

**5 January 2011 Regular Meeting**

The meeting was called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Staci Payton.

Absent: Ross Payton

**PLEDGE OF ALLEGIANCE**

The minutes of the previous month’s meeting were read by the Clerk. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Staci Payton. All in favor, motion carried.

<b>TREASURER’S REPORT</b>	\$ 68,465.43 Checking	\$100,167.60 Road Fund
	11,884.74 Money Market	
	<u>115,115.70</u> CDs	\$ 3,598.99 Fire Debt
	<b>\$195,465.87 TOTAL</b>	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented; seconded by Terry Erber. All in favor, motion carried.

Boyne Area 4-H Swim School requested a donation for the swimming program. We will give to the Auxiliary for their consideration.

MTA is sponsoring Board of Review training on February 2<sup>nd</sup> in Gaylord.

**SECURITY CAMERAS:**

The final three security cameras will be installed soon. This should facilitate nearly full coverage of the hall and grounds.

**BUDGET REQUESTS:**

Budget requests for the next fiscal year are due at the February meeting. All items must also have a projected cost. Items discussed for consideration: playground equipment, painting the hall exterior, repair fire barn blocks, replacing remainder of lights in the hall and hiring a planning consultant to revamp the master plan and zoning ordinance.

**TAX TRIBUNAL CASE:**

The Clerk reported that a letter was received today from the attorney regarding NorthStar Energy’s tax tribunal case against the township. The attorney stated that the Tax Tribunal is seriously considering his Motion to Dismiss that he filed on the grounds that NorthStar Energy does not have an interest in Hudson Pipeline. They have 21 days to respond to the tax tribunal.

**PLANNING AND ZONING:**

The Chairman reported that he spoke with the township attorney and was reminded that due to changes in the law, before July 2011, the township is going to need a new ordinance written by his office establishing a planning commission. With the new regulation, township employees can no longer serve on the planning commission. This will affect two current planning commission members.

**COUNTY COMMISSIONER:**

County Commissioner, Ron Reinhardt, was present at the meeting. Reinhardt advised that North Camp Ten Road will be paved this year using funds from the county road millage.

Reinhardt is now the liaison to the Road Commission. He is aware of the beaver issue on Iron Bridge Road but said that the Road Commission can’t do anything about it.

Reinhardt also recommended to the fire chief that he should keep in contact with Commissioner, Chris Christianson regarding broadband internet service being brought to all areas of the county.

**FIRE DEPARTMENT:**

Fire Chief, Shawn Bauman, played a voice message that he received from Senator Carl Levin’s office congratulating the department for being awarded \$33,845 from Homeland Security for the Fire Fighters grant. Bauman will not be at the next four township board meetings because of work obligations.

The alternator on the first responder rig needs repair. Assistant Chief, Don Sevenski will take rig in.

The Clerk reported that our insurance agent advised that municipalities can get free back ground checks from the State of Michigan under the program entitled ICHAT. The Chairman will contact Charlevoix County Sheriff Department about receiving a written background check through the County.

The Clerk questioned if the issues that were of concern at the November Board meeting had been resolved as there has been no mention of them since that meeting. While the issues between the Chief and the First Responder Coordinator were resolved, it appears that there are still questions about the manner of discipline and reprimands. The Department has an SOG on discipline and the Chief was advised that he should follow it, and was also advised that documentation of all such issues is necessary.

A motion to pay the following bills was made by Frank D. Wasylewski and seconded by Caroline Kobylczak. All in favor, motion carried.

#8688	2 Jan 11	CenturyLink	Telephone – Hall & Fire	\$90.81
#8689	5 Jan 11	Ross W Payton	Trustee	\$70.15
#8690	“ “ “	Caroline M Kobylczak	Trustee	\$68.70

#8691	“	“	“	Joseph A Sevenski	Custodian – 14 hours @ \$9.50	\$123.07
#8692	“	“	“	Staci A Payton	Treasurer	\$388.91
#8693	“	“	“	Norman Mathers	Zoning Administrator – quarterly	\$73.91
#8694	“	“	“	Joan Wasylewski	Hall agent – quarterly	\$49.27
#8695	“	“	“	Terrence L Erber	Supervisor	\$371.25
#8696	“	“	“	Frank D Wasylewski	Clerk	\$427.24
#8697	“	“	“	Randi Terry	Firefighter/first responder	\$128.11
#8698	“	“	“	Shawn C Bauman	Fire Chief-quarterly & fire runs	\$573.89
#8699	“	“	“	Tony Budzinski	Firefighter/first responder	\$260.73
#8700	“	“	“	Donald Sevenski	Assistant Chief-quarterly & fire runs	\$202.03
#8701	“	“	“	Mike Terry	First Responder	\$110.82
#8702	“	“	“	Carolyn Amman	First Responder	\$189.11
#8703	“	“	“	Patsy Grubaugh-Clink	First Resp Coord-quarterly & MFR ru	\$285.79
#8704	“	“	“	Margaret Kennedy	Firefighter/first responder	\$77.57
#8705	“	“	“	Sharon R Jepsen	Firefighter/first responder	\$18.96
#8706	“	“	“	Jessica Wagle	First Responder	\$115.63
#8707	“	“	“	Eric Kennedy	Firefighter/first responder	\$159.30
#8708	“	“	“	GBS Inc.	Clerk supplies (voter reg cards)	\$74.40
#8709	“	“	“	United States Treasury	941 tax – 4 <sup>th</sup> quarter	\$143.14
#8710	“	“	“	Waste Management	Garbage – hall	\$119.35
#8711	“	“	“	B.K. Excavating, Inc.	Snowplowing-hall & fire (6 plows)	\$510.00
#8712	“	“	“	Great Lakes Energy	Electricity – hall & fire	\$355.54
#8713	“	“	“	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,455.93
#8714	“	“	“	Business Micro Resource Corp	Fire – FireTools Software updates	\$300.00
#8715	“	“	“	Bound Tree Medical	Fire – fire supplies/pulse oximeter	\$385.36
#8716	“	“	“	Advance Electric, Inc.	Fire – Light bulbs	\$107.70
#8717	“	“	“	American Total Security, Inc.	Fire – repair lock on chief’s office	\$235.80
#8718	“	“	“	Hudson Township	Property taxes-foreclosed property(Br	\$155.43
#8719	“	“	“	Carolyn Buclay	Hall refund	\$100.00
#8720	“	“	“	State Assessor’s Board	Assessor recertification	\$200.00

A motion by Terry Erber and seconded by Caroline Kobylczak to adjourn the meeting. All in favor, meeting adjourned at 8:56p.m.

## 2 February 2011 Regular Meeting

The meeting was called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Staci Payton.

Absent: Ross Payton

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous month's meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 68,781.96 Checking	\$100,174.56 Road Fund
	11,886.56 Money Market	
	<u>115,163.02</u> CDs	\$ 3,598.99 Fire Debt
	\$195,831.54 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Terry Erber. All in favor, motion carried.

The Michigan Department of Natural Resources and Environment have issued a permit to Northern Lakes Petroleum, Inc. to install a driveway in wetlands in section 25.

### TAX TRIBUNAL CASE:

NorthStar Energy responded to the Order of the Tax Tribunal requesting proof that they had the right to file an appeal on behalf of Hudson Pipeline & Processing, LLC. It will now be up the Tax Tribunal to make a ruling on the Motion to Dismiss the case.

### BUDGET HEARING:

Discussed items for next year's budget. While no costs were given, items that should be budgeted include repairing the fire department building, painting the hall exterior, updating the remainder of lights in the hall replacing the two spring toys on the playground, hiring a planning consultant and installing a sign at the cemetery.

A motion by Frank D Wasylewski that Hudson Township Board conduct a public budget hearing on Wednesday, 2 March 2011, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2011 through 31 March 2012. Motion seconded by Staci Payton. All in favor, motion carried.

### POSITIONS OPEN:

Board of Review Member, Marlene Guerin, will not be available to serve on the Board this year. An alternate member is needed. The Supervisor will try to find someone to serve as an alternate member.

With the change of the law regarding the Planning Commission, two members will be needed to serve on the Planning Commission.

### TREASURER:

Treasurer, Staci Payton, advised the Board that she will be moving out of the township and will be resigning her position in the near future. She should be available through the end of the fiscal year and will submit a letter of resignation once a firm date is established.

### BOWS LAKE ROAD:

Township residents, Scott and Sheila Wojciechowski were present at the meeting requesting that something be done to fix a drainage problem with Bows Lake Road at the Woodward Road intersection. Sand washes down the hill onto Bows Lake Road. As it is an issue with drainage and ditching, the Chairman will contact the County Road Commission to have it repaired.

### FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, was not present to give a report.

The Clerk reported that sealed bids for turnout gear will be opened and read aloud at the Fire Department meeting on Monday, February 7<sup>th</sup>. The Department will review and make their recommendation for purchase.

Assistant Chief, Don Sevenski, presented a quotation from Golden Auto Electric in Gaylord to repair the alternator on the MFR rig in the amount of \$420. Golden Auto guarantees to solve the problem or there will be no charge, and they will come to our garage to do the work.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8721	1 Feb 11	CenturyLink	Telephone – Hall & Fire	\$93.24
#8722	2 Feb 11	Frank D Wasylewski	Clerk supplies – W2 forms	\$37.29
#8723	“ “ “	Charlevoix County Equalization	Treasurer-Winter tax billing	\$291.38
#8724	“ “ “	Young,Graham&Elsenheimer	Attorney – Planning & Personnel	\$162.00
#8725	“ “ “	Chesley Consulting	Annual Web Hosting Fee	\$25.00
#8726	“ “ “	Michigan Townships Association	Board of Review Training-Assessor	\$95.00
#8727	“ “ “	Waste Management	Garbage – hall	\$119.82
#8728	“ “ “	BK Excavating, Inc.	Snowplowing-hall & fire 7 plows	\$595.00

#8729	2 Feb 11	Great Lakes Energy	Electricity-hall & fire	\$292.89
#8730	“ “ “	Johnson Oil Company	Fuel – hall & fire	\$3,395.24
#8731	“ “ “	Waterway of Michigan LLC	Fire – annual ladder testing	\$220.00
#8732	“ “ “	Physio Control Inc.	Fire – Defib pads	\$126.00
#8733	“ “ “	Municipal Underwriters of Mich	Surety bonds–Clerk/Treasurer(USDA)	\$88.00
#8734	“ “ “	Robert C. Kerzka, P.C.	Attorney-NorthStar Tax Tribunal case	\$2,906.00
#8735	“ “ “	Ross W Payton	Trustee	\$70.15
#8736	“ “ “	Carolyn Amman	Planning Commission	\$34.49
#8737	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$103.19
#8738	“ “ “	Staci A Payton	Treasurer	\$388.91
#8739	“ “ “	Terry L Erber	Supervisor	\$371.25
#8740	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion by Terry Erber and seconded by Caroline Kobylczak to adjourn the meeting. All in favor, meeting adjourned at 8:25p.m.

**2 March 2011 Budget Hearing**

The hearing was called to order by the Clerk, Frank D. Wasylewski, at 7:00p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton.

Absent: Terry Erber and Ross Payton.

There were no individuals present in the audience.

The Clerk stated that the reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2011 through 31 March 2012.

The Clerk presented the budget, reviewing individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2009/2010 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to decrease approximately 3.1%. State Revenue Sharing should remain stable. Most line items are comparably similar to the current year's budget, with the addition of projected expenses for repairs to the fire barn, painting the hall exterior, hiring a planning consultant and more road projects.

The total revenues proposed are \$231,335, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$274,015.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2011 through 31 March 2012, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 4.5000 (1.0000 allocated, 1.0000 fire protection, 1.0000 fire debt and 1.5000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$231,335 and expenses of \$274,015, leaving a projected 31 March 2012 fund balance of \$202,179 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,750, Clerk \$6,060, Treasurer \$5,000 (which includes \$1,000 for summer tax collection) and Trustees \$909 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 2 March 2011, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$57,063 projected revenues, and projected expenses of \$50,000 for the road projects, with a projected 31 March 2012 balance of \$166,391, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$38,042 projected revenues and \$39,395 in payments, with a projected 31 March 2012 balance of \$41,580.00

A motion by Caroline Kobylczak to adopt the resolution, supported by Staci Payton.

ROLL CALL:	Terry Erber	Absent
	Staci Payton	Aye
	Caroline Kobylczak	Aye
	Ross Payton	Absent
	Frank D Wasylewski	Aye

Resolution declared adopted this 2rd day of March 2011.

The Hearing was closed at 7:21p.m.

**2 March 2011 Regular Meeting**

In the absence of the Chairman, the Clerk called the meeting to order 7:30p.m. in the Township Hall. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton.

Absent: Terry Erber and Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 59,243.93 Checking	\$100,196.44 Road Fund
	11,887.60 Money Market	
	<u>115,163.02</u> CDs	\$ 3,598.99 Fire Debt
	<b>\$186,294.55 TOTAL</b>	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDENCE:**

Received a thank you card from the Boyne Area Girl Scouts for usage of the hall for their event.

**TAX TRIBUNAL CASE:**

The Clerk reported that the Tax Tribunal has dismissed the third case filed by NorthStar Energy on the basis that they did not have standing to file an appeal on behalf of Hudson Pipeline Company. There are still two other cases filed by NorthStar Energy on the tax tribunal docket.

**MEETING SCHEDULE**

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

26 April 2011	26 July 2011
25 October 2011	24 January 2012

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Caroline Kobylczak to adopt the meeting schedule as presented, supported by Staci Payton.

ROLL CALL:	Terry Erber	Absent
	Ross Payton	Absent
	Caroline Kobylczak	Aye
	Staci Payton	Aye
	Frank D Wasylewski	Aye

Resolution adopted this 2nd day of March 2011.

**BUDGET:**

The Clerk presented an updated budget for the current fiscal year. A motion by Staci Payton to amend the budget for fiscal year 2010-2011 with proposed revenues of \$240,450 and projected expenses of \$242,866. Motion supported by Caroline Kobylczak. All in favor, motion carried.

**SETTLEMENT DAY**

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

**POSITIONS OPEN:**

Still need to find two members for the planning commission that will need to be replaced by July. A letter of application was received from Sheila Wojciechowski expressing interest in the alternate Board of Review member position. A motion by Staci Payton to accept the application of Sheila Wojciechowski to the Hudson Township Board of Review as an alternate member for the term ending 31 December 2012. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**SPRING CLEAN UP:**

The spring clean up will be Saturday, May 7th. Per discussion after last year's clean up, the Clerk ordered seven 40cyd containers from Waste Management. Additional containers can still be ordered if we decide to go with more.

**TREASURER RESIGNATION:**

A letter of resignation was received from the Treasurer as she will be moving out of the township. A motion by Frank D Wasylewski to accept the resignation of Staci Payton as Treasurer of Hudson Township effective 31 March 2011; seconded by Caroline Kobylczak. All in favor, motion carried. We will appoint a Treasurer at the May meeting.

The Clerk will work on a newsletter to send out to residents, including Treasurer Position, spring clean up, Planning Commission members, fire grant, requests for repairing fire building and painting the hall.

Board of Review will be Monday & Tuesday, March 14<sup>th</sup> & 15<sup>th</sup>.

#### FIRE DEPARTMENT

The alternator has been repaired on the MFR vehicle.

Bids for turn-out gear were opened at the Fire Meeting. The Fire Chief has ordered the turn-out gear from various vendors based on specifications and desires that will best serve our department.

Assistant Chief, Don Sevenski, questioned if back ground checks on the new applicants had been done yet. The Clerk advised that the Supervisor was going to follow up on those.

A motion to pay the following bills by Caroline Kobylczak and seconded by Staci Payton. All in favor, motion carried.

#8741	24Feb 11	U.S. Postal Service	Postage – Assessor/Treasurer	\$440.00
#8742	1 Mar 11	CenturyLink	Telephone	\$92.80
#8743	2 Mar 11	Waste Management	Garbage – hall	\$126.91
#8744	“ “ “	B.K. Excavating, Inc.	Snowplowing-hall & fire (2 plows)	\$170.00
#8745	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$249.05
#8746	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,555.09
#8747	“ “ “	JP Heating of Northern Mich LLC	Fire hall furnace repair	\$208.25
#8748	“ “ “	Golden Auto Electric	Fire – repair alternator MFR rig	\$420.00
#8749	“ “ “	D-N-R Consultants LLC	Fire-grant fee (5% commission)	\$1,781.00
#8750	“ “ “	Robert C. Kerzka, Attorney	Attorney-tribunal case	\$200.00
#8751	“ “ “	Habitec Security	Security system – balance	\$3,574.00
#8752	“ “ “	Cori Hart-Crego	Hall refund	\$50.00
#8753	“ “ “	Ross W. Payton	Trustee	\$70.15
#8754	“ “ “	Caroline M Kobylczak	Trustee	\$69.30
#8755	“ “ “	Joseph A. Sevenski	Custodian – 4hrs @ \$9.25	\$28.31
#8756	“ “ “	Staci A. Payton	Treasurer	\$389.78
#8757	“ “ “	Joan Wasylewski	Hall agent – 2.5hrs @ \$9.25	\$23.41
#8758	“ “ “	Terry L. Erber	Supervisor	\$371.25
#8759	“ “ “	Frank D. Wasylewski	Clerk	\$427.24

A motion to adjourn the meeting by Caroline Kobylczak, seconded by Staci Payton. All in favor, meeting adjourned at 8:05p.m.

#### **31 March 2011 - Settlement Day**

#8760	31Mar11	CenturyLink	Telephone	\$97.69
#8761	“ “ “	U.S. Postal Service	Postage – newsletter	\$132.00
#8762	“ “ “	VOID		
#8763	“ “ “	Hudson Township Road Fund	Current tax collections	\$58,915.45
#8764	“ “ “	Douglas Safety Systems LLC	Fire-12 Turn out gear coats/pants	\$19,960.56
#8765	“ “ “	Time Emergency Equipment	Fire-12 Turn out boots/bracket	\$3,631.25
#8766	“ “ “	Puroll Equipment Company	Fire-12 Turn out helmet/hood/gloves	\$3,720.00
#8767	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$3,220.52
#8768	“ “ “	Young, Graham, Elsenheimer &	Attorney-Plan Comm ordinance/fire	\$277.00
#8769	“ “ “	Northern Michigan Review, Inc.	Notices – Budget Hearing	\$61.55
#8770	“ “ “	Bound Tree Medical, LLC	Fire – Medical supplies	\$45.45
#8771	“ “ “	Frank Wasylewski	Board of Review – 3 days @ \$55	\$155.68
#8772	“ “ “	Mike Terry	Payroll correction – Fica tax	\$2.40
#8773	“ “ “	Anna B. Wasylewski	Assessor – 1075 parcels @ \$8.75/parc	\$8,737.73
#8774	“ “ “	Staci A Payton	Treasurer – Balance	\$423.76
#8775	“ “ “	Margaret Kennedy	Payroll correction – Fica Tax	\$1.68
#8776	“ “ “	John Gray	Board of Review – 3 days @ \$55	\$155.68
#8777	“ “ “	Terry L. Erber	Supervisor – Balance	\$384.25
#8778	“ “ “	Eric Kennedy	Payroll correction – Fica Tax	\$3.45
#8779	“ “ “	Frank D. Wasylewski	Clerk – Balance	\$912.46
#8780	“ “ “	United States Treasury	941 Tax – 1 <sup>st</sup> Quarter	\$562.76

## 6 April 2011 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Terry Erber and Ross Payton.

Absent: Frank D. Wasylewski.

### PLEDGE OF ALLEGIANCE

In the absence of the Clerk, the minutes were taken by the Chairman, Terry Erber.

The minutes of the Budget Hearing were read. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Ross Payton. All in favor, motion carried.

The minutes of the previous month's meeting were read. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Ross Payton. All in favor, motion carried.

No Treasurer's report was available.

### CORRESPONDENCE:

MTA Spring District meetings are in May, and they're holding a workshop on Planning & Zoning.

Other workshops for planning and leadership were also presented.

Michigan Department of Transportation is hosting a meeting in Kalkaska regarding the rural transportation planning process on April 18<sup>th</sup>.

### SPRING CLEAN-UP:

Spring Clean-up will be Saturday, May 7<sup>th</sup>. Received bid from Don Sevenski Excavating in the amount of \$400 for use of his backhoe. A motion by Caroline Kobylczak to accept bid from Don Sevenski Excavating for \$400 for the use of his backhoe for the spring clean-up. Motion seconded by Terry Erber. All in favor, motion carried.

### OPEN POSITIONS:

The Treasurer position will be filled at the May meeting. Two planning commission members are still needed.

### ROAD PROJECTS:

Current year road projects tabled until May meeting. The Board questioned improving Magee Road as it is a primary road.

Scott and Sheila Wojciechowski were present at the meeting to discuss possible improvements on Bows Lake Road. They wrote to the Road Commission as well. The Chairman stated that at this time there are still some township roads that need improving before seasonal roads are upgraded, possibly in the future, but for now, the Chairman suggested that they talk to the Road Commission and ask them to crown the road. The Chairman will also contact Pat Harmon.

### FIRE DEPARTMENT

The new fire turn-out gear has arrived.

Wage reviews tabled for May meeting.

The Chairman reported that one of our fire personnel has dogs trained for rescue service and that the Chairman received approval from the Sheriff's Department to use them.

A motion to pay the following bills by Terry Erber with a second from Caroline Kobylczak. All in favor, motion carried.

AUTO	1 Apr 11	USDA Rural Development	Fire Debt – interest payment	\$2,645.09
#8781	6 Apr 11	USDA Rural Development	Fire Debt – extra principal	\$14,000.00
#8782	“ “ “	Apex Software	Assessor – software renewal	\$215.00
#8783	“ “ “	Frank D Wasylewski	Treasurer – scanner	\$35.95
#8784	“ “ “	Met Life of Connecticut	Pension contribution	\$3,688.62
#8785	“ “ “	Municipal Retirement Systems	Pension administration	\$175.00
#8786	“ “ “	KSS Enterprises	Hall – custodian supplies	\$238.61
#8787	“ “ “	Chesley Consulting	Annual Web Page hosting fee	\$300.00
#8788	“ “ “	Waste Management	Garbage – hall	\$127.77
#8789	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$391.53
#8790	“ “ “	Bound Tree Medical LLC	Fire – 2 MED packs	\$983.96
#8791	“ “ “	Janice Reynolds	Hall refund	\$50.00
#8792	“ “ “	Ross W. Payton	Trustee	\$70.11
#8793	“ “ “	Shawn Bauman	Fire Chief – quarterly	\$338.56
#8794	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$108.19
#8795	“ “ “	Patsy Grubaugh-Clink	MFR Coordinator – quarterly	\$140.14
#8796	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8797	“ “ “	Joseph Sevenski	Custodian 35hrs & supplies \$22.04	\$307.68
#8798	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$65.91
#8799	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$39.27

A motion to adjourn the meeting by Terry Erber and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:30p.m.



## 4 May 2011 Regular Meeting

The Township Board met individually with each of the eight applicants for the position of township treasurer beginning at 6p.m. in the board room.

The regular meeting was called to order by the Supervisor, Terry Erber, at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 129,495.22 Checking	\$159,154.50 Road Fund
	11,893.47 Money Market	
	<u>115,257.70</u> CDs	\$ 26,232.75 Fire Debt
	\$ 256,646.39 TOTAL	

In the absence of a treasurer, the report was presented by the Clerk. A motion by Terry Erber to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

MTA is sponsoring a seminar on planning and zoning.

Received a letter from the County Planner regarding future status of the County Planning Commission and Planning Department. The County Commissioners are discussing the needs for the County and whether there is a need for one, both or neither, a county planner or county planning commission. While county planning is important, based on our past involvement, the Board chose to remain neutral at this time.

### TAX TRIBUNAL CASE:

The Clerk reported that the Tax Tribunal accepted NorthStar Energy's petition to reinstate their case that the Tribunal previously dismissed. The Tribunal accepted the petition to reinstate the case, adding NorthStar Energy as name of petitioner. The Township is now back to three cases filed by NorthStar Energy on the tax tribunal docket. The Clerk will contact the MTA legal defense fund to see if this case qualifies for assistance.

### SPRING CLEAN UP

The spring clean up will be on May 7<sup>th</sup> at the township hall. We will only have seven containers this year. Gary Stillson and Gary Holborn will be assisting with unloading again this year.

### PLANNING COMMISSION ORDINANCE:

The Chairman stated that he had not received the ordinance from the attorney yet to establish the new Planning Commission that must take effect by July 1<sup>st</sup>. The Clerk advised that we paid for the ordinance a few months ago. The Clerk will contact the attorney to find out what steps we need to do to proceed with the ordinance.

### IRON BRIDGE ROAD:

Marlene Guerin reported that the water on Iron Bridge Road is higher than it has ever been and that the beavers are now on State Land so they should be able to be removed. The Chairman will contact Pat Harmon at the road commission.

### FIRE BUILDING REPAIR:

The Chairman reported that he met with a contractor regarding the repair of the blocks on the fire department. The concrete blocks on both corners will need to be replaced. The job will also require that the drywall inside be replaced, sealing the area where water is believed to be leaking in from. The fire department will have to be secured with temporary walls during the construction. A bid package will need to be drawn up in order to proceed with the project.

Also discussed replacing all the wooden trim and vents with vinyl siding as part of the project.

### FINANCIAL STATEMENTS:

The Clerk presented and reviewed the Financial Statements for Hudson Township for Fiscal Year ending March 31, 2011. Cash on hand in the general fund was \$253,883.65, in the road account \$159,154.50 and in the fire debt account \$42,877.84. The USDA note payable is \$128,000.00.

Total general fund revenues for the year were \$274,166.13 and expenses were \$267,587.62.

A motion by Terry Erber and seconded by Caroline Kobylczak to accept the financial statements of Hudson Township for the fiscal year ending March 31, 2011. All in favor, motion carried.

### VANDERBILT SUMMER SCHOOL TAX:

A request was received from Vanderbilt Area Schools that Hudson Township collects summer taxes for the school district. Again they have requested that the taxes be collected at no charge because of their financial difficulties. A motion by Frank D Wasylewski that Hudson Township enter into an agreement to collect the summer levy of school taxes for Vanderbilt Area School at a rate of \$2.50 per taxed parcel, to be paid to the Township by September 30, 2011. Motion supported by Terry Erber. All in favor, motion carried.

WAGE REVIEWS:

The Clerk reported that four members of the fire department have met the requirements of the salary schedule by attending at least 8 in house meetings and are eligible for a \$0.25/hour increase to their hourly run scale. Also, both custodial positions are eligible for a pay step if the board is satisfied with their work. A motion by Terry Erber to increase the hourly pay scale \$0.25/hour for the following members of the fire department and custodial staff, Carolyn Amman, Eric Kennedy, Shawn Bauman, Tony Budzinski, Joan Wasylewski and Joe Sevenski. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

Joe Sevenski asked about an increase for lawn care since the price of gasoline has drastically increased. After discussion, it was decided that the township will authorize the custodian to directly charge up to 20 gallons of gasoline each month for law care on the township account.

The Chairman also requested that the custodian widen the boat launch at Huffman Lake as boats are getting scratched by the trees.

TREASURER POSITION:

Eight individuals applied for the position of Treasurer: Chris Dobrzelewski, Denise Buzuin, Kim Crego, Linda Reynolds, Rick Kerr, Terrance Lynch, Thomas Crowe and Tracy Erber.

The Chairman recommended that Linda Reynolds be appointed to fill the vacancy. The Clerk recommended Thomas Crowe. A motion by Terry Erber and seconded by Ross Payton to appoint Linda Reynolds to the position of Hudson Township Treasurer effective 5 May 2011, to fill the current vacancy. All in favor, motion carried.

The appointment is only good until the next general election.

ROAD PROJECTS AND BRINE:

We will obtain estimates from the Road Commission for placing gravel on Jenkins and Studer Roads. The Clerk questioned if Jenkins Road, being a dead-end road has a lot of traffic and if it could be done with a standard spec road gravel as it would be a lot cheaper. The Chairman would like to use Afton Stone on both roads. We will request a price comparison for both from the Road Commission.

The Chairman advised that the local roads will be brined before Memorial Day.

The Chairman advised that the easement to the foreclosed property we purchased needs improvements. The Clerk advised that before pursuing, we need to discuss the topic at the next meeting when the new treasurer is in place.

PLANNING COMMISSION MEMBERS:

Two applications were received to fill the positions on the Planning Commission that will need to be replaced under the new law that no longer allows township employees to serve on the Commission. A motion by Terry Erber to appoint Terry Lynch and Thomas Crowe to the Hudson Township Planning Commission; seconded by Caroline Kobylczak. All in favor, motion carried. The length of the term will be determined once the new Planning Commission ordinance is adopted.

FIRE DEPARTMENT

Bids for the Washer-Extractor will be opened on May 16<sup>th</sup>.

The Chairman advised that we need a policy in place for new applicants. The Clerk questioned if one didn't already exist with the fire department's SOGs.

The Chairman reported that there was an issue using Eric Kennedy's canine on a recent run, but has been resolved.

A motion to pay the following bills by Ross Payton and seconded by Frank D Wasylewski. All in favor, motion carried.

#8800	1 May11	CenturyLink	Telephone	\$91.34
#8801	4 May11	U.S. Postal Service	Postage – Treasurer	\$44.00
#8802	“ “ “	Northern Michigan Review, Inc.	Notices – Board of Review	\$408.05
#8803	“ “ “	Waste Management	Garbage – Hall	\$129.86
#8804	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,852.86
#8805	“ “ “	B.K. Excavating, Inc.	Snowplowing – hall & fire	\$435.00
#8806	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$230.57
#8807	“ “ “	Radio North LLC	Fire – radio repair (antenna)	\$20.55
#8808	“ “ “	Northern Fire & Safety	Fire – 10 exting&hydro test Scott pak	\$300.90
#8809	“ “ “	Exxon Mobil	Fire – gasoline	\$58.90
#8810	“ “ “	Robert C Kerzka, P.C.	Attorney – tax tribunal	\$1,952.44
#8811	“ “ “	Robert Kucharek	Hall refund (less cleaning fee)	\$50.00
#8812	“ “ “	Joan Wasylewski	Cleaning for Kucharek	\$100.00
#8813	“ “ “	Ross W Payton	Trustee	\$70.15
#8814	“ “ “	Carolyn Amman	Planning Commission	\$31.49
#8815	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$103.19
#8816	“ “ “	Joseph Sevenski	Custodian 11 hrs @ \$9.75	\$95.69
#8817	“ “ “	Joan Wasylewski	Planning Commission-Chairman	\$34.42
#8818	“ “ “	Terry Erber	Supervisor	\$371.25
#8819	“ “ “	Frank D. Wasylewski	Clerk	\$427.24
#8820	“ “ “	Gary Stillson	Spring clean up	\$100.00
#8821	“ “ “	Gary Holborn	Spring clean up	\$100.00

A motion by Frank D Wasylewski to adjourn the meeting and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:09p.m.

## 1 June 2011 Regular Meeting

The meeting was called to order by the Chairman, Terry Erber, at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 129,620.67 Checking	\$159,154.50 Road Fund
	11,895.36 Money Market	
	<u>115,257.70</u> CDs	\$ 26,232.75 Fire Debt
	\$ 256,773.73 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's Report as presented; supported by Caroline Kobylczak. All in favor, motion carried.

### PLANNING COMMISSION ORDINANCE:

Board Members received copies of the proposed ordinance to create a new Planning Commission as required under the Michigan planning and enabling act. The Board will act on the new ordinance at the July meeting.

### ROADS:

Iron Bridge Road and Hanson Roads have had gravel placed on them by the Road Commission.

The Chairman reported that the roads have been brined.

Estimates were received from the Road Commission to place 6-inches of Afton Stone on Jenkins and Studer Roads. Jenkins Road estimate, 2600' of Afton Stone, 6" @ 18-ft wide (2,130 ton) \$27,690. Studer Road estimate, 2500' of Afton Stone, 6" @ 22-ft wide (1,820 ton) \$23,660.

A motion by Frank D Wasylewski to proceed with the Jenkins Road and Studer Road projects and request the Road Commission to obtain bids for their completion. Motion seconded by Terry Erber. All in favor, motion carried. A completion date of Labor Day will be requested.

### KITCHEN SINKS:

Custodian, Joe Sevenski, obtained estimates to replace the two kitchen sinks. Two new sinks, garbage disposal, faucets and fittings are approximately \$567. The custodian will make sure that the sinks are deeper than the existing sinks before proceeding.

### BROCKETT PROPERTY REQUEST:

A letter was received from Attorney George Shea, who represents Michelle Silva, sister of Brenden Brockett. The family would like to purchase the property back from the township and is willing to place assurances on the property that the township would have the option to purchase the property back for a set sum in the event of a sale within ten years.

The Clerk feels that the family has agreed to our prior request. A motion by Frank D Wasylewski that Hudson Township offers the property back to the Brockett Estate. No support for the motion, motion failed.

Discussion on other requirements the Board would like to see included, most specifically timber removal and mineral rights. The Chairman stated that if the family wants the property, they should attend a township meeting to discuss it. The Chairman will contact Mr. Shea and request that Ms. Silva attend a future meeting.

### FIRE BUILDING REPAIR:

The Board established the repairs necessary for the repair of the fire barn in order to create a bid package.

The Clerk will work on creating a bid package.

### THUMB LAKE COUNTY PARK:

Doug Waldo from Chandler Hill was present and invited the Township to a pot luck luncheon at the Thumb Lake Park on August 19<sup>th</sup> at noon. The Rev. Ted Halsted will dedicate the new pavilion in the name of the early settler, Louisa Hughes (1868) as well as honoring Ralph Harmon for his hard work at the park. Harmon donated the pavilion at the park to the County.

### FIRE DEPARTMENT

Only one bid for the Washer-Extractor was received and was higher than the funds remaining. The Chief is going to resubmit bid requests with the hopes of obtaining at least three bids.

Federal communication standards will change in January 2013 requiring the use of narrow band radios for the department. The Chief has asked the Auxiliary for assistance, and has filed for the DNR grant. Estimated cost for the new radios is \$6,000.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8822	31May11	CenturyLink	Telephone	\$91.79
#8823	1June 11	Frank D Wasylewski	Printer cartridges-Fire/Clerk/Assessor	\$179.11
#8824	“ “ “	Waste Management	Garbage – Hall	\$131.03
#8825	“ “ “	Michigan Townships Association	Dues – 7/1/11 through 6/30/2012	\$694.60
#8826	“ “ “	Joe Sevenski	Custodial supplies – flag pole repair	\$123.48
#8827	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$224.12
#8828	“ “ “	Waste Management	Spring Cleanup – 7 containers	\$5,740.00
#8829	“ “ “	Sevenski Excavating	Spring Cleanup – backhoe rent	\$400.00
#8830	“ “ “	Ross W Payton	Trustee	\$70.15
#8831	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8832	“ “ “	Caroline M Kobylczak	Trustee	\$68.70
#8833	“ “ “	Joseph A Sevenski	Custodian – 17hrs@ \$9.75/31hr@\$15	\$583.60
#8834	“ “ “	Terry L Erber	Supervisor	\$371.25
#8835	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8836	“ “ “	ExxonMobil	Hall – gas for mowing	\$72.73

A motion by Terry Erber to adjourn. Motion seconded by Linda Reynolds. All in favor, meeting adjourned at 9:04p.m.

## 6 July 2011 Regular Meeting

Meeting called to order by the Chairman, Terry Erber, at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 120,069.27 Checking	\$100,252.33 Road Fund
	11,897.44 Money Market	
	<u>115,257.70</u> CDs	\$ 26,232.75 Fire Debt
	\$ 247,224.41 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's Report as presented; supported by Terry Erber. All in favor, motion carried.

### CORRESPONDENCE:

MTA workshops presented.

Charlevoix County Commissioners are hoping to appoint a township official to the County Planning Commission. Any board member interested must submit application to the County Clerk by July 11<sup>th</sup>.

### PLANNING COMMISSION ORDINANCE:

The Board was not prepared to act on adopting the ordinance, tabled for August.

The Clerk asked who will be responsible to meet with the new Planning Commission so they know what they're to do as Commission members.

### BROCKETT PROPERTY:

The Chairman stated that he did not contact Attorney George Shea, or Michelle Silva, regarding the Brockett property that we obtained. Before doing so, he wants to make sure that the Board has an interest in returning the property, and with what regulations. Board members stated that they would be interested if sufficient stipulations were in place protecting timber and mineral rights. The Chairman will call the attorney.

### ROADS:

North Camp Ten Road has been resurfaced by Charlevoix County, using funds from the County voted road millage. The complete length of the road was wedged and overlaid with a new layer of asphalt; a huge improvement for motorists.

The Road Commission obtained bids for the Jenkins and Studer Roads gravel improvement projects. Two bids were received, with the lowest bid from Poquette Leasing Company at a rate of \$10.88/ton, or a total of \$42,976 for both roads, approximately \$8,374 under estimate.

The Board discussed the feasibility of extending Studer Road while doing the project. The road currently dead ends quite a distance before a couple year round resident's drives. A motion by Frank D Wasylewski to proceed with the Jenkins and Studer Road projects, accepting the low bid, and requesting that Afton Stone be extended on the now, unimproved portion of the road. Motion seconded by Caroline Kobylczak. All in favor? 4 Ayes, 1 nay. Motion carried.

### FIRE BUILDING REPAIR:

The Board discussed the possibility of extending the front of the fire barn as a means for repair. After reviewing the site, it was determined to proceed with creating a bid package to extend the front of the building eight feet. In doing so, the trucks can be realigned keeping the fire trucks on one side. Also, a side entrance door could be added making entrance to the building easier for members of the department. It is anticipated that the cost for the addition will be comparable, if not cheaper, than removing and repairing walls.

### OTHER BUSINESS:

The Chairman reported that there will be a wedding at the Huffman Lake Park on July 16<sup>th</sup>.

Kelly Bauman would like to use the hall on a weekday in October to host a dance for handicap individuals.

The Custodian replaced the kitchen sinks and garbage disposal. They look very nice.

The thermostats need to be replaced with simpler ones when our furnaces are serviced. The heat and air are often left on higher than they should be with the existing ones.

The Clerk will get the information on signs for the cemetery.

### FIRE DEPARTMENT

The Fire Chief reported that he went with the original bid for the Washer/Extractor.

Our Department will be hosting the Chief's meeting on July 26<sup>th</sup>.

The Auxiliary will be paying for the new radios.

North Star Energy is making a donation of \$750 to the department.

The Chief expressed his concern that coverage during the daytime hours may become an issue. While first responders may not always be readily available, when residents call 911 for assistance, an ambulance is always dispatched. The department is in definite need of recruiting new members.

A motion by Terry Erber to pay the following bills; supported by Caroline Kobylczak. All in favor, motion carried.

#8837	30 Jun11	U.S. Postal Service	Postage – Treasurer (summer taxes)	\$308.00
#8838	1July 11	CenturyLink	Telephone	\$91.32
#8839	6July 11	United States Treasury	941 Tax – 2 <sup>nd</sup> quarter	\$153.18
#8840	“ “ “	Young,Graham,Elsenheimer	Attorney – Fire & Planning	\$92.50
#8841	“ “ “	Charlevoix County Road Comm	Road Brine	\$5,360.03
#8842	“ “ “	Waste Management	Garbage – Hall & Park	\$324.66
#8843	“ “ “	A1 Rent-A-Jon Inc.	Porta Jons – Hall & Park	\$190.00
#8844	“ “ “	Joan Wasylewski	Hall – Custodial supplies/cleaning fee	\$89.33
#8845	“ “ “	Exxon Mobil	Gasoline – Hall for mowing	\$71.75
#8846	“ “ “	Joe Sevenski	Hall – New sinks & garbage disposal	\$791.56
#8847	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$377.78
#8848	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,262.54
#8849	“ “ “	Waterway of Michigan LLC	Fire – Hose testing	\$738.00
#8850	“ “ “	Charlevoix Co Fire Officer’s Assoc	Fire – Dues/OHD tester/License fee	\$246.50
#8851	“ “ “	Northern Fire & Safety, Inc.	Fire – Scott Air cylinders	\$225.50
#8852	“ “ “	Meggan Gates	Hall cancellation	\$150.00
#8853	“ “ “	Jennifer Himmelspach	Hall refund	\$150.00
#8854	“ “ “	Wanda Babcock	Hall refund	\$150.00
#8855	“ “ “	Randi Terry	Fire fighter/MFR	\$90.45
#8856	“ “ “	Shawn C Bauman	Fire Chief/fire runs	\$490.33
#8857	“ “ “	Tony Budzinski	Fire fighter/MFR	\$140.78
#8858	“ “ “	Don Sevenski	Assistant chief/fire runs	\$198.64
#8859	“ “ “	Mike Terry	MFR runs	\$86.81
#8860	“ “ “	Carolyn F Amman	MFR runs / truck inspections	\$134.20
#8861	“ “ “	Patsy Grubaugh Clink	MFR coordinator / runs	\$207.90
#8862	“ “ “	Margaret Kennedy	Firefighter/MFR	\$43.40
#8863	“ “ “	Sharon Jepsen	Firefighter/MFR	\$54.93
#8864	“ “ “	Jessica Wagle	MFR runs / truck inspections	\$49.14
#8865	“ “ “	Eric Kennedy	Firefighter/MFR	\$63.68
#8866	“ “ “	Ross W Payton	Trustee	\$70.15
#8867	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8868	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8869	“ “ “	Joe Sevenski	Custodian-29hrs@\$9.75/30hrs@\$15	\$679.13
#8870	“ “ “	Norman C. Mathers	Zoning Administrator – quarterly	\$63.91
#8871	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$45.27
#8872	“ “ “	Terry Erber	Supervisor	\$371.25
#8873	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion by Terry Erber to adjourn. Motion seconded by Linda Reynolds. All in favor, meeting adjourned at 9:10p.m.

**3 August 2011 Regular Meeting**

In the absence of the Supervisor, the meeting was called to order at 7:30p.m. in the Township Hall by the Clerk, Frank D Wasylewski. The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Linda Reynolds and Ross Payton.

Absent: Terry Erber.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 118,571.20 Checking	\$159,174.31 Road Fund
	11,899.40 Money Market	
	<u>115,257.70</u> CDs	\$ 26,232.75 Fire Debt
	\$245,728.30 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented and seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDENCE:**

Received information from the Charlevoix County Planning Department regarding the FEMA National Flood Insurance Program. At this time, it doesn’t appear that we are in designated flood plains, so it is not necessary to join the program.

**PLANNING COMMISSION ORDINANCE:**

In compliance with the Michigan planning and enabling act, the township must dissolve the existing planning commission and adopt an ordinance creating a new planning commission in compliance with the act.

Our attorney prepared the ordinance that needs to be adopted by resolution.

WHEREAS, the Township previously created a planning commission by resolution under the provisions of the Township Planning Act, Act 168 of the Public Acts of 1959, as amended; and

WHEREAS, the Township has created a new planning commission by ordinance under the provisions of the Michigan Planning Enabling Act, Act 33 of the Public Acts of 2008; and

WHEREAS, the Township desires to dissolve the old planning commission effective on the day the new planning commission ordinance becomes effective.

NOW, THEREFORE, BE IT RESOLVED that the Hudson Township Board hereby dissolves the planning commission created under the provision of the Township Planning Act, Act 168 of the Public Acts of 1959, as amended.

BE IT FURTHER RESOLVED that this resolution shall be effective on the day the new planning commission ordinance enacted under the provisions of the Michigan Planning Enabling Act, Act 33 of the Public Acts of 2008, becomes effective.

A motion by Frank D Wasylewski and seconded by Caroline Kobylczak to adopt the resolution.

ROLL CALL: Caroline Kobylczak Aye  
Ross Payton Aye  
Linda Reynolds Aye  
Frank D Wasylewski Aye  
Terry Erber Absent

Resolution declared adopted this 3<sup>rd</sup> day of August 2011.

As the current planning commission has been dissolved, a new commission must be created. A motion by Frank D Wasylewski to appoint the following members to the Hudson Township Planning Commission with the following staggered terms: Nels Jensen to a one year term ending August 30, 2012; Tom Crowe and Board Representative, Ross Payton to a two year term ending August 30, 2013; Terrence Lynch and John Kurbis to a three year term ending August 30, 2014. Motion seconded by Caroline Kobylczak. All in favor, motion carried. In the future, each term will be a three year term ending August 30<sup>th</sup>.

**BROCKETT PROPERTY:**

The Chairman did not reach the attorney regarding the Brockett property. Tabled for next meeting.

**ROAD PROJECTS:**

The Clerk reported that he contacted Pat Harmon regarding extending Studer Road beyond the current dead end. Harmon reviewed the road and advised that there is approximately 900’ to the Stark’s. However, without having to do major improvements, it would be more feasible to only extend the road approximately 800’. The road would have to be brought up to county specifications though and the road commission would also want an agreement with the property owners for a turn-around area. The road commission will not provide an estimate without the property owners first agreeing to provide an agreement. The Clerk was unable to make contact with the property owners before the meeting, but will try again.

**FIRE BUILDING REPAIR:**

No update to report.

TOWNSHIP HALL:

There was an attempt by an individual to break into the township hall. The individual responsible was apprehended and is being prosecuted by the county prosecutor’s office. The security cameras were instrumental in indentifying the individual.

TRUTH IN TAXATION

Discussion on establishing the millage factors to levy this year based upon the budget previously adopted.

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2011-2012 fiscal budget as stated at a public hearing on the proposed budget held 2 March 2011, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 5.0000 mills total (1.0000 allocated mill, 1.0000 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under “Headlee”, and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy 5.0000 mills to support the 2011-2012 fiscal budget.

A motion by Caroline Kobylczak to accept the resolution, supported by Linda Reynolds.

ROLL CALL: Terry Erber	Absent
Frank D Wasylewski	Aye
Caroline Kobylczak	Aye
Linda Reynolds	Aye
Ross Payton	Aye

Resolution declared adopted this 3rd day of August 2011.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the Chief’s meeting has been rescheduled for August 30<sup>th</sup>.

The Washer/Extractor has been installed.

The rescue rig’s battery exploded one night when started and has since been repaired.

Recently had a mutual aid run, providing the use of our truck and foam at a fire for Otsego County fire department to extinguish a barn fire.

A motion by Ross Payton to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8874	1 Aug11	CenturyTel	Telephone – Hall & Fire	\$93.17
#8875	3 Aug11	Our Town Software	Clerk – Software Support	\$245.00
#8876	“ “ “	B S & A Software	Software support – Assessor & Treasur	\$660.00
#8877	“ “ “	Charlevoix Co Dept of Equalization	Summer tax bills	\$276.19
#8878	“ “ “	Waste Management	Garbage – hall & park	\$250.41
#8879	“ “ “	A1 Rent A Jon Inc.	Porta jons – hall & park	\$190.00
#8880	“ “ “	Exxon Mobil	Gas – Fire & Hall	\$272.11
#8881	“ “ “	Joe Sevenski	Custodian supplies – hall	\$156.05
#8882	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$241.96
#8883	“ “ “	Frank D Wasylewski	Fire – UPS to return boots	\$6.99
#8884	“ “ “	Brandon Giem	Hall refund	\$150.00
#8885	“ “ “	Ross W Payton	Trustee	\$70.15
#8886	“ “ “	Frank Wasylewski	Board of Review	\$23.59
#8887	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8888	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8889	“ “ “	Joseph A Sevenski	Custodian/Grounds (19hrs / 21 hrs)	\$463.00
#8890	“ “ “	John C Gray	Board of Review	\$23.59
#8891	“ “ “	Terry L Erber	Supervisor	\$371.25
#8892	“ “ “	Marlene C Guerin	Board of Review	\$22.00
#8893	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion to adjourn by Linda Reynolds with support from Caroline Kobylczak. All in favor, meeting adjourned at 8:17p.m.



**7 September 2011 Regular Meeting**

The meeting was called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Linda Reynolds.

Absent: Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read; seconded by Linda Reynolds. All in favor, motion carried.

<b>TREASURER’S REPORT</b>	\$115,566.05 Checking	\$159,223.60 Road Fund
	11,901.29 Money Market	
	115,257.70 CDs	\$ 26,232.75 Fire Debt
	<b>\$242,725.04 TOTAL</b>	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented and seconded by Caroline Kobylczak. All in favor, motion carried.

**BROCKETT PROPERTY:**

The Chairman reported that he was not able to reach the attorney regarding the Brockett property.

**ROAD PROJECTS:**

The Afton Stone road projects have not begun yet, they have a September 30<sup>th</sup> completion date. The Clerk did speak with Collette Sparks about extending the current end of the road an additional 800 feet, provided that a turnaround agreement would be given. Sparks advised that the gas company keeps the road plowed in the winter and most likely they wouldn’t be interested in extending the road.

**FIRE BUILDING REPAIR:**

Fire Chief, Shawn Bauman, reported that at the Chief’s Meeting he was given Jim Petrie’s name as a possible contact to provide us with an estimate to repair the fire barn. Bauman has not heard back from him yet.

**INSURANCE RENEWAL:**

The general liability and worker comp insurances are up for renewal.

The general liability insurance renewal is \$15,258, with the fire department at \$10,690 and general township at \$4,568. This is a slight decrease.

A motion by Frank D Wasylewski to renew the general liability insurance with Municipal Underwriters of Michigan, Inc. for the period of 1 September 2011 through 1 September 2012 for \$15,258. Motion seconded by Linda Reynolds. All in favor, motion carried.

The renewal for worker’s compensation insurance is the base rate of \$1,036 this year. A motion by Frank D Wasylewski to renew the Worker Comp insurance with Accident Fund Insurance Company for 1 September 2011 through 1 September 2012 in the amount of \$1,036. Motion seconded by Linda Reynolds. All in favor, motion carried.

**OLD DELINQUENT TAXES:**

The Treasurer received a list of old delinquent personal property taxes from the County Treasurer, Marilyn Cousineau, that date back from 1950 to 1999. The County would like to purge the list, removing all the delinquent taxes from the roll. The individuals listed are all deceased, and most likely the items were for farm animals and equipment. A motion by Frank D Wasylewski to allow the Charlevoix County Treasurer to purge Hudson Township delinquent personal property from the tax roll for the period of 1950 to 1999. Motion seconded by Terry Erber. All in favor, motion carried.

**PLANNING COMMISSION:**

A letter of resignation from the Planning Commission was received from John Kurbis. A motion by Terry Erber to accept the resignation of John Kurbis from the Hudson Township Planning Commission effective 7 September 2011. Motion supported by Caroline Kobylczak. All in favor, motion carried.

**FIRE DEPARTMENT:**

Fire Chief, Shawn Bauman, reported that the department will be receiving Scott air packs from Otsego County. Tele-Rad should have all the new radios installed in the trucks tomorrow. Received a \$750 donation from the gas company which will be used against the radios. The balance of the radios will be funded using \$1,070 from the FEMA grant, \$1,200 from county grant funds and the township auxiliary providing the rest.

A motion by Terry Erber to pay the following bills with a second by Caroline Kobylczak. All in favor, motion carried.

#8894	26Aug11	CenturyTel	Telephone – Hall & Fire	\$91.84
#8895	7 Sept11	Ania Wasylewski	Assessor – certified letter(Tax Comm)	\$7.03
#8896	“ “ “	Charlevoix Co Dept of Equalization	2011 Assessing Forms & Rolls	\$330.30
#8897	“ “ “	Waste Management	Garbage – park	\$119.67
#8898	“ “ “	A1 Rent A Jon Inc.	Porta jons – hall & park	\$190.00
#8899	“ “ “	Exxon Mobil	Gas – Fire & Hall	\$138.10
#8900	“ “ “	Joe Sevenski	Custodian supplies – hall	\$44.92
#8901	“ “ “	Michigan Officeways, Inc.	Hall – Copy paper	\$39.99
#8902	“ “ “	Gaylord Glass Company	Hall – Glass repair (from break-in)	\$148.30
#8903	“ “ “	Charlevoix County MTA	Dues – 2012	\$25.00
#8904	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$309.90
#8905	“ “ “	Front Line Services, Inc.	Fire – vehicle maintenance	\$2,488.17
#8906	“ “ “	Gaylord Ford	Fire – MFR Rig repair	\$385.25
#8907	“ “ “	Wilber Automotive	Fire – supplies	\$82.72
#8908	“ “ “	Time Emergency Equipment	Fire – cleaner for turn-out gear	\$49.94
#8909	“ “ “	Otec Radio Communication	Fire – 8 batteries	\$416.00
#8910	“ “ “	Tele-Rad, Inc.	Fire – 10 new radios	\$6,267.03
#8911	“ “ “	Universal Laundry Machinery	Fire – Washer/Extractor	\$7,398.00
#8912	“ “ “	Municipal Underwriters of Mich	General Liability Insurance	\$15,258.00
#8913	“ “ “	Accident Fund of Michigan	Worker Comp Insurance renewal	\$1,036.00
#8914	“ “ “	Samantha Russell	Hall refund	\$150.00
#8915	“ “ “	Alice Jutras	Hall refund	\$150.00
#8916	“ “ “	Fred Figiel	Hall refund	\$150.00
#8917	“ “ “	John Kurbis	Planning commission	\$30.29
#8918	“ “ “	Ross W Payton	Trustee	\$70.15
#8919	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8920	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$103.19
#8921	“ “ “	Joseph A Sevenski	Custodian/Lawn( <a href="#">17@\$9.75-20@\$15/h</a> )	\$434.00
#8922	“ “ “	Terrance R Lynch	Planning Commission	\$37.74
#8923	“ “ “	Joan Wasylewski	Hall agent 2 hrs @ \$9.75	\$16.22
#8924	“ “ “	Terry L Erber	Supervisor	\$371.25
#8925	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8926	“ “ “	Linda Reynolds	Treasurer supplies	\$12.02
#8927	“ “ “	Northern Michigan Review	Publications-Ordinance publication	\$439.90

A motion to adjourn by Terry Erber, seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:15p.m.

## 5 October 2011 Regular Meeting

The meeting was called to order in the township hall at 7:30p.m. by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 88,736.92 Checking	\$159,230.78 Road Fund
	11,903.44 Money Market	
	<u>115,257.70 CDs</u>	\$ 26,232.75 Fire Debt
	\$215,898.06 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

Received a letter from Charlevoix-Cheboygan-Emmet Emergency Management asking for a letter of support from the township for their filing of an all hazards mitigation plan with the Federal Emergency Management Agency and are applying for federal funds. The Clerk will send a letter of support.

The Clerk reported that he contacted Attorney, George Shea who represents the Brockett family and advised him that it would be in the family's best interest to attend a township meeting to tell the Board their intentions of using the property if the township sells it back to the family. Shea will relay the message to the family.

Studer Road and Jenkins Road have been completed. The projects were completed under budget.

### FIRE BUILDING REPAIR:

Petrie Construction of East Jordan provided an estimate to repair the fire building by way of an eight foot addition to the existing hall. The proposal for \$23,855, includes building permit, excavation, demolition, trash removal, footings, concrete floors, blocks, insulation, caulk & water proofing, fascia, soffit, gable ends, roof trusses, plywood, roofing, 1 exterior man door, moving overhead doors, drywall, painting, electrical and \$1,000 allowance for architectural fees and labor.

The Board discussed whether to pursue Petrie's proposal, or to seek bids. Frank D Wasylewski motioned to proceed with hiring Petrie Construction to add on 8' to the front of the fire hall so as to repair the structural issues. Motion seconded by Caroline Kobylczak. All in favor? 3 ayes, 2 nays. Motion carried. Trustee Payton stated that he would be in favor if the work can be completed this year. The Clerk will contact Petrie Construction.

### HALL BREAK-IN:

A letter of apology was received from the individual that tried breaking into the hall.

### SNOWPLOWING BIDS:

Bids for snowplowing will be posted this month and awarded at the November meeting. The Clerk will post and all applicants must first meet with the supervisor in order to review the plowing requirements, otherwise their bid will not be considered.

Have not heard from the Road Commission regarding annual meetings, they are generally during October. A Planning Commission member is needed still. The next meeting is October 25<sup>th</sup>.

### FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that there was a county water shuttle during September.

At the recent Chief's meeting, the topic of NIMS compliancy was addressed. Federal guidelines require the department to be NIMS compliant in order to receive federal funding. If an audit of a department receiving federal funds finds the department to be non-compliant, they could be required to repay any money received. Recently our department received federal grant money. After discussion, the Board advised the Chief to review personnel records to determine who is compliant and then contact members advising them what is needed and where the training is available. And while only officers are required to be fully trained, the Board would like to see all members take the training. As the majority of the training can be done on-line, the Board would like to see that portion completed, or at least attempted, by year's end.

The topic of billing for fire and medical runs was discussed again. The legalities of billing and collection need to be determined.

A motion by Terry Erber to pay the following bills; seconded by Caroline Kobylczak. All in favor, motion carried.

#8928	28Sept11	US Postal Service	Treasurer – postage	\$44.00
#8929	28Sept11	CenturyLink	Telephone – Hall & Fire	\$92.29
#8930	5 Oct 11	US Treasury	941 tax – 3 <sup>rd</sup> quarter	\$359.59
#AUTO	“ “ “	USDA Rural Development	Fire truck payment(Int \$2377.36)	\$20,377.36
#8931	“ “ “	USDA Rural Development	Fire note – extra principal	\$3,000.00
#8932	“ “ “	Charlevoix Co Road Commission	Studer(\$19977.52)Jenkins(\$22346.54)	\$42,324.07
#8933	“ “ “	Charlevoix Co Road Commission	Road brine charges	\$7004.86
#8934	“ “ “	Waste Management	Garbage – Hall & Park	\$384.99
#8935	“ “ “	A-1 Rent A Jon, Inc.	Porta Jons – Hall & Park	\$169.50
#8936	“ “ “	Exxon Mobil	Gas – Hall	\$64.20
#8937	“ “ “	Joan Wasylewski	Custodian supplies/cleaning fee	\$108.36
#8938	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$433.65
#8939	“ “ “	American Red Cross	Fire – Training Cards	\$12.00
#8940	“ “ “	Tele-Rad, Inc.	Fire – Radio Service Calls	\$394.62
#8941	“ “ “	Brenda Musser	Hall refund	\$50.00
#8942	“ “ “	Penny Wilson	Hall refund	\$150.00
#8943	“ “ “	Frank D Wasylewski	Assessor – scanner	\$85.50
#8944	“ “ “	Ross W Payton	Trustee	\$70.15
#8945	“ “ “	Shawn Bauman	Fire Chief – quarterly	\$338.56
#8946	“ “ “	Don Sevenski	Assistant Chief – quarterly	\$123.19
#8947	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8948	“ “ “	Patsy Grubaugh Clink	MFR Coordinator	\$146.21
#8949	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8950	“ “ “	Joseph A Sevenski	Custodian( <a href="#">9hr@\$9.75</a> 10 @\$15.00)	\$226.31
#8951	“ “ “	Norman C Mathers	Zoning Administrator	\$73.91
#8952	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$43.27
#8953	“ “ “	Terry Erber	Supervisor	\$371.25
#8954	“ “ “	Frank D Wasylewski	Clerk	\$427.24

A motion to adjourn by Linda Reynolds and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:14p.m.

**2 November 2011 Regular Meeting**

Meeting called to order by Chairman, Terry Erber at 7:30p.m. in the township hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Motion seconded by Terry Erber. All in favor, motion carried.

<b>TREASURER’S REPORT</b>	\$ 96,751.77 Checking	\$159,282.45 Road Fund
	11,905.40 Money Market	
	<u>115,257.70</u> CDs	\$ 26,232.75 Fire Debt
	<b>\$223,914.87 TOTAL</b>	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

**FIRE BUILDING REPAIR:**

Petrie Construction would not be able to repair the fire building this year. The Clerk will work with Petrie to hopefully get it done first thing in spring.

**BROCKETT PROPERTY:**

Michelle Salva was present and addressed the Board, requesting that the Board allow the family to purchase the land back that her brother lost. Salva’s brother was Brendan Brockett and the township purchased his property after being lost for delinquent taxes. Salva explained that her brother was ill at the end of his life, causing him to not open mail or pay bills for a couple years.

During discussion, Salva stated that the family would be willing to have conditions placed on the deed if the township would return the property to the family. As the township cannot profit from the sale of this property; any excess must be sent to the County Delinquent Tax Fund, Board members want to make sure that the family won’t turn around and resell the property for its market value.

A motion by Frank D Wasylewski that Hudson Township enter into an agreement to with the family of Brendan Brockett, to return the forty (40) acre parcel to the family with the following conditions: the sale price shall be \$5,000, on a conditional basis that the property may not be sold within 10 years, that only normal, select timber cutting can take place and in the event mineral rights are included, that they may not be retained by the family in the event of sale. If the parcel is sold before 10 years, the township shall have the first option to purchase the parcel for \$5,000. All fees to complete the transfer to the family shall be incurred by the family with all documents drafted by their legal counsel. Motion seconded by Linda Reynolds. All in favor? 4 Aye 1 Nay, motion carried.

**SNOWPLOWING BIDS:**

Two bids were received for snowplowing. BK Excavating – \$110/plow and shovel walks. Loader \$65/hour. Sevenski Excavating - \$125/plow and shovel walks. Loader \$70/hour. The Chairman stated that both individuals met with him as required to bid.

A motion by Frank D Wasylewski to accept the bid of BK Excavating for snowplowing for the 2011/12 winter season for \$110/plow and \$65/hour for loader. Motion seconded by Terry Erber. All in favor? 4 aye 1 nay, motion carried.

**ROAD COMMISSION MEETING:**

The township board’s annual meeting with the road commissioners was October 19<sup>th</sup>. The following roads were discussed:

- North Camp Ten Road, thanked the county for fixing the road this year.
- Jenkins and Studer Road improvements turned out good, and under budget. Discussed extending Studer Road from its current ending down to the Stark’s property. The road would have to be brought up to county specifications, and the county would like a deeded right away with a turnaround area.
- Iron Bridge Road flooding is down. The Commissioners also presented a photograph of the Bridge to the township.
- Huffman Lake Road needs improvements. Will continue to request each year so that it will be on the next 15 year millage improvement list. The township would be willing to pay half the cost to Afton Stone the road.
- Woodward Road needs grading to remove some large potholes.
- Bows Lake Road. The County would like to see 4 – 6” of gravel placed on the first section of the road off of Woodward Road. This portion of the road is currently loose sand.
- Giem Road sign. Requested again that Antrim County allow some kind of sign on Giem Road advising that it is not the way to Hudson Township Hall. GPS often sends travelers on this unimproved road that requires a four wheel drive vehicle to get through. People have gotten stuck in the sand, and there generally is not a cell phone signal in the area.

**PLANNING COMMISSION:**

A letter of resignation was received from Thomas Crowe from his position on the Planning Commission. A motion by Terry Erber to accept the resignation of Thomas Crowe from the Hudson Township Planning Commission effective October 21, 2011. Motion supported by Caroline Kobylczak. All in favor, motion carried.

ZONING BOARD OF APPEALS:

New members of the zoning board of appeals members need to be appointed as a result of the new planning commission. A motion by Terry Erber and seconded by Ross Payton to appoint the following members to the Zoning Board of Appeals for a three year term ending May 2014: Planning Commission Chair, Terry Lynch, Township Board member, Caroline Kobylczak and citizen at large, Nels Jensen. All in favor, motion carried.

AMBULANCE:

John Lamont, Boyne City Ambulance, was present at the request of the Chairman to discuss ambulance service in the township, as well as future plans for service. Lamont explained that with a recent change in the law, Boyne City had to upgrade their license, requiring an additional paramedic on staff. This is also increasing the cost to the City to provide the service, and most likely, the township will see a contract increase soon. The Board and Fire Chief addressed concerns associated with the service. Lamont asked the Chairman to attend a future meeting of the ambulance service so as to give township representation.

There will be a newsletter sent out with tax bills. All articles are due to the Clerk as soon as possible. County Commissioner, Ron Reinhardt, was present to see if there were any needs or concerns in the township.

FIRE DEPARTMENT:

Assistant Chief, Don Sevenski, stated that he received his notice from the Fire Chief that he didn't have records showing that he had completed NIMS training in his file. Sevenski stated that he took the training a long time ago and turned the paper work in. He also contacted past chiefs and even "Lansing", where he was advised that his records were probably lost in the big flood in the 1980's that destroyed many of the State's records. He did not contact the current fire chief to see what records do exist. Sevenski did arrange to use a computer and completed the initial portion of the training and reported that it is pretty simple to do, and takes about twenty minutes. He will let others know that need the training how easy the process is.

A motion by Frank D Wasylewski to pay the following bills; seconded by Terry Erber. All in favor, motion carried.

#8955	1 Nov 11	CenturyLink	Telephone – Hall & Fire	\$92.59
#8956	2 Nov 11	Ross W Sevenski	Trustee	\$70.15
#8957	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8958	“ “ “	Caroline Kobylczak	Trustee	\$68.70
#8959	“ “ “	Nels L Jensen	Planning Commission	\$33.02
#8960	“ “ “	Joseph A Sevenski	Custodian 16 hrs @ \$9.75	\$153.74
#8961	“ “ “	Terrance R Lynch	Planning Commission – Chairman	\$37.74
#8962	“ “ “	Joan Wasylewski	Hall agent – 2 hrs @ \$9.75	\$17.22
#8963	“ “ “	Terry L Erber	Supervisor	\$371.25
#8964	“ “ “	Frank D Wasylewski	Clerk	\$427.24
#8965	“ “ “	City of Boyne City	Ambulance Contract 2011/2012	\$7,548.37
#8966	“ “ “	Waste Management	Garbage – Hall	\$132.39
#8967	“ “ “	Advance Electric	Hall – Outside Light	\$85.12
#8968	“ “ “	Joan Wasylewski	Hall – Custodian Supplies	\$70.47
#8969	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$239.70
#8970	“ “ “	Exxon Mobil	Gas – Fire	\$189.91
#8971	“ “ “	Tele-Rad Inc.	Fire – Radio Service Calls	\$145.00
#8972	“ “ “	Sara Boyd	Hall Refund	\$150.00
#8973	“ “ “	Boyne Falls Polish Festival	Hall Refund	\$150.00
#8974	“ “ “	Lorin Stark	Hall Refund	\$150.00
#8975	“ “ “	City of Boyne City	Fire – training (CPR card/Bauman)	\$10.00

A motion by Terry Erber to adjourn the meeting and seconded by Linda Reynolds. All in favor, meeting adjourned at 9:32p.m.

## 7 December 2011 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the township hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Linda Reynolds and Ross Payton.

Absent: None.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Linda Reynolds. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 76,486.57 Checking	\$116,975.83 Road Fund
	11,907.42 Money Market	
	<u>115,257.70</u> CDs	\$ 2,898.63 Fire Debt
	\$203,651.69 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented; seconded by Caroline Kobylczak. All in favor, motion carried.

### CORRESPONDENCE:

Received memo from Bryan Graham regarding the national Flood Insurance Program and the steps necessary to take in order to comply if the updated maps impact our township. At this point, we're still waiting for the maps from the GIS department of the County.

Received a memo from the County Clerk; the Commissioners would like to find and appoint a member of a public school board or administrative employee to the County Planning Commission.

We also still need two members for the township planning commission.

### HALL USE:

Diana Wise, representing Girl Scout Troop 10252, presented their request to use the township hall for two events in conjunction with the 100<sup>th</sup> anniversary of the Girl Scouts. The Scouts would like to use the hall on January 6<sup>th</sup> & 7<sup>th</sup> for an overnight indoor camp and February 25<sup>th</sup> for a day activity. The Scouts will clean the hall after themselves. The Board agreed to allow their request.

Sandra Erber requested the use of the hall on January 21<sup>st</sup> for a benefit dinner. The Board agreed to allow the use of the hall.

### TASK FORCE:

The Charlevoix County Road Commission will conduct the Annual Local Task Force meeting on December 21<sup>st</sup> at 7p.m. to select the 2012-2016 road and transit acquisitions. The chairman will not attend as we have no projects that would qualify for MDOT funds.

There will be a meeting of the Board of Review on Tuesday, December 13<sup>th</sup> at 9:00 a.m. in the township hall for correction of errors.

### FIRE DEPARTMENT:

Greg Williams, Director of Emergency Management for CCE911 attended the meeting to discuss what NIMS is and its importance in the event of a disaster that involves more than one jurisdiction. Williams also advised what the requirements of NIMS training for local agencies are. Williams stated that Hudson Township is compliant for NIMS as the Board several years ago adopted the necessary resolution. However, with turnover of staff and members, it is necessary to keep required individuals trained in order to remain compliant. Williams also stated that members of the Board should take the basic NIMS training offered online. If done in a timely manner, this would suffice to show an attempt to remain compliant.

The department had a structure fire that was a total loss. There were some mechanical issues with the truck during the fire involving a valve that caused water to not pump for a brief period of time. The Fire Chief contacted Front Line Services about the issue and it has been corrected. Underuse of the equipment is most likely to have been the cause.

Received an application from Clifford Gregware to join the fire department; the Supervisor will have a background check done.

Discussion on charging for fire runs. While there are issues with charging for fire runs, there is the possibility of adopting an ordinance that would allow the township to recover extraordinary costs that are above and beyond the reasonable capabilities of our department. This would be such things as a large truck overturning with hazardous materials or remaining on scenes waiting for utility companies to respond.

### AMBULANCE:

The Chairman attended a meeting with John Lamont from the Boyne City Ambulance and other municipal officials regarding ambulance services. Our estimated contract for next year is \$9000, which would be almost a 20% increase from the current year. The Chairman reported that different options are being reviewed, with the establishment of an ambulance authority and a voted millage being among the options.

The Board discussed ambulance service and what options might be available. The Clerk feels that Boyne City is price gouging the townships in order to fund the service that they want to provide for their residents. There's no

question about the level of service provided, rather has the City overextended themselves and are now looking for a way to fund it. The Chairman stated that they will be meeting again to discuss options.

ZONING:

Freda Skop attended the meeting to see if anything was being doing about the zoning violation that she informed the Supervisor about by way of certified letter. The Chairman advised that we have contacted our attorney for guidance and are in the process of gathering information per his request.

A motion by Frank D Wasylewski to pay the following bills with support from Caroline Kobylczak. All in favor, motion carried.

#8976	30Nov11	Jack Sevenski	Pension Distribution	\$485.18
#8977	30Nov11	Staci Payton	Pension Distribution	\$1,097.77
#8978	30Nov11	U.S. Postal Service	Postage-Treasurer	\$313.95
#8979	1 Dec 11	CenturyLink	Telephone – Hall & Fire	\$92.08
#8980	7 Dec 11	Charlevoix Co Equalization Dept	Treasurer-2011 Winter Tax billing	\$291.23
#8981	“ “ “	State of Michigan	Assessor – recertification fee	\$125.00
#8982	“ “ “	Frank D Wasylewski	Assess/Clerk-Software updates(McAf	\$211.98
#8983	“ “ “	Waste Management	Hall – Garbage	\$132.39
#8984	“ “ “	Johnson Oil Company	Hall – Fuel	\$396.20
#8985	“ “ “	JP Heating of Northern Mich	Hall – Furnace repair & maintenance	\$754.00
#8986	“ “ “	Joe Sevenski	Hall – custodian supplies	\$28.91
#8987	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$39.17
#8988	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$268.17
#8989	“ “ “	Exxon Mobil	Fire – Gas	\$54.38
#8990	“ “ “	J&N Construction Co	Fire – Equip Rental for Sevenski fire	\$977.50
#8991	“ “ “	Time Emergency Equipment	Fire – 50 gallon foam	\$832.00
#8992	“ “ “	Larry Isakson	Zoning Permit overpayment(refund)	\$10.00
#8993	“ “ “	Roxanne Osga	Hall Refund	\$150.00
#8994	“ “ “	Rose McKinney	Hall Refund	\$100.00
#8995	“ “ “	Ross W Payton	Trustee	\$70.15
#8996	“ “ “	Linda D Reynolds	Treasurer	\$396.27
#8997	“ “ “	Caroline Kobylczak	Trustee/Zoning Board of Appeals	\$103.19
#8998	“ “ “	Nels L Jensen	Zoning Board of Appeals	\$33.02
#8999	“ “ “	Joseph Sevenski	Custodian 14 hrs @ \$9.75	\$134.52
#9000	“ “ “	Norman C Mathers	Zoning Board of Appeals	\$34.49
#9001	“ “ “	Terrance R Lynch	Zoning Board of Appeals-Chairman	\$37.74
#9002	“ “ “	Terry L Erber	Supervisor	\$371.25
#9003	“ “ “	Frank D Wasylewski	Clerk / ZBA	\$466.66
#9004	“ “ “	Northern Michigan Review	Public notice – ZBA	\$48.70
#9005	“ “ “	Frank D Wasylewski	Hall – heater for board room	\$200.00
#AUTO	“ “ “	Internal Revenue Service	945 Deposit – Pension withholding	\$220.36

A motion by Terry Erber to adjourn; seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:29p.m.