "	CenturyLink	Telephone – Hall & Fire	\$104.40
#9086	" " "	Frank Wasylewski	Board of Review – 3 days @ \$55	\$155.68
#9087	" " "	Linda D Reynolds	Treasurer – Balance	\$317.02
#9088	" " "	Anna B. Wasylewski	Assessor – 1075 parcels @ \$9.00/parc	\$8,986.46
#9089	" " "	Joseph A Sevenski	Custodian – 4 hours @ \$9.75	\$38.43
#9090	" " "	John C Gray	Board of Review – 3 days @ \$55	\$155.68
#9091	" " "	Terrence L Erber	Supervisor – Balance	\$382.81
#9092	" " "	Frank D Wasylewski	Clerk – Balance	\$910.54
#9093	" " "	Charlevoix County Fire Academy	Fire Training – Gregware	\$50.00
#9094	" " "	Young, Graham & Elsenheimer PC	Attorney-Brockett / Storm Water Ord	\$229.50
#9095	" " "	Northern Michigan Review, Inc.	Notices – Budget Hearing	\$73.10
#9096	" " "	Charlevoix County Treasurer	Excess of Sale of Brockett Property	\$1,793.98
#9097	" " "	Hudson Twp Road Fund	2 Mills collected to Road Fund	\$75,773.16
#9098	" " "	United States Treasury	941 Tax – 1 st Quarter	\$802.75
#9099	" " "	Charlevoix County Treasurer	Tax adjustment	\$41.25

4 April 2012 Regular Meeting

The meeting was called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Linda Reynolds.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the Budget Hearing. A motion by Caroline Kobylczak to accept the minutes of the Budget Hearing as read; seconded by Terry Erber. All in favor, motion carried.

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak and supported by Terry Erber to accept the minutes of the regular meeting as read. All in favor, motion carried.

TREASURER’S REPORT

In the absence of the Treasurer, the Clerk presented the Treasurer’s Report.

\$181,236.65	Checking	\$192,801.24	Road Fund
11,917.27	Money Market		
<u>115,894.00</u>	CDs	\$ 2,906.39	Fire Debt
\$309,047.92	TOTAL		

A motion by Terry Erber to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

MTA Spring District Meeting is May 15th in Gaylord.

TAX TRIBUNAL CASE:

No new updates on the NorthStar Tax Tribunal case.

SPRING CLEAN UP:

The Spring Clean Up will be Saturday, May 5th. The two “Garys” will assist with unloading this year. Bids for backhoe use will be due May 1st. The Clerk will send a newsletter informing residents of the clean up.

LEGAL SERVICES:

Received an updated legal services contract from our attorney, under the agreement, all zoning matters will be at a rate of \$140.00 per hour and general counsel services at a rate of \$145.00.

A motion by Frank D Wasylewski to renew our legal services agreement with the law firm, Young, Graham, Elsenheimer & Wendling, P.C. and grant Supervisor, Terry Erber, authorization to sign on Hudson Township’s behalf. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

VANDERBILT SCHOOL:

Received a request from Vanderbilt Schools to collect summer property taxes at a rate of \$2.50/parcel. A motion by Frank D Wasylewski that Hudson Township collect the summer levy of school taxes for Vanderbilt Area School at a rate of \$2.50 per taxed parcel, to be paid to the Township by September 30, 2012. Motion seconded by Terry Erber. All in favor, motion carried.

MILLAGE RENEWAL:

The Clerk reported that with the fire debt millage expiring last December, it will be necessary to request renewal of the one mill from the voters. However, instead of the original six year term, a period of two years should pay off the remaining balance of the note payable. The Clerk will have the ballot wording for the May meeting so as to place it on the August Primary Ballot.

ROAD PROJECTS:

The Chairman will contact the Road Commission to see if they are willing to cost share the Huffman Lake Road project so that we can determine our road projects for this year.

AUXILIARY:

The Auxiliary will be replacing the play surface of the playground with recycled tires.

FIRE DEPARTMENT

A brief report was given by Assistant Fire Chief, Don Sevenski.

A motion by Terry Erber to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

#9100	4 Apr 12	Ross W Payton	Trustee	\$70.35
#9101	“ “ “	Shawn C Bauman	Fire Chief – quarterly	\$350.88
#9102	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$108.19
#9103	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – quarterly	\$140.14
#9104	“ “ “	Caroline Kobylczak	Trustee	\$68.95
#9105	“ “ “	Joseph Sevenski	Custodian – 4 hrs @\$9.75	\$35.93
#9106	“ “ “	Norman C. Mathers	Zoning Administrator – quarterly	\$65.91
#9107	“ “ “	Joan Wasylewski	Hall Agent – quarterly	\$44.77

AUTO	“	“	“	USDA Rural Development	Interest Payment	\$1,922.03
#9108	“	“	“	USDA Rural Development	Extra Principal payment	\$18,000.00
#9109	“	“	“	Apex Software	Assessor – software renewal	\$215.00
#9110	“	“	“	Met Life Connecticut	Pension Contribution	\$4,405.86
#9111	“	“	“	Municipal Retirement Systems	Pension administration	\$100.00
#9112	“	“	“	Chesley Consulting	Web page hosting	\$300.00
#9113	“	“	“	Joe Sevenski	Custodian supplies	\$19.36
#9114	“	“	“	Waste Management	Hall – garbage	\$145.04
#9115	“	“	“	Great Lakes Energy	Electricity – Hall & Fire	\$329.25
#9116	“	“	“	Northern Michigan Review	Notices – Board of Review	\$323.40
#9117	“	“	“	B.K. Excavating Inc.	Snowplowing – Hall & Fire	\$220.00

A motion by Terry Erber to adjourn the meeting and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 7:57p.m.

2 May 2012 Regular Meeting

Meeting called to order at 7:30p.m. by Chairman, Terry Erber, in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber to accept the minutes as read; motion supported by Caroline Kobylczak. All in favor, motion carried.

TREASURER'S REPORT

No current Treasurer's Report was available, the Treasurer presented March 31st totals.

LAND PLAN – MARK EIDELSON:

Mark Eidelson, President of Land Plan, was present to give a presentation of the services his firm provides to help municipalities update their master plans and zoning ordinances. His recommendation, after reviewing our master plan, would be to update to a new plan, as opposed to amending our existing master plan. The Planning Enabling Act of 2008 requires items that are not presently in our plan. Eidelson explained the process he would go through. His rate is \$80/hour, and he would establish a "not to exceed" amount for the project. His best guess cost for the master plan update would be \$10-\$15,000.

TAX TRIBUNAL CASE:

The Clerk gave an update on the NorthStar Energy Tribunal cases. Hudson Township was represented by our attorney at the pretrial hearing in Lansing. Even though it was past the deadline, the judge allowed NorthStar to submit their appraisal. A trial date was set. Before the hearing, our attorney had encouraged us to settle without going to Lansing. After the pretrial hearing, NorthStar Energy offered another settlement offer, rebating Hudson Township all previous year's taxes, penalties and interest. Also under the settlement, the taxable values have been significantly increased from the original appeal. The Clerk advised that even though he would like to see the case resolved by the court, he feels that at this time, the settlement offer is in the best interest of all the refunding municipalities, especially since the Court allowed the late appraisal from NorthStar.

A motion by Terry Erber that Hudson Township accepts the settlement as presented by NorthStar Energy detailed in their email transmission of April 17, 2012, to our attorney, Robert Kerzka, settling Michigan Tax Tribunal Case Docket No. 0368916. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

The Clerk advised that he is going to request that the schools be rebated any interest and penalties as well.

SPRING CLEAN UP:

One bid was received for loader use at the spring clean up. A motion by Terry Erber to accept the bid of Don Sevenski for backhoe rental at a rate of \$350 for the spring clean up on May 5th. Motion seconded by Linda Reynolds. All in favor, motion carried.

FIRE BUILDING REPAIR:

The Clerk reported that he was contacted by Jim Petrie regarding the repair to the fire barn. Petrie advised that Charlevoix County Building Department will not allow an addition to a public building without sealed plans by an architect. We will search for an architect that will draw the plans at a reasonable fee.

BALLOT PROPOSAL:

The Fire Debt millage expired with the last tax collection. The Board held discussion on presenting a renewal request to the electors at the August Primary Election. The following proposal was presented:

WHEREAS, the Hudson Township Board, in the interest of providing for the effective operation of the township's fire department and to provide safe, adequate and updated vehicles, apparatus and equipment to the residents of Hudson Township; and

WHEREAS, the previously approved millage to provide for such vehicles and equipment has expired with the December 2011 tax collection; and

WHEREAS, townships may provide fire and emergency services and apparatus thereto, and may impose and levy ad valorem property taxes to finance such public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Hudson wishes to levy up to 1 mill for the acquirement, replacement and/or payment of vehicles and equipment for fire protection for Hudson Township;

NOW THEREFORE, BE IT RESOLVED, that the Township Board of Hudson Township, Charlevoix County, do hereby approve the following millage ballot question language and directs the Clerk to submit it to be placed on the 7 August 2012 election ballot:

This proposal will permit the Township to restore the Township's 1 mill for the purpose of acquiring, replacing and payment of vehicles and equipment for the township fire department, previously approved by the electors and now expired. This ballot proposal renews the existing 1 mill.

“Shall the previously voted increase in the 15 mill tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within Hudson Township be renewed up to 1 mill (\$1.00 per \$1,000 of taxable value) for two (2) years, 2012 through 2013 inclusive, for the purpose of acquirement, replacement and payment of vehicles and equipment for fire and emergency protection; and shall the Township levy such renewal in millage for said purpose, thereby raising in the first year an estimated \$38,331.?”

Motion by Terry Erber that Hudson Township adopt the resolution for proposed millage renewal, supported by Frank D Wasylewski.

ROLL CALL: Frank D Wasylewski Aye
Caroline Kobylczak Aye
Linda Reynolds Aye
Terry Erber Aye
Ross Payton Aye

Resolution declared adopted this 2nd day of May 2012.

ROAD PROJECTS:

Received an engineer’s estimate from Charlevoix County Road Commission to place 6” of Afton stone on the existing 2 mile gravel section of Huffman Lake Road. The estimate is for 8,925 ton at a cost of \$107,100. At our annual meeting with the Road Commission the Board discussed splitting the cost with the County; we will ask if they are still interested.

AMBULANCE:

Received an invoice from the City of Boyne City for ambulance coverage. The contract for the 2012/2013 year is \$10,488.23, an increase of 38.9% over the prior contract. And while our contract increased, the City of Boyne City decreased their total funding by nearly half, making it that they are only funding 42% of their own service. The Board will not pay the invoice at this time as we explore options, including ambulance service from Otsego County.

WAGE REVIEWS:

The Clerk reported that five members of the fire department have met the requirements of the salary schedule by attending at least 8 in house meetings and are eligible for a \$0.25/hour increase to their hourly run scale. Also, both custodial positions are eligible for a pay step if the board is satisfied with their work. A motion by Terry Erber to increase the hourly pay scale \$0.25/hour for the following members of the fire department and custodial staff, Carolyn Amman, Shawn Bauman, Tony Budzinski, Eric Kennedy, Don Sevenski, Joan Wasylewski and Joe Sevenski. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

FORECLOSED PROPERTY:

The Treasurer received a list of parcels in the Township that the County Treasurer has foreclosed upon in Circuit Court. The Township has first option, after the State of Michigan to purchase the property before it goes to auction. One parcel is on Huffman Lake Road and the other is on Coash Road. Neither parcel appears to be of value for township use.

FIRE DEPARTMENT

The Fire Chief, Shawn Bauman, reported that the Department received \$1,300 from the Boyne Falls Polish Festival which the department will use to purchase employee apparel. The Chief will be sending out letters to all personnel advising them that under Part 45 of OSHA requirements, all employees must get a physical and drug tested in order to be qualified to perform the functions of the department. The Fire Chief has established an account at Urgent Care in Petoskey. The light bar on the rescue rig was damaged on a recent run. The Chief is waiting for an estimate for repair. The Chief needs to establish a policy for responding to runs, specifically medical calls to make sure that someone is responding with the rig to the scene before arriving in their personal vehicles. Necessary supplies are stored in the medical rig. Continuing Education classes are being held in Boyne Valley at no cost to the township. All personnel have been informed, so no members should have to incur expenses for continuing education courses.

A motion by Terry Erber to pay the following bills with support from Caroline Kobylczak. All in favor, motion carried.

#9118	1 May12	CenturyLink	Telephone	\$97.01
#9119	“ “ “	U.S. Postal Service	Postage – Newsletter	\$180.00
#9120	2 May12	Joan Wasylewski	Hall – custodian supplies	\$70.47
#9121	“ “ “	Waste Management	Hall – Garbage	\$144.41
#9122	“ “ “	Great Lakes Energy	Hall & Fire – Electricity	\$186.81
#9123	“ “ “	Charlevoix County Fire Academy	Fire–Officer dues/9OHD tester/Hurst	\$241.50
#9124	“ “ “	Robert Kerzka, PC	Attorney – NorthStar Energy case	\$5,185.60
#9125	“ “ “	Honeylee Porth	Hall cancellation	\$125.00

#9126	“	“	“	Katrena Grubaugh	Hall refund	\$150.00
#9127	“	“	“	Clarissa Sevenski	Hall refund(less fire ext damage)	\$125.00
#9128	“	“	“	Gary Holborn	Spring Clean Up help	\$100.00
#9129	“	“	“	Gary Stillson	Spring Clean Up help	\$100.00
#9130	“	“	“	Ross W Payton	Trustee	\$70.35
#9131	“	“	“	Linda Reynolds	Treasurer	\$389.65
#9132	“	“	“	Caroline Kobylczak	Trustee	\$68.95
#9133	“	“	“	Joseph A Sevenski	Custodian 10hrs@\$9.75,10@\$15	\$223.91
#9134	“	“	“	Terrance R Lynch	Planning Commission-Chairman	\$40.85
#9135	“	“	“	Joan Wasylewski	Hall Agent 2 hours @ \$9.75	\$17.97
#9136	“	“	“	Denise L Bazuin	Planning Commission	\$37.74
#9137	“	“	“	Terry L Erber	Supervisor	\$376.25
#9138	“	“	“	Frank D Wasylewski	Clerk	\$430.92
#9139	“	“	“	Exxon Mobil	Fire – Gasoline	\$50.99
#9140	“	“	“	Wilber Automotive Supply	Fire – Supplies	\$117.43

A motion by Linda Reynolds to adjourn the meeting; seconded by Ross Payton. All in favor, meeting adjourned at 9:25p.m.

6 June 2012 Regular Meeting

Meeting called to order at 7:30p.m. by Chairman, Terry Erber, in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak and seconded by Linda Reynolds to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$129,221.31 Checking	\$192,801.24 Road Fund
	11,919.30 Money Market	
	<u>115,894.00</u> CDs	\$ 20,870.94 Fire Debt
	\$257,034.61 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

TAX TRIBUNAL CASE:

The Clerk reported that the NorthStar Energy and Hudson Pipeline Tribunal cases have been settled. In the settlement, Hudson Township will not have to pay back any prior year taxes. The taxable values were also increased significantly from the original appeal, making the pay back much less for the schools and county. The Clerk also requested that the schools not be assessed any interest or penalties, and in the settlement, the petitioner agreed to waive the interest for all parties.

FIRE BUILDING REPAIR:

The Clerk reported that he will be meeting with an architect on Tuesday, June 12th to look at the fire building.

AMBULANCE:

Discussion on the 2012 ambulance contract with the City of Boyne City. After reviewing the data used to calculate the new contract amounts, the Clerk feels that the numbers used are not proportionate to each unit. As the City continues to upgrade their service, they have lowered their portion of funding to only 42% of the total cost. The Clerk and Supervisor will try to meet with the City Council to address the issue.

ROAD PROJECTS:

A letter was received from the Charlevoix County Road Commission advising that they do not have the financial resources to finance half of the cost to place Afton Stone on Huffman Lake Road. They will however, continue their program of providing the labor if the township has the gravel trucked to the jobsite. While it is a primary road, and the responsibility of the County, this is also one of our main primary roads in the township that most likely will not see improvement if the township does not finance the project. The majority of the township roads have been improved with Afton Stone already.

A motion by Terry Erber that Hudson Township finance the Huffman Lake Afton Stone road improvement project and request the Charlevoix County Road Commission to secure bids. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

The Clerk would like to see the front section of Bows Lake Road off of Woodward Road improved. Residents living on the road had asked to have it improved and nothing was done about it. The County thought that they could do it for approximately \$5,000. A motion by Frank D Wasylewski to request updated estimates from the Road Commission to repair Bows Lake Road. Motion supported by Ross Payton. All in favor? 4 ayes, 1 Nay, motion carried.

COUNTY COMMISISONER:

County Commissioner, Ron Reinhardt, was present and advised that he is running for reelection for our district. Reinhardt reported that the new \$264,000 Sheriff's substation will begin very soon in Boyne Falls. It is the hope that other county offices, such as Clerk, Treasurer and Register of Deeds, may at some point in time, hold weekly office hours at this location.

PLAYGROUND:

Auxiliary President, Joan Wasylewski, reported that the Township Auxiliary replaced the play surface of the playground with recycled, shredded tires. The project cost \$15,000 and should provide a safe play surface for children using the playground. Thanks Auxiliary!

FIRE DEPARTMENT

The Fire Chief, Shawn Bauman, presented an application for a new member. The Chairman will have a background check done.

There will be a Tanker shuttle on September 9th.

The County Chief's meeting will be at our hall on July 24th.

The rescue rig and light bar will be repaired soon.

The department received 11 new narrow band radios under the 9-1-1 grant.

A motion by Terry Erber to pay the following bills. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

#9141	1June12	CenturyLink	Telephone	\$94.78
#9142	6June12	Charlevoix County Equalization	Assessor-2012 Assessing Forms	\$321.60
#9143	“ “ “	Young, Graham & Elsenheimer	Attorney-Supervisor call re: bidding	\$27.00
#9144	“ “ “	Michigan Township Association	2012 Dues (error-see #9171 for total)	\$144.07
#9145	“ “ “	Frank D Wasylewski	Hall-Flag & Fire Dept Fire Cam	\$270.78
#9146	“ “ “	Joan Wasylewski	Hall – Custodian supplies(paint)	\$211.66
#9147	“ “ “	Eric Smith	Hall – painting interior	\$420.00
#9148	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$304.91
#9149	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,176.62
#9150	“ “ “	Exxon Mobil	Fire – Gas	\$242.29
#9151	“ “ “	Shawn Bauman	Fire – SD card for Fire Cam	\$42.27
#9152	“ “ “	Robert Kerzka, PC	Attorney – NorthStar Tribunal case	\$3,158.70
#9153	“ “ “	Janice Reynolds	Hall Refund	\$50.00
#9154	“ “ “	Sevenski Excavating	Spring CleanUp – Backhoe use	\$350.00
#9155	“ “ “	Waste Management of Michigan	Spring CleanUp – 7 containers	\$5,883.57
#9156	“ “ “	Waste Management of Michigan	Hall – Garbage	\$144.07
#9157	“ “ “	Resort Bear Creek Fire Dept	Fire-FEMA Radio Grant 11 radios	\$2,313.02
#9158	“ “ “	Ross W Payton	Trustee	\$70.35
#9159	“ “ “	Linda Reynolds	Treasuer	\$389.65
#9160	“ “ “	Caroline Kobylczak	Trustee	\$68.95
#9161	“ “ “	Joseph Sevenski	Custodian3.5hr@\$10/Ground20hr@\$15	\$305.14
#9162	“ “ “	Joan Wasylewski	Custodian 18.5 hrs @ \$10	\$172.32
#9163	“ “ “	Terry L Erber	Supervisor	\$376.25
#9164	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9165	“ “ “	Physio-Control, Inc.	Fire – Battery AED unit	\$339.92
#9166	“ “ “	Van’s Business Machines	Hall – Copy Machine Toner	\$46.00
#9167	“ “ “	American Waste	Park – garbage	\$75.00
#9168	“ “ “	Charlevoix County Road Comm	Brine	\$4,828.90
#9169	“ “ “	Charlevoix County Treasurer	Tax Adjustment	\$41.24
#9170	“ “ “	Charlevoix County Treasurer	Tax Adjustment	\$8.88
#9171	“ “ “	Michigan Township Association	2012 Dues (error-see #9144 for total)	\$539.59

A motion by Linda Reynolds to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:35p.m.

5 July 2012 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak and seconded by Linda Reynolds to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$132,188.29 Checking	\$192,843.55 Road Fund
	11,921.32 Money Market	
	<u>115,894.00</u> CDs	\$ 20,870.94 Fire Debt
	\$260,003.61 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

PRESENTATION:

Sarah Lucas and Mike Wood from Northwest Michigan Council of Governments (NWMCOG) presented a proposal to update the Township's Master Plan. Because it has been so long since the last update, they would recommend beginning from scratch, estimating the process to take approximately ten months to complete. All services are billed out at \$60/hour. The estimated cost, including an optional Recreation Plan, would be \$14,712. Lucas addressed the timeline involved, including suggestions how to include the summer residents in the process. We will present the plan to the Planning Commission at their July meeting.

AMBULANCE:

The Clerk reported that he spoke with Boyne City's manager, Mike Cain, regarding ambulance service. Cain would be willing to discuss the issue further, but advised that the City Council believes that those using the service should pay a fair share. The Supervisor will try to contact Otsego County to investigate other options.

ROAD PROJECTS:

Bid tabs were received from Charlevoix County Road Commission for the Huffman Lake Road Afton Stone Project. Sackrider Construction was the low bidder at a rate of \$10.84/ton, approximately \$97,018.00. This is \$10,000 less than the engineer's estimate. A motion by Terry Erber to accept the low bid of Sackrider Construction for the Huffman Lake Road project at a rate of \$10.84/ton and authorize the County to proceed with the project. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

The Road Commission submitted an updated estimate for the repair of Bows Lake Road, off of Woodward Road using 23A gravel placed by a contractor. The County recommends bidding out the project to contractors first to see if the project comes in cheaper. A motion by Frank D Wasylewski to request the Road Commission to obtain bids to repair the first 2,400 feet of Bows Lake Road. Motion supported by Caroline Kobylczak. All in favor? 4 aye 1 nay, motion carried.

FIRE BUILDING REPAIR:

The Clerk reported that he met with Brad Butcher, Architect with Wilcox Professional Services to review the fire building. After reviewing the building and plans for existing building, Wilcox submitted a proposal for architectural and engineering services to repair existing masonry side walls and an 8' x 40' addition to the south side. The base fee is \$4,680, which includes review by a structural engineer to determine what is causing the problems with the building, architectural fees, design and construction documents and bidding assistance. In order to proceed with the repair, the Chairman gave approval to Wilcox's proposal. Hopefully bid documents will be ready for the August meeting.

CEMETERY:

The Clerk reported on the recent Charlevoix County MTA meeting he attended at Chandler Hill Township regarding cemetery mapping. The presentation was by Abonmarche, a firm out of Manistee that does a GPS scan of the ground to determine where burials are located. They offer minimal services such as scan and marking, or a complete 3D scan and providing maps. Because of the age of our cemetery, and the lack of records, the Clerk inquired on costs to have our township cemetery done, complete with new maps and lots to meet current burial requirements. Abonmarche will come to the site for a nominal fee and review it to make sure that the conditions of the cemetery will work with the GPS machine. The Clerk will contact Abonmarche and request that our cemetery be reviewed and if functional, proceed with obtaining a quotation for a complete scan.

STORM WATER ORDINANCE:

A memo and copy of the Proposed Storm Water Management Ordinance were received from Soil Erosion Control Officer, Marc Seelye. Hudson Township will continue to participate with the other municipalities of the county in adopting the Intergovernmental Agreement. We will need to enact the ordinance at the October meeting in order to participate with the group. By doing so, the Township will share the legal and publication fees with the other municipalities. There will be a meeting of all municipalities involved on September 18th; the Supervisor is expected to attend. Board members will review the ordinance for the August meeting.

The Clerk reported that he received an email today from Attorney, Bryan Graham. His office has also become civil counsel for Charlevoix County, which causes a technical conflict of interest in representing both townships and Charlevoix County. The Board will table until August.

FINANCIAL STATEMENTS:

The Clerk presented and reviewed the Financial Statements for Hudson Township for Fiscal Year ending March 31, 2012. Cash on hand in the general fund was \$271,161.34, in the road account \$192,830.03 and in the fire debt account \$40,792.97. The USDA note payable is \$93,000.00.

Total general fund revenues for the year were \$244,857.23 and expenses were \$227,579.54.

A motion by Frank D Wasylewski to accept the financial statements of Hudson Township for the fiscal year ending March 31, 2012. Seconded by Linda Reynolds. All in favor, motion carried.

There will be a July Board of Review meeting 17 July 2012 at 7p.m.

The Township Audit will be Monday, July 16th.

The Clerk reported that there may be an issue with a parcel of land that was sold without the deeds being recorded with the Register of Deeds until it was resold 8 years later. The new owner is not responsible. The Clerk has contacted the State Tax Commission for guidance.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, was not present to give a report.

The Chairman reported that an application has been received from Bruce Kohnert to join the Hudson Township Fire Department. A background check was done by the Chairman. A motion by Terry Erber to accept the application of Bruce Kohnert to the Hudson Township Fire Department. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

A motion by Frank D Wasylewski to pay the following bills, and supported by Caroline Kobylczak. All in favor, motion carried.

#9172	29June12	U.S. Postal Service	Postage – Treasurer	\$317.60
#9173	5 July 12	Ross W Payton	Trustee	\$70.35
#9174	“ “ “	Linda D Reynolds	Treasurer	\$389.65
#9175	“ “ “	Caroline Kobylczak	Trustee	\$68.95
#9176	“ “ “	Joseph Sevenski	Custodian8hr@\$10/Ground20hr@\$15	\$349.49
#9177	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$65.91
#9178	“ “ “	Joan Wasylewski	Custodian 3 hrs @ \$10/hall agent	\$76.42
#9179	“ “ “	Terry L Erber	Supervisor	\$376.25
#9180	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9181	“ “ “	Randi Terry	Fire Fighter/MFR – runs	\$61.98
#9182	“ “ “	Shawn Bauman	Fire Chief/Fire Fighter runs	\$560.05
#9183	“ “ “	Tony Budzinski	Fire Fighter/MFR – runs	\$224.98
#9184	“ “ “	Brittany Oehlers	MFR – runs	\$47.17
#9185	“ “ “	Donald Sevenski	Assistant Chief/Fire Fighter – runs	\$182.59
#9186	“ “ “	Mike Terry	MFR – runs	\$65.58
#9187	“ “ “	Carolyn Amman	MFR – rig inspections	\$58.30
#9188	“ “ “	Clifford Gregware	Fire Fighter – runs	\$58.30
#9189	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – runs	\$226.62
#9190	“ “ “	Margaret Kennedy	Fire Fighter/MFR – runs	\$22.64
#9191	“ “ “	Sharon Jepsen	Fire Fighter/MFR – runs	\$14.31
#9192	“ “ “	Eric Kennedy	Fire Fighter/MFR – runs	\$64.39
#9193	“ “ “	Charlevoix County Treasurer	Treasurer-2012 Summer Taxes	\$300.96
#9194	“ “ “	U.S. Treasury	941 Tax – 2 nd Quarter	\$118.74
#9195	“ “ “	A-1 Rent-A-Jon Inc.	Porta Johns – Park & Hall	\$187.00
#9196	“ “ “	American Waste	Park – garbage	\$75.00
#9197	“ “ “	Waste Management	Hall – garbage	\$143.19
#9198	“ “ “	Exxon Mobil	Hall – gasoline for mowing	\$66.11
#9199	“ “ “	Van’s Business Machines	Hall – Copy Machine Repair	\$100.00
#9200	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$472.17
#9201	“ “ “	Petoskey Urgent Care	Fire – 2 DOT physicals	\$310.00
#9202	“ “ “	Truck & Trailer Specialties	Fire – Helmet fittings	\$113.60
#9203	“ “ “	Shawn Bauman	Fire – Postage (return boots)	\$26.95
#9204	“ “ “	Young,Graham & Elsenheimer	Attorney – Storm Water Ordinance	\$29.00
#9205	“ “ “	Wilcox Professional Services LLC	Architect – Fire Building repair-deposit	\$1,000.00
#9206	“ “ “	Katie Hill	Hall cancellation	\$150.00
#9207	“ “ “	Theresa Barraw	Hall refund (less cleaning fee)	\$40.00
#9208	“ “ “	Joan Wasylewski	Hall cleaning-Barraw rental	\$110.00
#9209	“ “ “	Craig VanTielen	Hall refund	\$150.00
#9210	“ “ “	Northern Fire & Safety	Fire-Fire Extinguishers/CO2	\$181.75

A motion by Frank D Wasylewski and seconded by Ross Payton to adjourn the meeting. All in favor, meeting adjourned at 9:00p.m.

1 August 2012 Regular Meeting

In the absence of the Supervisor, the meeting was called to order by the Clerk, Frank D Wasylewski, at 7:30p.m. in the Township Hall. The Clerk was selected to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds and Ross Payton.

Absent: Terry Erber.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$144,938.54 Checking	\$192,905.00 Road Fund
	11,923.22 Money Market	
	<u>115,894.00</u> CDs	\$ 20,870.94 Fire Debt
	\$272,755.76 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

STORM WATER ORDINANCE:

Charlevoix County Soil Erosion Officer, Marc Seelye, was present to address the proposed Storm Water Management Ordinance for the municipalities of Charlevoix County. Under law, counties can no longer enforce such an ordinance and must be done at the local level. Under the new joint ordinance, each municipality will have its own ordinance, but will be enforced by the County Drain Commissioner. There will be a single Appeals Board to keep the municipalities uniform, and each jurisdiction will get an opportunity to vote on candidates for the Board. Each municipality will need to enact the ordinance at their October meeting so that a single publication can be done. This will save each municipality from having to publish it individually. Our Township will need to hold a public hearing during the September meeting.

There will be mandatory meeting on September 18th at Boyne City Hall that the Supervisor is to attend.

After reviewing the conflict of interest memo from our Attorney, Bryan Graham, the Board feels there will not be an issue.

Motion by Frank D Wasylewski, seconded by Caroline Kobylczak, that the Hudson Township Board has reviewed the memo dated 5 July 2012 from its attorneys, Young, Graham, Elsenheimer & Wendling, P.C., the board consents to the dual representation by the law firm in connection with the development of the intergovernmental agreements to implement the Uniform Storm Water Control Ordinance, and agrees to follow the procedures outlined in the memo."

Roll Call: Ross Payton Aye
 Terry Erber Absent
 Caroline Kobylczak Aye
 Linda Reynolds Aye
 Frank D Wasylewski Aye

Resolution adopted.

AMBULANCE:

The Clerk reported that the Chairman will be attending the Otsego County EMS Board meeting next week to discuss ambulance coverage by Otsego County.

ROAD PROJECTS:

Huffman Lake Road is currently scheduled to begin mid August.

Bid tabs were received from Charlevoix County Road Commission for the Bows Lake Road 23A gravel project. Rieth-Riley Construction Company was the low bidder at a rate of \$7.57/ton, approximately \$7,570.00. A motion by Frank D Wasylewski to accept the low bid of Rieth-Riley Construction Company for the Bows Lake Road project at a rate of \$7.57/ton and authorize the County to proceed with the project. Motion seconded by Linda Reynolds. All in favor, motion carried.

FIRE BUILDING REPAIR:

Preliminary plans from the architect were reviewed. It is the intent to finalize the plans so that bids can be opened at the September meeting.

PARK:

Dorothy Jensen expressed a concern about the swimmers at Huffman Lake Park. Boats are coming close to swimmers and wondered if the swimming area could be roped off. The Board will check to see if there is a liability issue with marking safe swimming areas.

FIRE DEPARTMENT

An application to join the Department was received from Steven Hart. The Chairman had a background check performed and there are no issues of concern. A motion by Ross Payton to accept the application of Steven Hart to join the Hudson Township Fire Department as a probationary member effective August 1, 2012. Motion supported by Linda Reynolds. All in favor, motion carried.

The Department will be represented in the Boyne Falls Polish Festival Parade, and will be providing security at the mud run.

The County Chief's meeting was hosted by our Department last month.

The Clerk reminded everyone to vote in the August 7th Primary Election.

A motion by Caroline Kobylczak to pay the following bills; supported by Linda Reynolds. All in favor, motion carried.

#9211	3 July12	CenturyLink	Telephone	\$99.78
#9212	6 July12	Lake Louise Christian Community	Refund/Overpayment-2011DelinqTax	\$1,505.32
#9213	15Jul 12	Charlevoix County Treasurer	2011 Lake Louise Delinquent	\$3,167.67
#9214	" " "	Vanderbilt School	2011 Lake Louise Delinquent	\$4,104.94
#9215	27Jul 12	CenturyLink	Telephone	\$107.52
#9216	1 Aug12	Carolyn Amman	Check #9187 short shb \$109.70	\$51.40
#9217	" " "	Ross W Payton	Trustee	\$70.35
#9218	" " "	Frank Wasylewski	Board of Review-July meeting	\$23.59
#9219	" " "	Linda D Reynolds	Treasurer	\$389.65
#9220	" " "	Caroline Kobylczak	Trustee	\$68.95
#9221	" " "	Joseph A Sevenski	Custodian 6hr@\$10/Grounds20hrs	\$329.78
#9222	" " "	Terrance L Lynch	Planning Commission-Chairman	\$40.85
#9223	" " "	Joan Wasylewski	Hall agent (2.5hrs @ \$10/hr)	\$24.64
#9224	" " "	Terry L Erber	Supervisor	\$376.25
#9225	" " "	Marlene G Guerin	Board of Review-July meeting	\$20.00
#9226	" " "	Frank D Wasylewski	Clerk	\$430.92
#9227	" " "	Gary W Jenkins	Planning Commission	\$37.74
#9228	" " "	Frank D Wasylewski	Clerk supplies	\$53.69
#9229	" " "	A1 Rent-A-Jon Inc.	Porta Johns-Hall & Park	\$187.00
#9230	" " "	American Waste	Park – garbage	\$75.00
#9231	" " "	Charlevoix County Road Comm	Road Brine	\$1,784.43
#9232	" " "	Waste Management	Hall – garbage	\$144.02
#9233	" " "	Joan Wasylewski	Hall – custodian supplies	\$17.78
#9234	" " "	Joe Sevenski	Hall – custodian supplies	\$67.67
#9235	" " "	Bryan Stallard	Hall – repair dance floor	\$150.00
#9236	" " "	Great Lakes Energy	Electricity – Hall & Fire	\$308.93
#9237	" " "	Petoskey Urgent Care	Fire – DOT physical	\$155.00
#9238	" " "	Exxon Mobil	Fire – gasoline	\$124.12
#9239	" " "	Waterway of Michigan LLC	Fire – Ladder & Hose certification	\$1,118.50
#9240	" " "	Campbell, Kusterer & Co.,PC	Audit – FY 3/31/12	\$2,600.00
#9241	" " "	Robert Kerzka	Attorney – tribunal case	\$300.00
#9242	" " "	Sarah Wasylewski	Hall refund	\$50.00
#9243	" " "	BS & A Software	Software Support-Treasurer/Assessor	\$670.00

A motion to adjourn by Ross Payton and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:45p.m.

5 September 2012 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Ross Payton

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Linda Reynolds and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$126,345.61 Checking	\$192,911.98 Road Fund
	11,925.31 Money Market	
	<u>115,894.00</u> CDs	\$ 20,870.94 Fire Debt
	\$254,164.92 TOTAL	

The Treasurer reported that our bank, Independent Bank has been purchased by Chemical Bank. A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE:

The Chairman reported that he attended the Otsego County EMS Board meeting requesting ambulance service for the township. They were in favor of providing coverage to Hudson Township. Unfortunately, the County Commissioners overruled and declined approval.

As other townships are unhappy with the significant increase in the Boyne City Ambulance contract, payment of invoice was tabled.

FIRE BUILDING REPAIR:

One bid was received from Petrie Construction for the addition/repair of the Fire Department. Petrie's base bid was \$42,946.00, no bids submitted for alternates 1 & 2, Alternate 3 (new trench drains) \$1,150 and Alternate 4 (replacing doors with new) \$6,170.

After discussion, members of the Board feel the bid to be too high for the work involved. The Clerk will contact Petrie Construction to discuss what options there might be to lower the bid price.

STORM WATER ORDINANCE PUBLIC HEARING:

At 8:00p.m. the Chairman closed the regular meeting to open the public hearing to accept comments regarding the adoption of the Storm Water Ordinance.

One written letter from John Haggard was received voicing his opposition to adopting the ordinance, stating that it will place a burden and additional costs for people wanting to build on their property. It will also increase the cost of government.

Nels Jensen questioned if it is allowing the County to take over local control.

The Clerk clarified that this will be a township ordinance that will be enforced by the County Drain Commissioner and that the advantage of adopting it now collectively with all the municipalities of the county is the cost savings in legal and publication fees.

The Township Board will make the decision to adopt the Ordinance at the October meeting.

The Chairman closed the hearing and returned to the regular township meeting.

INSURANCE RENEWALS:

General liability insurance and worker comp insurance are up for renewal.

This year's renewal policy for property and liability is \$15,484, which is a 1.5% increase over last year. The Worker Comp premium is the base rate of \$1,066.

A motion by Terry Erber to renew the general liability insurance for \$15,484 with Municipal Underwriters of Michigan, Inc. and the worker compensation insurance for \$1,066 with Accident Fund Insurance Company for the period of 1 September 2012 through 1 September 2013. Motion seconded by Caroline Kobylczak. All in favor, motion carried. The Clerk reported that our insurance agent, Adam Gandolfi, will be attending the October meeting.

TAX TRIBUNAL CASE:

The Clerk reported on recent developments of the recent tax tribunal case with NorthStar Energy. The Assessor was informed by Mr. Kerzka recently, that the township had not submitted our refund due under the terms of the settlement. The Clerk contacted Robert Fuchs, who represents NorthStar, and was advised that the township was only exempted from the operational millage, and not "extra" things such as fire and roads. Mr. Kerzka, who received a copy of the correspondence from Mr. Fuchs, responded that he was still the attorney in charge of the case. The Clerk asked then what his comments meant when he stated the township would not owe a single dollar under the settlement. Kerzka's only response, two separate times, was that the Assessor signed the settlement and the Clerk reviewed and approved it. The Township had to repay over \$12,000, not including legal fees. The Clerk contacted Bryan Graham's office to see if there were any options for recovering these costs. Bryan Graham advised that the case would be a professional malpractice claim and that while his office does not represent such, he could help the township find an attorney that could answer whether or not we have a potential claim. Most cases are handled on a contingency basis. The consensus of the Board was to proceed with obtaining lawyer recommendations from Graham's office

PRIVATE ROAD NAMES:

A request was received from Charlevoix County Department of Equalization to approve three private road names in the land split by Sam McLaren in Section 26. A motion by Frank D Wasylewski to approve the following names for private roads in Section 26: Sturgeon River Road (Pvt), Brody Lane (Pvt) and Berry Trail (Pvt). Motion seconded by Caroline Kobylczak. All in favor, motion carried.

TRUTH IN TAXATION

Discussion on establishing the millage factors to levy this year based upon the budget previously adopted.

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2012-2013 fiscal budget as stated at a public hearing on the proposed budget held 7 March 2012, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 5.0000 mills total (1.0000 allocated mill, 1.0000 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under "Headlee", and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy 5.0000 mills to support the 2012-2013 fiscal budget.

A motion by Linda Reynolds to accept the resolution, supported by Caroline Kobylczak.

ROLL CALL: Linda Reynolds Aye
 Ross Payton Absent
 Frank D Wasylewski Aye
 Terry Erber Aye
 Caroline Kobylczak Aye

Resolution declared adopted this 5th day of September 2012.

ROAD COMMISSION ANNUAL MEETING:

The annual meeting of the Township Board with the Charlevoix County Road Commission will be Thursday, September 20th at 6p.m. at the Road Commission.

The Chairman reported that there was an incident of illegal use of the township dumpster at the Huffman Lake Park by a lake resident. The Sheriff's office was called and the individual that dumped his household trash was required to come and clean out the dumpster. The Chairman stated that if the township wants, the Sheriff Department will issue a \$500 citation as well. As the individual was required to clean out the dumpster, the Board chose not to issue a citation.

FIRE DEPARTMENT

The Chief reported on upcoming department activities, including a control burn with Vanderbilt and a county wide tanker shuttle.

A motion by Frank D Wasylewski to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

#9244	7 Aug12	Charlevoix County Treasurer	Delinquent Personal Property tax	\$1.58
#9245	7 Aug12	Charlevoix County Treasurer	Delinquent Personal Property tax	\$111.13
#9246	18Aug12	NorthStar Energy	Tax Tribunal Settlement Refund	\$12,843.51
#9247	27Aug12	CenturyLink	Telephone	\$99.99
#9248	5 Sept12	Ross W Payton	Trustee	\$70.35
#9249	" " "	Linda D Reynolds	Treasurer	\$389.65
#9250	" " "	Caroline Kobylczak	Trustee	\$68.95
#9251	" " "	Joseph A Sevenski	Custodian22hr@\$10/Grounds10hrs	\$339.63
#9252	" " "	Joan Wasylewski	Hall agent 2 hrs @\$10	\$19.71
#9253	" " "	Denise L Bazuin	Election Inspector 14hrs @ \$9/hr	\$118.88
#9254	" " "	Terry L Erber	Supervisor	\$376.25
#9255	" " "	Frank D Wasylewski	Clerk	\$430.92
#9256	" " "	A1 Rent-A-Jon Inc.	Porta Johns-Hall & Park	\$187.00
#9257	" " "	Sally Coash	Election Inspector-14.5 hours@\$9	\$130.50
#9258	" " "	Dorothy Jensen	Election Inspector 16.5 hours@\$9	\$148.50
#9259	" " "	Debra Matthew	Election Chair, 16.5hours, mileage	\$204.96
#9260	" " "	Young, Graham & Elsenheimer	Attorney-audit letter	\$145.00
#9261	" " "	Charlevoix County Road Comm	Road Brine	\$4425.37
#9262	" " "	Waste Management	Garbage – Hall	\$144.41
#9263	" " "	Joan Wasylewski	Custodian supplies	\$87.51
#9264	" " "	Joe Sevenski	Hall supplies	\$19.07
#9265	" " "	Northern Michigan Review	Notices–Bids/Storm Water Ordinance	\$139.10
#9266	" " "	Spartan Sewer & Septic Tank	Hall-pump septic tank	\$264.00

#9267	“	“	“	Exxon Mobil	Gasoline – Fire & Hall	\$320.66
#9268	“	“	“	Great Lakes Energy	Electricity – Hall & Fire	\$328.28
#9269	“	“	“	Petoskey Urgent Care	Fire – 2 DOT physicals	\$310.00
#9270	“	“	“	Zarembo Equipment Inc.	Fire – Fire truck repair	\$253.83
#9271	“	“	“	Charlevoix Screen Masters	Fire – Uniforms	\$58.00
#9272	“	“	“	Puroll Equipment Company LLC	Fire – Helmet	\$240.86
#9273	“	“	“	Front Line Services, Inc.	Fire – Truck Maintenance	\$1,938.70
#9274	“	“	“	Municipal Underwriters of Michiga	Liability Insurance – Twp & Fire	\$15,484.00
#9275	“	“	“	Accident Fund Insurance Co.	Workers Comp Insurance	\$1,066.00
#9276	“	“	“	Wilcox Professional Services LLC	Architect – Fire Dept Addition	\$2,087.91
#9277	“	“	“	Sarah Wasylewski	Hall Refund	\$150.00
#9278	“	“	“	Heidi Figiel	Hall Refund	\$50.00
#9279	“	“	“	James Still	Table/Chair Rental refund	\$75.00
#9280	“	“	“	Charlevoix County Treasurer	PRE Denial overturned	\$99.80
#9281	“	“	“	American Waste	Park – Garbage	\$75.00

A motion by Linda Reynolds to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:56p.m.

3 October 2012 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: Caroline Kobylczak

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 84,602.91 Checking	\$192,918.74 Road Fund
	11,927.33 Money Market	
	<u>115,894.00</u> CDs	\$ 20,870.94 Fire Debt
	\$212,424.24 TOTAL	

A motion by Frank D Wasylewski and seconded by Terry Erber, to accept the Treasurer’s report as presented. All in favor, motion carried.

INSURANCE AGENT:

Our insurance agent, Adam Gandolfi, attended the meeting to go over coverages of our policies. Gandolfi explained the new dividend and grant programs offered with the plan. In reviewing the policy, it was noted that the contents of the hall are only at \$10,000 and should be adjusted for current inventory.

AMBULANCE:

Nothing has been resolved with ambulance coverage.

FIRE BUILDING REPAIR:

The Clerk reported that he contacted both, Petrie Construction and Wilcox Engineering regarding the bid results and to see if there were any possibilities to make adjustments to the project so as to lower the cost. The only option that could be changed was the elimination of the roof over the side door, deleting approximately \$500 from the cost. The project can still be completed this year as Petrie will be finishing other projects soon.

A motion by Frank D Wasylewski to accept the bid from Petrie Construction for the addition to the Fire Department for the amount of \$42,946. Motion seconded by Terry Erber. All in favor, motion carried.

The Supervisor will oversee the project.

ANNUAL ROAD COMMISSION MEETING:

The Clerk reported on the recent annual meeting of the Road Commission with the Township Board. Huffman Lake Road and Bows Lake projects were discussed, the Commission was pleased that two more road projects were done in our township and noted that since we’ve begun our road improvements, repairs and maintenance by the County has been reduced. Discussed rough areas on Woodward Road, they will try to fix using material left over from Huffman Lake Road. There haven’t been any issues with Iron Bridge Road.

AUDITED FINANCIAL STATEMENTS:

The audited financial statements for Hudson Township for the fiscal year ending 31 March 2012 were reviewed. The audit was completed by Campbell, Kusterer & Co, PC. The audit letter reports that the financial statements present fairly the financial position of Hudson Township as of 31 March 2012. A motion by Terry Erber to accept the audited 31 March 2012 Financial Statements of Hudson Township and seconded by Frank D Wasylewski. All in favor, motion carried.

ATTORNEY RECOMMENDATIONS:

The Clerk reported that he received two recommendations from our attorney for legal counsel to pursue a malpractice claim on our recent tax tribunal case. The Clerk will make contact with them in December.

SNOWPLOWING:

Bids for snowplowing will be awarded at the November meeting. The Clerk will post on the Township hall and the Township Web Page. All bidders must meet with the Supervisor prior to submitting a bid.

STORM WATER ORDINANCE:

All requirements have been met to adopt the Uniform Storm Water Management Ordinance for Charlevoix County. The ordinance is to be adopted by motion, and a resolution must be passed to establish fees. A motion by Linda Reynolds that Hudson Township adopt the Uniform Storm Water Management Ordinance for Charlevoix County and the Intergovernmental agreement for administration and enforcement of the Ordinance; motion seconded by Ross Payton. All in favor, motion carried.

WHEREAS, the Township Board has enacted the Uniform Storm Water Management Ordinance (Ordinance); WHEREAS, Section 3.10 of the Ordinance provides that the Township Board shall establish by resolution fees directly related to the actual costs of administering the Storm Water management Permit program, including design review, site inspection, enforcement and permit administration; and WHEREAS, the Township Board desires to establish the fees authorized by Section 3.10 of the Ordinance by this Resolution. NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 3.10 of the Uniform Storm Water Management Ordinance the Township Board hereby establishes the fees directly related to the actual costs of

administering the Storm Water Management Permit program, including design review, site inspection, enforcement and permit administration as specified in Exhibit A, attached hereto and incorporated herein by reference.

ROLL CALL: Ross Payton Aye
 Linda Reynolds Aye
 Terry Erber Aye
 Frank D Wasylewski Aye
 Caroline Kobylczak Aye

Resolution declared adopted.

FIRE DEPARTMENT

The Chief reported on the county wide tanker shuttle. MFR Coordinator, Patsy Grubaugh, questioned why drug tests were being administered “all of a sudden” to department members. The Clerk advised that it is part of required physicals needing updating and that all members received letters stating that they were to make appointments at their leisure and in no way was the township violating their civil rights as Grubaugh stated.

A motion by Terry Erber and supported by Frank D Wasylewski to pay the following bills. All in favor, motion carried.

#9282	1 Oct 12	CenturyLink	Telephone	\$106.94
AUTO	1 Oct 12	USDA Rural Development	Fire Truck Payment(Prin\$18,000)	\$19,564.17
#9283	3 Oct 12	US Postal Service	Postage – Clerk	\$53.00
#9284	“ “ “	Anna Wasylewski	Assessor – Training Course	\$50.00
#9285	“ “ “	U.S. Treasury	941 Tax – 3 rd quarter	\$228.86
#9286	“ “ “	A1 Rent-A-Jon Inc.	Porta johns – hall & park	\$280.50
#9287	“ “ “	Young, Graham & Elsenheimer	Attorney – tax tribunal issue	\$116.00
#9288	“ “ “	American Waste	Garbage – park	\$75.00
#9289	“ “ “	Charlevoix County Road Comm	Huffman Lake & Bows Lake Roads	\$104,509.13
#9290	“ “ “	Waste Management	Garbage – hall	\$146.31
#9291	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall	\$643.76
#9292	“ “ “	Exxon Mobil	Gas – fire	\$154.83
#9293	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$367.83
#9294	“ “ “	Petoskey Urgent Care	Fire – 1 DOT physical	\$155.00
#9295	“ “ “	Resort Bear Creek Fire Department	Fire – 5 used pagers	\$1,000.00
#9296	“ “ “	Wilcox Professional Services	Architect – fire hall addition	\$60.00
#9297	“ “ “	Boyne Falls Polish Festival	Hall Refund	\$150.00
#9298	“ “ “	Ross W Payton	Trustee	\$70.35
#9299	“ “ “	Shawn Bauman	Fire Chief – quarterly	\$350.88
#9300	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$112.39
#9301	“ “ “	Linda Reynolds	Treasurer	\$389.65
#9302	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – quarterly	\$149.36
#9303	“ “ “	Caroline Kobylczak	Trustee	\$68.95
#9304	“ “ “	Joseph A Sevenski	Hall 3hrs@\$10 / Grounds10hrs @\$15	\$165.39
#9305	“ “ “	Norman C Mathers	Zoning Administrator – quarterly	\$69.81
#9306	“ “ “	Joan Wasylewski	Hall agent-quarterly 3 hrs @\$10	\$78.84
#9307	“ “ “	Terry Erber	Supervisor	\$376.25
#9308	“ “ “	Frank D Wasylewski	Clerk	\$430.92
#9309	“ “ “	Charlevoix County Road Comm	Roads – brine charges	\$1,324.21

A motion by Terry Erber to adjourn the meeting and seconded by Linda Reynolds. All in favor, meeting adjourned at 8:40p.m.

7 November 2012 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read and seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 59,598.71 Checking	\$88,415.72 Road Fund
	11,929.16 Money Market	
	<u>115,894.00</u> CDs	\$ 1,337.91 Fire Debt
	\$187,421.87 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion seconded by Terry Erber. All in favor, motion carried.

Julie Kuchnicki, Cash Management Officer from The Bank of Northern Michigan presented the Board with a proposal for banking services. The Board will review and discuss at the December meeting.

AMBULANCE:

The Clerk reported that he spoke with John Vrondran, Supervisor of Eveline Township, regarding their usage of the Boyne City Ambulance. They too, have issues with the new fees and recommended that a group of townships meet collectively with the City to discuss. The Chairman will work on resolving the issue.

FIRE BUILDING REPAIR:

Petrie Construction has begun the new addition to the fire barn. It was discovered that some of the trusses in the existing building were broken.

SNOWPLOWING BIDS:

Two bids were received for snow removal. B.K. Excavating \$110.00/plow and \$65/hr for loader. Sevenski Excavating \$105/plow and \$70/hr for loader.

A motion by Frank D Wasylewski to accept the bid of Sevenski Excavating for snowplowing the parking lot and shoveling by the doors for the 2012/13 winter season at a rate of \$105/plow with minimum 3" of snow, and loader usage of \$70/hour with prior approval by the Supervisor. Motion seconded by Terry Erber. All in favor, motion carried.

OATHS OF OFFICE:

The Clerk advised that since all the Board members have been reelected to office, he will administer the oath of office for the new terms, including the deputy clerk and treasurer, prior to the December Board Meeting, at 7:15p.m.

JOKERS MOTORCYCLE CLUB:

A member of the Joker's Motorcycle Club on Kuzmik Road presented a donation of \$250 for the fire department.

PLANNING COMMISSION:

Planning Commission Chairman, Terry Lynch, reported that at their last meeting, the Planning Commission would like to pursue grant monies from the ParPlan to preserve the old township hall, possibly creating some kind of historical museum. The Clerk will obtain application forms.

The Custodian reported that there are some trees on site at the old hall that need to be removed next year.

FIRE DEPARTMENT

The Chief reported the truck radios are in the process of being switched over to narrow band frequency.

A motion by Terry Erber to pay the following bills; supported by Caroline Kobylczak. All in favor, motion carried.

#9310	18 Oct12	Charlevoix County Treasurer	2008 Delinquent Personal Prop Tax	\$94.32
#9311	30 Oct12	CenturyLink	Telephone	\$98.72
#9312	5 Nov 12	Office Max	Hall – copy paper	\$44.51
#9313	“ “ “	Michigan Township Association	Treasurer Workshop & book	\$180.50
#9314	“ “ “	State Tax Commission	Assessor Certification	\$150.00
#9315	“ “ “	Sally Coash	Election Inspector 15.5 hrs @ \$9/hr	\$139.50
#9316	“ “ “	Dorothy Jensen	Election Inspector 17.5 hr @ \$9/hr	\$157.50
#9317	“ “ “	Debra Matthew	Election Chair 17.5hr/Mileage/printer	\$224.96
#9318	“ “ “	Young, Graham & Elsenheimer	Attorney-StormWater/Tribunal	\$101.50
#9319	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$22.19
#9320	“ “ “	Waste Management	Hall – garbage	\$146.76
#9321	“ “ “	Exxon Mobil	Gas – fire	\$27.16
#9322	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$223.38
#9323	“ “ “	Douglas Safety Systems LLC	Fire – turn our gear (1 set)	\$1,823.71
#9324	“ “ “	Petoskey Urgent Care	Fire – 3 DOT physicals	\$465.00

#9325	“	“	“	Charlevoix Co Fire Academy	Fire-Fire Training 2 members	\$1,160.00
#9326	“	“	“	Wilcox Professional Services	Architect – Fire building	\$92.50
#9327	“	“	“	Aaron Olund	Hall refund	\$150.00
#9328	“	“	“	Heidi Griffin-Boyd	Hall refund	\$150.00
#9329	“	“	“	Brooke Orman	Hall refund	\$150.00
#9330	“	“	“	David Gillespie	Hall refund	\$150.00
#9331	“	“	“	Ross W Payton	Trustee	\$70.35
#9332	“	“	“	Linda D Reynolds	Treasurer	\$389.65
#9333	“	“	“	Caroline Kobylczak	Trustee	\$68.95
#9334	“	“	“	Joseph A Sevenski	Custodian – 16 hrs @ \$10/hr	\$147.68
#9335	“	“	“	Terrance R Lynch	Planning Commission-Chairman	\$40.55
#9336	“	“	“	Joan Wasylewski	Hall agent @ \$10/hr	\$49.27
#9337	“	“	“	Denise Bazuin	Planning Comm/Election Inspector	\$167.24
#9338	“	“	“	Terry L Erber	Supervisor	\$376.25
#9339	“	“	“	Frank D Wasylewski	Clerk	\$430.92
#9340	“	“	“	Gary W Jenkins	Planning Commission	\$37.74
#9341	“	“	“	Golden Auto Electric	Fire – Alternator brush truck	\$525.00
#9342	“	“	“	Bound Tree Medical	Fire – Medical supplies	\$131.70

A motion to adjourn by Linda Reynolds and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:16p.m.

5 December 2012 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton (arrived at 7:40p.m).

Absent: Caroline Kobylczak

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Linda Reynolds to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 80,846.01 Checking	\$88,484.19 Road Fund
	11,931.32 Money Market	
	<u>115,894.00</u> CDs	\$ 1,337.91 Fire Debt
	\$208,671.33 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Motion seconded by Terry Erber. All in favor, motion carried.

BANK PROPOSAL:

Discussion on the proposal submitted by the Bank of Northern Michigan to provide banking services to the township. The Clerk commented that he feels the proposal is worthy of consideration, however, feels that if we are considering changing our bank, that we seek proposals from other banks as well, and would like to see one that has branches in at least two different towns locally. The Treasurer advised that even though the Bank of Northern Michigan only has one location locally, they do provide currier service once a week to pick up deposits. The Treasurer will research and obtain other banking proposals for review.

AMBULANCE:

The Chairman will meet with the Boyne City Manager and John Lamont in January regarding ambulance contract.

FIRE BUILDING REPAIR:

The addition to the fire barn is nearing completion. Items needing attention were discussed. Petrie Construction will donate enough paint to repaint the interior of the building.

BOARD OF REVIEW:

There will be a meeting of the Board of Review on Tuesday, December 11th at 9:00 a.m. This is for clerical error and PRE only.

COUNTY COMMISSIONER:

County Commissioner, Ron Reinhart, attended the meeting and presented information from Michigan Cooperative Extension about fire issues with houses built in remote areas deep in forest lands.

The new sheriff substation in Boyne Falls is complete and the County Clerk and Treasurer plan to conduct office hours there as well at least once or twice a month. More departments may in the future.

FIRE DEPARTMENT

The Chief reported the department responded to both structure fires and medical runs during the month. There was a car accident on North Camp Ten Road that damaged the dry hydrant on the river. A police report was received and the Clerk will contact our insurance agent regarding the claim. The Chairman will contact the DNR for information on how to repair or replace.

The Chief reiterated the need for a cost recovery policy for auto accidents and utility company issues.

Meetings during the winter will be on Tuesday evenings to allow the two individuals taking firefighting training the opportunity to attend the meetings.

A motion to pay the following bills by Frank D Wasylewski and seconded by Terry Erber. All in favor, motion carried.

#9343	27Nov12	US Postal Service	Treasurer – Postage	\$315.00
#9344	5 Dec 12	Charlevoix County Treasurer	Treasurer- 1026 winter tax bills	\$328.84
#9345	“ “ “	BS & A Software	Assessor – software upgrade	\$1,575.00
#9346	“ “ “	Young, Graham & Elsenheimer	Attorney-Election/StormWater	\$72.50
#9347	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$70.17
#9348	“ “ “	Waste Management	Hall – garbage	\$146.99
#9349	“ “ “	Exxon Mobil	Fire – gasoline	\$188.40
#9350	“ “ “	Great Lakes Energy	Hall & Fire – electricity	\$356.24
#9351	“ “ “	Sevenski Excavating	Hall & Fire – snowplowing-1 plow	\$105.00
#9352	“ “ “	OTEC	Fire – reprogram radios	\$275.00
#9353	“ “ “	Charlevoix Screen Masters	Fire – uniforms/shirts	\$1,155.00
#9354	“ “ “	Tele-Rad, Inc.	Fire – radio programming	\$75.00
#9355	“ “ “	Frank D Wasylewski	Fire – 2 garden hoses	\$63.56
#9356	“ “ “	Wilcox Professional Services	Architect – Fire building	\$80.00
#9357	“ “ “	Stephanie Karlskin	Hall refund	\$150.00

#9358	“	“	“	Judith Simmons	Hall refund	\$150.00
#9359	“	“	“	Ross W Payton	Trustee	\$70.35
#9360	“	“	“	Linda D Reynolds	Treasurer	\$389.65
#9361	“	“	“	Caroline Kobylczak	Trustee	\$68.95
#9362	“	“	“	Joseph A Sevenski	Custodian – 11 hrs @ \$10/hr	\$91.40
#9363	“	“	“	Joan Wasylewski	Hall agent @ \$10/hr	\$14.78
#9364	“	“	“	Terry L Erber	Supervisor	\$400.00
#9365	“	“	“	Frank D Wasylewski	Clerk	\$430.92
Auto	“	“	“	CenturyLink	Telephone-Hall & Fire	\$117.36

A motion by Terry Erber to adjourn the meeting and seconded by Linda Reynolds. All in favor, meeting adjourned at 8:55p.m.