

7 January 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Terry Erber. All in favor, motion carried.

The Clerk read the minutes of the 19 December 2008 Special Meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 38,113.61 Checking	\$129,558.10 Road Fund
	11,804.78 Money Market	
	<u>113,621.82</u> CDs	\$ 4,307.69 Fire Debt
	\$163,540.21 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDANCE:

The meeting hosted by Charlevoix County Conservation District regarding invasive phragmites was rescheduled to January 27th. This is an invasive plant that is taking over the vegetation along the shorelines of Michigan, threatening the natural wildlife habitat.

MTA is sponsoring seminars regarding budgeting and Board of Review training.

OLD BUSINESS:

One vacancy still remains on the Planning Commission.
No information yet on possible land acquisition.

EXPENSE POLICY:

The Clerk reviewed the policy for township employees and board members who incur expenses on behalf of the township. In order for payment to be approved by the Township Board, all receipts and/or invoices of approved expenditures must be submitted to the Clerk on the Monday preceding the Board meeting. All revolving accounts established should be sent to the office of the Clerk.
All payroll hours must be submitted to the Clerk on the Monday preceding the meeting.

BUDGET AMENDMENTS:

The Clerk presented adjustments to the current fiscal year budget. Various line items needed adjusting to bring them in line with current projections. A motion by Terry Erber to amend the 2008/09 fiscal year budget as of 7 January 2009, with projected revenues of \$718,853 and expenses of \$707,371. In the Road Fund, a projected yearend balance of \$213,379.40. In the Fire Debt Fund, a projected yearend balance of \$45,902.00. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

BUDGET ITEMS:

All items for next year’s budget should be presented in February. Items for possible consideration in next year’s budget include: repair fire barn wall, security cameras, cemetery improvements, acquisition of property adjacent to hall, digital cameras for fire department and assessor, doing something with the old township hall, paper shredder, partition in men’s room, and a drinking fountain for the playground area. The Clerk also suggested that because of the bad economy, the Board consider only levying one mill of our township road millage next year since the County’s road millage passed. By doing so, property owners will not receive any significant tax increases.

It was reported that the County has been keeping the entrance to the park open on Huffman Lake.

The Chairman reported that he has had a request from a few ladies that would like to know if they would be able to use the hall during the winter months for walking. The Board didn’t feel there would be a problem, but the Clerk will contact the insurance agent to make sure.

FIRE DEPARTMENT:

The Fire Chief questioned how the rate for the ambulance contract was established. Because the driver of the echo-car rides in the ambulance, members of our department have to return the car, which then requires two members of our department to do so. The Chief feels that should be taken into consideration when establishing the cost of the ambulance to the township.
Joan Wasylewski inquired about the protocol for the number of first responders that shows up for a medical run. Wasylewski feels that when people request medical care, that there should be a concern for their privacy and not overburden their home with people responding. There was also discussion on Don Sevenski responding to a medical run. Sevenski no longer has a MFR license, but is the assistant chief. The Clerk is concerned about this response and wants to make sure Sevenski knows his limitations in these circumstances.
The Chief asked Don Sevenski to plow open the Heart Lake water access.
The SOGs have not been completed.

TREASURER:

Cynthia Hood was present and questioned how the Board made their decision regarding the appointment of the new Treasurer. Hood had applied for the position. The Chairman explained how the decision was made. Hood does not believe that the most qualified applicant was chosen and requested a copy of the resumes of the applicants (which were provided after the meeting). Hood is concerned about the number of relatives on the board.

COUNTY COMMISSIONER:

Commissioner, Ron Reinhardt, was present to address current issues. The Road Commission is hoping for money from a federal stimulus package to complete a couple priority road projects. The Commissioners will be addressing the ATV Ordinance soon. Reinhardt would like to see the residents of Huffman Lake address the high-water level issue again and perhaps fund the engineering necessary to have it established.

The county is hoping that they will be able to collect the new county road millage on the summer tax bill; otherwise, no road work is likely to be completed until 2010.

The Clerk addressed the issue of the County charging the townships for the printing of the tax rolls, both summer and winter. The townships collect more tax dollars for the county than they do for themselves, yet are required to foot the bill.

A motion by Terry Erber to pay the following bills and seconded by Frank D Wasylewski. All in favor, motion carried.

#8022	21Dec08	CenturyTel	Telephone	\$91.91
#8023	31Dec08	Wal-Mart	Treasurer – supplies	\$52.44
#8024	7 Jan 09	Apria Healthcare	Fire – Oxygen	\$16.00
#8025	“ “ “	Business Micro Resource Corp	Fire – Fire tools software support	\$300.00
#8026	“ “ “	Deborah Wheeler	Hall refund	\$100.00
#8027	“ “ “	Front Line Services, Inc.	Fire – Wheel choc & 25’ 4”hose	\$533.85
#8028	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$303.36
#8029	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall	\$78.43
#8030	“ “ “	JP Heating of Northern Michigan	Hall – repair furnace (control board)	\$1,050.00
#8031	“ “ “	Michigan Townships Assoc	“red” books for new board members	\$108.00
#8032	“ “ “	Sevenski Excavating	Snowplowing – hall & fire	\$1,215.00
#8033	“ “ “	US Postal Service	Clerk – postage	\$42.00
#8034	“ “ “	US Dept of Treasury	941 tax – 4 th quarter	\$142.36
#8035	“ “ “	Waste Management	Garbage – hall	\$103.56
#8036	“ “ “	Frank D Wasylewski	Computers serviced (Treas/Clerk/Tax	\$135.00
#8037	“ “ “	Wilber Automotive	Fire – Belts & oil	\$128.90
#8038	“ “ “	William Sides	Fire – Weld fire truck	\$100.00
#8039	“ “ “	Carolyn Amman	Fire-MFR runs	\$228.11
#8040	“ “ “	Shawn Bauman	Fire-Chief, Firefighter & MFR runs	\$656.19
#8041	“ “ “	Tony Budzinski	Fire-Firefighter & MFR runs	\$220.51
#8042	“ “ “	Terrence L Erber	Supervisor	\$368.50
#8043	“ “ “	VOID		
#8044	“ “ “	Patsy Grubaugh-Clink	Fire-MFR Coordinator & runs	\$307.11
#8045	“ “ “	Marlene Guerin	Board of Review-December mtg	\$23.00
#8046	“ “ “	Sharon Jepsen	Treasurer balance/Fire/MFR runs	\$594.68
#8047	“ “ “	Eric Kennedy	Fire – Firefighter/MFR runs	\$29.56
#8048	“ “ “	Margaret Kennedy	Fire – Firefighter/MFR runs	\$9.23
#8049	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8050	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$73.91
#8051	“ “ “	Catherine Morris	Fire – Firefighter/MFR runs	\$50.79
#8052	“ “ “	Dan Morris	Fire – Firefighter/MFR runs	\$62.79
#8053	“ “ “	Ross W Payton	Trustee	\$69.41
#8054	“ “ “	Donald Sevenski	Fire – Assistant Chief/Fire runs	\$182.32
#8055	“ “ “	Mike Terry	Fire – MFR runs	\$49.87
#8056	“ “ “	Randi Terry	Fire – Firefighter/MFR runs	\$78.84
#8057	“ “ “	Jessica Wagle	Fire – MFR runs	\$153.30
#8058	“ “ “	Frank Wasylewski	Board of Review-December mtg	\$23.09
#8059	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#8060	“ “ “	Joan Wasylewski	Hall agent quarterly & 1 hour	\$54.14
#8061	“ “ “	Michigan Townships Assoc	Board of Review Seminar-3 people	\$210.00

A motion by Terry Erber to adjourn. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:55p.m.

4 February 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 39,007.57 Checking	\$129,558.10 Road Fund
	11,812.25 Money Market	
	<u>113,838.92</u> CDs	\$ 4,307.69 Fire Debt
	\$164,658.74 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

The Chairman received a letter from John Lamont, EMS Director for Boyne City Ambulance, regarding costs for ambulance service. The ambulance is running a deficit and would like to discuss with the municipalities that use the service, ways to provide the service at a just rate. Lamont is holding two meetings with the municipalities to discuss budgets.

Received a card from former sheriff, George Lasater, advising that if the township is interested in establishing a police department, he would be willing to help with such a unit.

OLD BUSINESS:

One vacancy still remains on the Planning Commission.

The Clerk reported that he contacted Bob Scott, caretaker for the Acropolis, to get information on who to contact to possibly acquire some property from the Acropolis. The Clerk will pursue writing a follow up letter to the owner to express an interest.

The Clerk contacted our insurance agent to see if there were any liability issues for individuals using the hall to walk for exercise. There are no liability issues; however, we were advised to have the individuals fill out a hold harmless contract.

BUDGET ITEMS:

Items for next year's budget were discussed. The Fire Chief presented items for the department. Other items discussed to include in the budget if possible were repairs to the fire barn \$3,500, cemetery improvements \$5,000, security system \$4,500. The Clerk will put together a budget for the next fiscal year.

A motion by Terry Erber that Hudson Township Board conducts a public budget hearing on Wednesday, 4 March 2009, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2009 through 31 March 2010. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

TABLES:

The Clerk reported that the tables that were purchased last year are bowing in the center. Adirondack was contacted. Pictures need to be submitted showing the bowing so that they can be sent into the manufacturer.

HALL ADVERTISING:

The newspaper that the hall rental ad was in has gone out of business. Other advertising options will be pursued by the Clerk.

WALK IN COOLER:

The Chairman reported that the compressor went out on the walk in cooler and needed replacement. West Cooling will repair the unit for a not to exceed price of \$1,900.

FIRE DEPARTMENT:

The Fire Chief reported that the department responded to forty runs during 2008.

The Chief reported on upcoming training that members of the department will be attending.

Discussion on the turbo-draft portable pump that the Chief has on his budget request list. After discussion, it was decided that serious consideration should be given to the pump as not only would it solve water issues at Thumb Lake, but would be beneficial for any fire on or near the water.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8062	4 Feb 09	Frank D Wasylewski	Clerk supplies – W2s	\$36.02
#8063	“ “ “	CenturyTel	Telephone	\$94.50
#8064	“ “ “	Charlevoix Co Equalization Dept	Winter Tax Roll	\$296.45
#8065	“ “ “	Joseph Sevenski	Custodian supplies – toilet seat	\$23.57
#8066	“ “ “	Waste Management	Garbage – Hall	\$102.13
#8067	“ “ “	Great Lakes Energy	Electricity – Hall & fire	\$258.25
#8068	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & fire	\$3,855.34
#8069	“ “ “	Sevenski Excavating	Snowplowing – Hall & fire	\$700.00
#8070	“ “ “	Exxon Mobile	Fire – gasoline	\$55.89
#8071	“ “ “	Bound Tree Medical	Fire – supplies	\$189.01
#8072	“ “ “	DeAnn Spaay	Hall cancellation	\$150.00
#8073	“ “ “	Ross W Payton	Trustee	\$69.41
#8074	“ “ “	Carolyn Amman	Planning Commission	\$32.32
#8075	“ “ “	Caroline Kobylczak	Trustee & Planning Commission	\$102.45
#8076	“ “ “	Joseph Sevenski	Custodian – 8 hrs @ \$9/hr	\$70.96
#8077	“ “ “	Staci A Payton	Treasurer	\$391.56
#8078	“ “ “	Joan Wasylewski	Planning Commission-Chairman	\$31.95
#8079	“ “ “	Terry L. Erber	Supervisor	\$368.50
#8080	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion by Frank D Wasylewski to adjourn. Motion seconded by Ross Payton. All in favor, meeting adjourned at 9:05p.m.

4 March 2009 Budget Hearing

Budget Hearing called to order at 7:00p.m. in the Township Hall by the Supervisor, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None

The reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2009 through 31 March 2010.

The Clerk presented the budget and reviewed the individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2007/2008 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to increase approximately 1.4%. Most line items are comparably similar to this year's budget. Significant changes include a decrease in interest revenue as well as increased spending for improvements at the cemetery and repairing the fire barn.

The total revenues proposed are \$225,062, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$226,958.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2009 through 31 March 2010, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 4.9742 (.9871 allocated, .9871 fire protection, 1.0000 fire debt and 2.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$225,062 and expenses of \$226,958, leaving a projected 31 March 2010 fund balance of \$214,037 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,700, Clerk \$6,000, Treasurer \$5,000 (which includes \$1,000 for summer tax collection) and Trustees \$900 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 4 March 2009, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$45,082 projected revenues, and no projected expenses at this time. Because of the approval of Charlevoix County's road millage of 1 mill, Hudson Township anticipates levying only one mill of two mills allowed in order to shoulder tax payer's burden during these difficult economic times. The projected 31 March 2010 balance is \$258,461.40, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$67,082 projected revenues and \$71,400 in payments, with a projected 31 March 2010 balance of \$41,584.00

A motion by Terry Erber to adopt the resolution, supported by Staci Payton.

ROLL CALL:	Frank D Wasylewski	Aye
	Terry Erber	Aye
	Ross Payton	Aye
	Caroline Kobylczak	Aye
	Staci Payton	Aye

Resolution declared adopted this 4th day of March 2009.

The Hearing was closed the hearing at 7:25p.m.

4 March 2009 Regular Meeting

The Chairman called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

Absent: None

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous month's meeting. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 32,520.96 Checking	\$129,629.25 Road Fund
	11,820.67 Money Market	
	<u>114,070.52</u> CDs	\$ 4,335.98 Fire Debt
	\$158,412.15 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

An interest payment on the fire trucks is due on April 1st. The payment is auto-deducted from our account. Additional principle payment will be made in April.

OLD BUSINESS:

One vacancy still remains on the Planning Commission.

No updates on new ambulance rates.

KUZMIK ROAD:

The Clerk reported that Charlevoix County Road Commission Manager, Pat Harmon, recently spoke with him regarding Kuzmik Road. Boyne Valley Township is would like to place gravel on the entire portion of Kuzmik Road that is on the border of our two townships. Normally, that section of road is maintained by Boyne Valley, but since it's a major improvement, they will only do the project if we are willing to split the cost. We will wait for project estimates before considering the project.

MEETING SCHEDULE

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

28 April 2009	28 July 2009
27 October 2009	26 January 2010

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Terry Erber to adopt the meeting schedule as presented, supported by Caroline Kobylczak.

ROLL CALL:	Caroline Kobylczak	Aye
	Staci Payton	Aye
	Terry Erber	Aye
	Frank D Wasylewski	Aye
	Ross Payton	Aye

Resolution adopted this 4th day of March 2009.

SETTLEMENT DAY

The Treasurer and Clerk will meet after the Treasurer settles tax collections with the County Treasurer and balance the fiscal year end for the township.

SPRING CLEAN-UP:

The Clerk has not heard back from Waste Management yet, but left a message that we would like to have our spring clean-up on May 2nd.

LEGAL SERVICES:

Received notification from our attorney, Bryan Graham, of Young, Graham, Elsenheimer & Wendling, P.C. advising of changes in our legal services agreement. In the past, they have billed quarterly for zoning services based on a formula for the participating townships within the county that utilized the firm's services. The contract has not been updated for a number of years. Under the new proposed agreement effective April 1, 2009, they will bill the township monthly for all services at a rate of \$130 for zoning services and \$135 for non-zoning services.

A motion by Frank D Wasylewski to approve the "Agreement for legal services" with Young, Graham, Elsenheimer & Wendling, P.C. with an effective date of April 1, 2009 and further authorizes Terry Erber, as Supervisor, to sign the legal contract on behalf of the township. Motion supported by Caroline Kobylczak. All in favor, motion carried.

HALL:

Discussion on the screens for the hall windows. The Custodian will get the screens back on the windows, replacing any that might first need repair.

FIRE WORKS POLICY:

As per the request by Trustee, Ross Payton, the Clerk contacted MTA to obtain permit applications for a fireworks display. Payton plans to host a firework display this Fourth of July. The Clerk presented all Board members with the guidelines required under state and federal laws in order to issue a permit. Townships are responsible for issuing a permit to display fireworks and will need to establish policies that will be required for all individuals wishing to do so.

FIRE DEPARTMENT

There have been a couple individuals interested in the old tanker truck.

Fire Chief, Shawn Bauman, reported that he met with a grant writer that specializes in obtaining funds under the Firefighter Assistance Grant. The Chief is hoping to obtain new turn-out gear and scot air packs. The grant writer charges \$500 to write the grant and will continue to submit it until the grant is received. The grant is a 95/5 matching grant, with the township being responsible for 5% of the total grant. Also, once successful, a 5% fee of the total must also be paid to the grant writer.

The Chief is concerned with parking during events at the hall. On a recent bingo night, there were three cars parked in front of the doors.

Testing of the air tanks and fire extinguishers will be done soon.

A letter was received from Cynthia Hood. Hood states that members of the “fire department are receiving disability payments and are making EMS runs”. She is concerned that this will be a liability for the township. The Clerk had sent a letter of clarification as Hood stated that the individuals were “transporting patients” and we are a non transporting unit. Hood replied back that she is aware of that, but that members help the other departments. Through discussion with the Fire Chief, it was determined that no paid staff of the department has a medical disability. The Chief has given active members a medical evaluation form that they are asked to take to their doctor. If a member has an issue, the doctor then sends a copy of the evaluation to the Fire Chief. As of this date, no responses have been received from doctors that a member of the department has a disability of any kind.

The Chairman reminded all that Board of Review meets on Monday and Tuesday, March 9th & 10th.

A motion to pay the following bills by Staci Payton and seconded by Frank D Wasylewski. All in favor, motion carried.

#8081	13 Feb09	U.S. Postal Service	Postage – Assessor	\$378.00
#8082	19 Feb09	CenturyTel	Telephone	\$91.65
#8083	4 Mar 09	Charlevoix Co Chapter MTA	Dues – 2009	\$25.00
#8084	“ “ “	Chesley Consulting	Web page domain registration	\$25.00
#8085	“ “ “	Waste Management	Garbage	\$105.92
#8086	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$4.68
#8087	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$239.50
#8088	“ “ “	Johnson Oil Company of Gaylord	Fuel – hall & fire	\$1,595.35
#8089	“ “ “	Sevenski Excavating	Snowplowing–Feb 3plows/loader2 hrs	\$440.00
#8090	“ “ “	Municipal Underwriters of Michigan	Surety bonds-USDA loan requirement	\$88.00
#8091	“ “ “	Jessica Babcock	Hall refund	\$150.00
#8092	“ “ “	Ross W Payton	Trustee	\$69.41
#8093	“ “ “	Caroline Kobylczak	Trustee	\$68.96
#8094	“ “ “	Joseph A Sevenski	Custodian – 10.5 hrs @ \$9/hr	\$93.13
#8095	“ “ “	Staci A Payton	Treasurer	\$391.56
#8096	“ “ “	Joan Wasylewski	Hall agent – 2 hrs @ \$9/hr	\$17.74
#8097	“ “ “	Terry L Erber	Supervisor	\$368.50
#8098	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion to adjourn the meeting by Terry Erber. Seconded by Frank D Wasylewski. All in favor, meeting adjourned at 8:41p.m.

23 March 2009 - Settlement Day

#8099	23Mar09	CenturyTel	Telephone	\$91.37
#8100	“ “ “	United States Treasury	941 tax – 1 st Quarter	\$766.54
#8101	“ “ “	Frank D Wasylewski	Hall – new flag	\$63.59
#8102	“ “ “	Shared Services Inc.	Hall – advertising	\$49.29
#8103	“ “ “	Northern Michigan Review, Inc.	Publications-Budget & Special Use	\$100.75
#8104	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$3,248.40
#8105	“ “ “	Municipal Underwriters of Mich	Insurance-new fire trucks	\$5,451.00
#8106	“ “ “	West Climate Control, Inc	Hall – Repair Walk-in-cooler	\$1,752.50
#8107	“ “ “	Mike Terry	Replace check#7859, not cashed	\$84.04
#8108	“ “ “	John Kurbis	Planning Commission-Special Use	\$30.19
#8109	“ “ “	Frank Wasylewski	Board of Review – 3 days	\$152.38
#8110	“ “ “	Carolyn Amman	Planning Commission-Special Use	\$32.32
#8111	“ “ “	Anna B Wasylewski	Assessor – 1075 parcels	\$8,243.96
#8112	“ “ “	Caroline M Kobylczak	Planning Commission-Special Use	\$34.49
#8113	“ “ “	Staci A Payton	Treasurer – Balance	\$355.44
#8114	“ “ “	Norman Mathers	Planning Commission-Special Use	\$34.49
#8115	“ “ “	Joan Wasylewski	Planning Comm Chair-Special Use	\$39.42
#8116	“ “ “	John C Gray	Board of Review – 3 days	\$152.38
#8117	“ “ “	Terry L Erber	Supervisor – Balance	\$366.56
#8118	“ “ “	Marlene G Guerin	Board of Review – 3 days	\$157.52
#8119	“ “ “	Frank D Wasylewski	Clerk – Balance	\$894.81
#8120	“ “ “	Hudson Twp Road Fund	Tax collections – to road fund CD	\$83,078.03
#8121	“ “ “	VOID		

1 April 2009 Regular Meeting

Meeting called to order by Chairman, Terry Erber at 7:30p.m. at the township hall.

Present: Caroline Kobylczak, Terry Erber, Staci Payton, Ross Payton and Joan Wasylewski, Deputy Clerk.

Absent: Frank D. Wasylewski

PLEDGE OF ALLEGIANCE

The Chairman, Terry Erber, explained to the audience the duties of a deputy officer and their limitations.

The Deputy Clerk read the minutes of the March 4, 2009 budget hearing. Motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

The Deputy Clerk read the minutes of the previous month's regular meeting. Motion by Terry Erber, seconded by Ross Payton, to accept minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$139,103.01 Checking	\$212,759.57 Road Fund
	11,829.74 Money Market	
	<u>114,314.42</u> CDs	\$ 4,335.98 Fire Debt
	\$265,247.17 TOTAL	

The Treasurer reported that \$12,000 was paid on the principle on fire debt. A motion by Terry Erber to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

FRIENDS OF LAKE LOUISE:

Ann Mayhan of the Lake Louise Christian Community came to inform the Township Board of the lake Louise Christian Community Trustee's intent to allow drilling for gas on their property. They are pursuing the leasing of the property. She presented a package of information and asked for support in objecting to the drilling. The Chairman advised the board can't officially intervene, but as individuals would lend support.

OLD BUSINESS:

Planning Commission vacancy – application received by Ronald Grubaugh, Jr. for membership to Planning Commission. The Chairman stated that since the Planning Commission is involved in an active case, upon attorney's advice, he would rather not appoint new members at this time. He stated he would rather wait until the May meeting. And reassured Mr. Grubaugh he believed he would make a good member.

AMBULANCE:

The Chairman informed the board that the new contract requires an annual retainer of \$7,500. We had 35 calls last year. Members of the audience suggested resuming talks with Otsego County and possibly Boyne Valley. The Chairman advised that past efforts have not been successful, but is willing to try again.

BOAT LANDINGS:

The Chairman advised the board that if he fills the sites with crushed stone the DEQ will charge \$50 for permits, but if railroad ties are used the fee will be \$500. Crushed stone will be used for Bows Lake and Huffman Lake boat launch sites.

SPRING CLEAN-UP:

Gary Holborn and Gary Stilson will help unload trash. A bid was received from Valley Excavating Co. from 8:00a.m. – 2:00p.m. including equipment and fuel charge in amount of \$510. Motion by Terry Erber, seconded by Ross Payton to reject bid. All in favor, motion carried. Don Sevenski suggested he would supply a free loader, with Marlene Guerin operating it, if the Board would donate \$200 to Shawn Bauman and the Fire Department. It was decided to accept the offer of the free loader with Marlene Guerin operating, but to pay Don Sevenski \$200 and he can then donate it to the fire department.

FIRE WORKS:

Ross Payton has investigated some of what is needed for the Township Fire Works Policy and ~~he and Caroline Kobylczak will work on it.~~ the whole Board will work on it. ***Minutes corrected 5/6/2009.*

NO PARKING:

Motion by Terry Erber to request "no parking" signs on both sides of Kuzmik Road from 05303 Kuzmik Road to 05743 Kuzmik Road and a 35mph speed limit on County Line and Kuzmik Roads. Second by Staci Payton. All in favor, motion carried. Terry advised motion will first go to Charlevoix County Road Commission for their approval, then the request will go to the Michigan State Police who will do the study and approve or disapprove the request.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that scott air-pacs have tested OK. And a new fire extinguisher for rescue rig. Then tanker has not been sold. Suggested taking it to the Boyne Valley consignment auction. Bauman would like to attend a 2 day training session May 7th & 8th in Chippewa Falls. Cost is \$75 for the two day training.

Motion by Terry Erber to pay the following bills, second by Caroline Kobylczak. All in favor, motion carried.

#8122	1 Apr 09	MetLife of Connecticut	Pension Contribution	\$4,238.10
#8123	“ “ “	Municipal Retirement Systems	Pension Administration	\$190.00
#8124	“ “ “	Waste Management	Garbage – hall	\$105.07
#8125	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$309.49
#8126	“ “ “	Northern Fire & Safety	Fire-extinguishers & air packs	\$227.00
#8127	“ “ “	USDA	Fire Truck Debt – principle payment	\$12,000
#8128	“ “ “	John Kurbis	Planning Commission-special use	\$31.34
#8129	“ “ “	Ross W Payton	Trustee	\$69.41
#8130	“ “ “	Shawn C Bauman	Fire Chief – quarter	\$338.56
#8131	“ “ “	Don Sevenski	Assistant Chief – quarter	\$108.19
#8132	“ “ “	Carolyn Amman	Planning Commission-special use	\$29.49
#8133	“ “ “	Patsy Grubaugh-Clink	First Responder coordinator-quarter	\$140.14
#8134	“ “ “	Caroline Kobylczak	Trustee/Plan comm. Special use	\$102.45
#8135	“ “ “	Norman C Mathers	Zoning Administrator – quarter	\$65.91
#8136	“ “ “	Joan Wasylewski	Plan comm. Chair – Hall agent	\$92.00
#8137	“ “ “	Wilber Automotive	Fire – truck parts	\$41.99
#8138	“ “ “	KSS Enterprises	Hall – custodian supplies	\$466.52
#8139	“ “ “	Independent Bank	To Fire Debt CD	\$24,829.38
#8140	“ “ “	US Postal Service	Postage – Treasurer	\$33.60
#Auto	“ “ “	USDA (auto deduct)	Interest Payment	\$3,161.01

Motion by Terry Erber to adjourn, second by Caroline Kobylczak. All in favor, meeting adjourned at 8:37p.m.

Joan Wasylewski, Deputy Clerk

6 May 2009 Regular Meeting

In the absence of the Supervisor, the meeting was called to order by the Clerk, Frank D Wasylewski, at 7:30p.m. in the township hall.

The Clerk was chosen to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Staci Payton and Ross Payton.

Absent: Terry Erber

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak to correct the minutes regarding "Fireworks" reading "he and Caroline Kobylczak will work on it" to say "the whole Board will work on it". Motion seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 92,869.11 Checking	\$212,759.57 Road Fund
	11,829.74 Money Market	
	<u>114,314.42</u> CDs	\$ 29,165.36 Fire Debt
	\$219,013.27 TOTAL	

A motion to accept the Treasurer's report as presented by Frank D Wasylewski and seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

The Census Bureau is preparing for the 2010 Census and reminds local governments to become involved to make sure everyone is counted. An accurate count of our township is important as governmental funds and representation are based on populations.

Received word from MTA that because of the State's continuing budget woes, Revenue Sharing will most likely be cut to the Township, even though it was previously reported that revenue sharing would not be cut. We expect a cut of approximately \$2,000.

FORECLOSED PROPERTY:

The Treasurer presented a letter from the County Treasurer listing two parcels that are on foreclosure. The township has the first option to purchase. One parcel is on West Shore Trail and one is on Tower Road. The Treasurer will seek additional information from the County as the parcels are at a good value and the one on Huffman Lake might possibly be of benefit to the township.

PLANNING COMMISSION:

The active case that the Planning Commission was acting on has been settled. Ronald Grubaugh, Jr. had previously submitted an application for membership on the Planning Commission. A motion by Ross Payton to appoint Ronald Grubaugh, Jr. to the Hudson Township Planning Commission to fill the vacant position with the term ending 30 August 2009. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

AMBULANCE:

John Lamont, EMS director for City of Boyne City, was present to review the new ambulance contract for the township. The ambulance is running approximately \$108,000 over budget and the City is passing half the expense onto the townships that use the service. A new rate was established based on a fixed flat rate, percentage of utilization by units and percentage of population of unit. Hudson Township's cost for ambulance service under this new allocation will be \$7,548.37, a \$5,000 increase over the previous year. The Board expressed discontent with the increase, but has no alternatives at this point.

A motion by Frank D Wasylewski to enter into the "Agreement between the City of Boyne City and Hudson Township" for ambulance service for the period of 1 May 2009 to 1 May 2010 in the amount of \$7,548.37, payable quarterly. Motion seconded by Staci Payton. All in favor, motion carried.

SPRING CLEAN-UP:

This year's spring clean-up was again well attended, with the majority of containers being filled.

NO PARKING SIGNS:

No information on no-parking signs for Kuzmik Road. The Clerk did question why the Board would act on the issue when it was an active case with the Planning Commission.

FINANCIAL STATEMENTS:

The Clerk presented and reviewed the Financial Statements for Hudson Township for Fiscal Year ending March 31, 2009. Cash on hand in the general fund was \$223,709.92, in the road account \$212,759.57 and in the fire debt account \$45,873.23. The USDA note payable is \$226,000.00.

Total general fund revenues for the year were \$730,873.42 and expenses were \$711,613.42.

A motion by Staci Payton to accept the financial statements of Hudson Township for the fiscal year ending March 31, 2009. Motion supported by Caroline Kobylczak. All in favor, motion carried.

WAGE REVIEWS:

In accordance with our salary schedule, the custodial positions are eligible for a pay increase of \$0.25 if the Board is favorable with their performance. The Board was in consensus that both custodians are deserving of the pay step. According to the Fire Department pay scale, any trained member that attends at least 8 in house meetings per calendar year will receive a \$0.25/ hour increase to their hourly run scale. The Clerk reported that with the information received to date, there are three fire department members eligible for the increase. A motion by Ross Payton to increase the hourly pay scale \$0.25/hour for the following: Joan Wasylewski, Joseph Sevenski, Shawn Bauman, Tony Budzinski and Carolyn Amman. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

ROAD BRINE:

The Supervisor has arranged with the Road Commission for the first application of road brine to be applied within the next two weeks.

KUZMIK ROAD:

Engineer’s gravel estimate was received from the Road Commission for the portion of Kuzmik Road on the border with Boyne Valley Township. To place 4” Afton Stone @ 22-ft wide is estimated to be \$39,325. To place 6” Afton Stone @ 22-ft wide is estimated to cost \$58,825. The township would only pay half if Boyne Valley Township also agrees to complete the project. Discussion on improving the road. The Clerk presented a map of the township highlighting the status of roads. The east and west borders of the township have not seen any road improvements. Ross Payton suggested that if we complete the first mile of the road, we should continue placing Afton Stone on the remaining portion of the road that is not seasonal.

A motion by Frank D Wasylewski to request Charlevoix County Road Commission to obtain bids to place 6” of Afton Stone for the first mile of Kuzmik Road from North Camp Ten Road, provided Boyne Valley Township is willing to cost share at 50%, and to also request bids to place 6” of Afton Stone on the portion of Kuzmik Road that continues in Hudson Township up to the spot where the road becomes seasonal. Motion seconded by Ross Payton. All in favor, motion carried.

BOAT LAUNCHES:

The Supervisor is working on obtaining prices for suitable stone to repair the boat launches at Huffman and Bows Lake.

FIRE WORKS:

Ross Payton reported that Boyne Valley has no ordinance or policy for firework displays, that once the permit is filled out, the Board approves it at their meeting. Discussion on status of policy for our township and who is going to be responsible to draft one. Ross Payton will work on preparing a policy.

VANDERBILT SUMMER TAX:

The Clerk reported that he was contacted by Vanderbilt Schools regarding collecting summer taxes for the school. The School would like the township to consider collecting the taxes at a rate of \$1.25/parcel. After discussion, the consensus of the Board is to retain the rate of \$2.50/parcel for summer tax collection.

PAVILION:

The Custodian, Joe Sevenski, reported that kids are moving the picnic tables from the pavilion area so as to skateboard and rollerblade. Sevenski recommends placing a sign prohibiting skateboarding and rollerblading on the pavilion area. A sign should also be made that says “please do not remove tables from pavilion”.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, was not present at the meeting as he is attending pump training. It was reported that the old tanker truck was sold at the Boyne Valley consignment auction for \$4,100, less an 8% auction fee.

Motion by Caroline Kobylczak to pay the following bills, second by Staci Payton. All in favor, motion carried.

#8141	4 Apr 09	Charlevoix County Treasurer	Tax refund 008-034-009-01	\$255.20
#8142	14Apr 09	Vanderbilt Area Schools	Tax disbursement	\$2,284.81
#8143	“ “ “	Charlevoix County Treasurer	Tax disbursement	\$2,185.89
#8144	27Apr 09	CenturyTel	Telephone	\$98.18
#8145	“ “ “	MTA	Spring District Meeting (3people)	\$178.00
#8146	29Apr 09	Chesley Consulting	Annual Web page hosting	\$300.00
#8147	4 May 09	U.S. Postal Service	Postage – Treasurer	\$9.80
#8148	6 May 09	Gary Holborn	Spring clean-up	\$90.00
#8149	“ “ “	Gary Stilson	Spring clean-up	\$90.00
#8150	“ “ “	Don Sevenski Excavating	Spring clean-up Loader use	\$200.00
#8151	“ “ “	Apex Software	Assessor – software maintenance	\$215.00
#8152	“ “ “	U.S. Postal Service	Postage – Newsletter & Assessor	\$88.00
#8153	“ “ “	Young, Graham & Elsenheimer,PC	Zoning Attorney	\$871.50
#8154	“ “ “	KSS Enterprises	Hall – custodian supplies	\$7.76
#8155	“ “ “	Waste Management	Hall – garbage	\$104.88
#8156	“ “ “	Joseph Sevenski	Hall – custodian supplies	\$105.69

#8157	“	“	“	Frank D Wasylewski	Newsletter postage/print cartridge	\$125.48
#8158	“	“	“	Great Lakes Energy	Electricity	\$254.58
#8159	“	“	“	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,668.37
#8160	“	“	“	Northern Fire & Safety	Fire – Hydro test 3 air packs	\$75.50
#8161	“	“	“	Exxon Mobil	Fire – gas	\$78.15
#8162	“	“	“	Northern Michigan Review	Publications – board of review	\$246.40
#8163	“	“	“	Steve Anthony	Hall cancellation	\$150.00
#8164	“	“	“	John A Kurbis	Planning Comm Sp Use & Regular	\$65.83
#8165	“	“	“	Ross W Payton	Trustee	\$69.41
#8166	“	“	“	Carolyn Amman	Planning Comm Sp Use & Regular	\$63.98
#8167	“	“	“	Caroline Kobylczak	Trustee	\$67.96
#8168	“	“	“	Joseph A Sevenski	Custodian – 43 hours @ \$9.25	\$366.98
#8169	“	“	“	Staci A Payton	Treasurer	\$385.95
#8170	“	“	“	Void		
#8171	“	“	“	Terry Erber	Supervisor	\$368.25
#8172	“	“	“	Frank D Wasylewski	Clerk	\$424.30
#8173	“	“	“	Charlevoix Co Fire Officers Assoc	Fire-dues,OHD tester, Hurst Ext lisc	\$241.50
#8174	“	“	“	Caroline Kobylczak	Planning Comm Sp Use & Regular	\$64.99
#8175	“	“	“	Joan Wasylewski	Planning Comm Chair	\$68.84

A motion by Staci Payton to adjourn, seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:50p.m.

3 June 2009 Regular Meeting

The meeting was called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Staci Payton to accept the minutes as read, seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$112,025.24 Checking	\$212,785.47 Road Fund
	11,834.28 Money Market	
	<u>114,314.42</u> CDs	\$ 29,193.22 Fire Debt
	\$238,173.94 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion supported by Caroline Kobylczak. All in favor, motion carried.

The Clerk advised that there are still some funds in the general fund that belong in the fire debt fund as the interest payment was not as much as predicted. These funds, together with the funds from the sale of the fire truck will be used to make a \$5000 principal payment.

CORRESPONDENCE:

The Road Commission will continue to provide engineering services at no cost to the township. The gravel policy remains as in the past, if the township pays for the gravel, they will provide a grader and operator to spread it.

The Federal Emergency Management Agency is accepting applications for Fire Station Construction Grants. The grant needs to be reviewed to see if the front of the fire hall could be repaired and expanded.

TABLES:

The Clerk reported that he received an email this afternoon from Robbin Butler at Adirondack regarding the tables we purchased last year that are warping. A replacement order has been entered for all 42 rectangular tables and she will provide a ship date when she knows it.

VANDERBILT SUMMER TAX:

The Clerk prepared an agreement for collection of summer school property taxes for Vanderbilt Area Schools for a collection rate of \$2.50 per taxed parcel. The proposal was signed by the Supervisor and Clerk and submitted to Vanderbilt Schools for acceptance.

WAGE REVIEWS:

The Clerk reported that after receiving additional reports from the MFR Coordinator, there are an additional two people that are eligible for pay increases of \$0.25/hour according to the fire department salary schedule. A motion by Frank D Wasylewski to increase the hourly pay scale \$0.25/hour for the following individuals, Jessica Wagle and Patsy Clink. Motion supported by Terry Erber. All in favor, motion carried.

KUZMIK ROAD:

The Chairman reported that he spoke with Boyne Valley Township Supervisor, Leonard Zakrzewski, and Boyne Valley is not going to proceed with Kuzmik Road at this time as they have a large case before the Tax Tribunal that could affect their finances. Without Boyne Valley sharing costs, we will hold off on the project.

BOAT LAUNCHES:

The Supervisor is continuing to pursue permits to repair the two boat launches. His permit applications needed additional information, and he will be submitting the additional information shortly.

ZONING BOARD OF APPEALS:

The terms of the three Board of Appeals members have expired. A motion by Terry Erber to appoint Joan Wasylewski, Caroline Kobylczak and Nels Jensen to the Hudson Township Zoning Board of Appeals for a term ending 30 May 2011. Motion seconded by Staci Payton. All in favor, motion carried.

FIREWORKS POLICY:

Draft Fireworks policies were prepared by both the Clerk and Trustee Payton and reviewed by the Board. The Clerk advised that he obtained sample ordinances from Risk Management, and together with State laws, drafted a policy. After reviewing, the board created one policy to regulate the permitting of all types of fireworks by the Township Board. A motion by Caroline Kobylczak to adopt a "Fireworks Policy" for Hudson Township effective immediately, for the issuance of a permit for the public discharge of fireworks. Motion seconded by Staci Payton. All in favor, motion carried.

An application was received from Tom and Ross Payton for the public display of fireworks at 05520 Kuzmik Road on July 3, 2009. Using the newly created policy, the Board reviewed application and questioned applicant on competency and qualifications in order to grant a permit. It was also suggested that a checklist of questions be created to attach to the policy to help determine competency of applicant, as well as provide consistency in determining competency. A motion by Staci Payton and seconded by Caroline Kobylczak to grant a permit for the discharge of fireworks to Tom and Ross Payton on July 3, 2009. All in favor, motion carried.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that our department is on stand-by for Boyne Valley Fire Department this weekend as their department is on Beaver Island for the weekend.

Fire I & II training are now combined into one training class.

The Chief reported that one individual on the department has his own search and rescue dog and has offered his services to the Sheriff if needed.

The Chief questioned if the County Parks & Rec Board plans to resolve the water point issue when they meet on Thumb Lake on June 15th. Trustee Kobylczak was not sure of status. The Board advised the chief that he should contact the chairman of the Parks & Rec Board and make sure it's an agenda item.

The Clerk reported that we will be having a review by the Risk Management department of our insurance company on Friday, June 19th, meeting with both, the Fire Chief and the Clerk.

A motion by Terry Erber to pay the following bills and seconded Caroline Kobylczak. All in favor, motion carried.

#8176	30May09	CenturyTel	Telephone	\$91.89
#8177	3 June 09	Young, Graham & Elsenheimer	Zoning Attorney-Special use case	\$624.00
#8178	" " "	Waste Management	Hall – garbage	\$105.51
#8179	" " "	Joan Wasylewski	Hall – Custodian Supplies	\$37.75
#8180	" " "	Gaylord Glass Company	Hall – 14 screens redone	\$254.28
#8181	" " "	Michigan Townships Association	Dues – 2009/2010	\$722.61
#8182	" " "	Great Lakes Energy	Electricity – Hall & Fire	\$187.71
#8183	" " "	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,184.41
#8184	" " "	Shawn Bauman	Fire – expenses-pump school	\$300.60
#8185	" " "	Exxon Mobil	Fire – gasoline	\$79.07
#8186	" " "	Municipal Underwriters of Michigan	Fire – Fireman's AD& D policy	\$1,019.00
#8187	" " "	Waste Management	Spring Cleanup – 9 dumpsters	\$7,065.00
#8188	" " "	Pam Siler	Hall refund	\$150.00
#8189	" " "	Ross W Payton	Trustee	\$69.41
#8190	" " "	Caroline Kobylczak	Trustee	\$67.96
#8191	" " "	Void		
#8192	" " "	Staci A Payton	Treasurer	\$385.95
#8193	" " "	Joan Wasylewski	Hall agent – 2 hrs @ \$9.25	\$17.23
#8194	" " "	Terry L Erber	Supervisor	\$368.25
#8195	" " "	Frank D Wasylewski	Clerk	\$424.30
#8196	" " "	Charlevoix County Road Comm	Road Brining	\$4,655.97
#8197	" " "	D-N-R Associates	Fire – grant writer	\$500.00
#8198	" " "	Joseph A Sevenski	Custodian15hrs @\$9.25/25@ \$15grds	\$476.30

Staci Payton motioned to adjourn, with support from by Caroline Kobylczak. All in favor, meeting adjourned at 9:55p.m.

1 July 2009 Regular Meeting

In the absence of the Supervisor, the meeting was called to order by the Clerk, Frank D. Wasylewski, at 7:30p.m. in the township hall.

Present: Caroline Kobylczak, Frank D. Wasylewski and Staci Payton. Terry Erber arrived at 8:30p.m.

Absent: Ross Payton

PLEDGE OF ALLEGIANCE

The Clerk chaired the meeting until the Supervisor arrived.

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read. Seconded by Staci Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 98,318.34 Checking	\$212,809.77 Road Fund
	11,839.95 Money Market	
	<u>114,314.42 CDs</u>	\$ 29,193.22 Fire Debt
	\$224,472.71 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion supported by Caroline Kobylczak. All in favor, motion carried.

The Treasurer reported that one road fund CD is maturing. She will renew it for a short term so as to combine it with the next maturing road fund CD.

Updated Fireworks policy was given to Board members.

BOAT LAUNCHES:

No updates were available regarding the boat launch repairs.

TABLES:

The Clerk reported that he received a call this afternoon from Robbin Butler at Adirondack regarding the tables that are being replaced. The tables have been shipped and should arrive within the next two days. Help is needed to unload them.

As part of the replacement agreement, the township must sign their form that the tables will be removed from service and destroyed. The Clerk contacted Butler regarding how they need to be destroyed. The tables need to be removed from township property and can be given away. The warranty is no longer valid on the tables. As there are rentals and the new tables cannot get mixed up with the old, it was the consensus of the Board members present to give them away on a first come basis.

TAX TRIBUNAL – AURORA GAS:

The Clerk reported that Aurora Oil & Gas Corporation has filed two petitions against Hudson Township with the Michigan Tax Tribunal against their personal property tax assessment valuations. After consulting with Equalization and other townships, it was advised that the township act immediately and reply to the petitions. Some attorney names were suggested by others. A motion by Frank D Wasylewski to allow the Assessor to seek legal council on the pending tax tribunal case with Aurora Oil & Gas Corporation. Motion seconded by Staci Payton. All in favor, motion carried.

FLAG POLE:

A new flag pole is needed for the hall. The existing pole is a well pipe that's been there for over 20 years and is not properly designed to fly the flag respectively. A motion by Caroline Kobylczak to allow the Supervisor to order a new flag pole. Motion supported by Staci Payton. All in favor, motion carried.

BOARD OF REVIEW:

There will be a meeting of the Board of Review on Tuesday, July 21st to correct errors.

RISK MANAGMENT:

The risk manager for our insurance company met with the Fire Chief and Clerk to review potential liabilities that the township may need to address. A complete report will be sent with any recommendations.

ROAD PROJECTS:

The Clerk suggested that since it appears that we won't be cost-sharing Kuzmik Road improvements with Boyne Valley Township this year, that we consider doing other road improvements instead. There is a sizeable amount of money in the road fund, and with the poor economy, many recent road projects throughout the county have been coming in lower than expected. After reviewing a map of current road status, the Board agreed to pursue improvements on Woodin Road if Otsego County would be willing to cost share as well as the completion of Bingham Road on the back side of Huffman Lake. The Clerk will get estimates from the Road Commission.

The Chairman entered the meeting at this point and stated that he wants to do both sections of Kuzmik Road that are strictly within the township. The Clerk stated that it makes more sense to do the section adjacent to Boyne Valley when the rest of the road is done jointly, and questions why we would do the section in between two already improved roads before doing other roads in the township where no work has been done. The Chairman

stated that the road gets a lot of traffic. The Clerk will also ask for an estimate for Kuzmik Road and seek the Road Commission's input for priority.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that according to Risk Management, the department should be enforcing policies for personal vehicles used to respond to fire scenes, checking driving records and insurance and performing background checks on personnel when hired. A written report will be sent.

Bauman reported that Jeff from Aurora called advising that ASI has money to give if the department was interested in submitting a request. Bauman submitted a request for a portable pump.

The trucks will be in the Boyne Falls Polish Festival parade on August 8th. Members of the department will be providing security at the mud run this year to purchase new uniforms.

The search and rescue dog was used recently in Chandler Hill for a missing person.

A SCBA rack for the Scott Air Packs was obtained from Boyne Valley Fire Department in exchange for wheel chocks which the Auxiliary is purchasing.

The department had its first structure fire with the new trucks. The Chief was pleased with the performance of the trucks, as well as the final result of the structure as there was moderate water damage because of the use of foam.

The fire garage needs repair. Discussion on possibly hiring an engineer for a solution. The Chairman will first call the County Building Inspector for input and possible solutions.

A motion by Frank D Wasylewski to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8199	17June09	Dept of Environmental Quality	Huffman Lake Boat Launch permit	\$50.00
#8200	17June09	Dept of Environmental Quality	Bows Lake Boat Launch permit	\$50.00
#8201	24June09	Charlevoix County Treasurer	CFR tax	\$105.22
#8202	24June09	Charlevoix County Treasurer	Personal Property tax – previous year	\$272.59
#8203	29June09	CenturyTel	Telephone-Hall & Fire	\$92.34
#8204	1 July 09	Dunn's Business Solutions	Hall – copy paper & paper clips	\$37.18
#8205	“ “ “	Carolyn Amman	Fire – MFR runs	\$185.65
#8206	“ “ “	Shawn Bauman	Fire – Chief (quarterly) & runs	\$571.08
#8207	“ “ “	Tony Budzinski	Fire – Firefighter/MFR runs	\$184.56
#8208	“ “ “	Terrence L Erber	Supervisor	\$368.25
#8209	“ “ “	Patsy Grubaugh-Clink	Fire – MFR coordinator & runs	\$264.81
#8210	“ “ “	Sharon R Jepsen	Fire – Firefighter/MFR runs	\$88.83
#8211	“ “ “	Eric Kennedy	Fire – Firefighter/MFR runs	\$123.75
#8212	“ “ “	Margaret Kennedy	Fire – Firefighter/MFR runs	\$81.26
#8213	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8214	“ “ “	Norman Mathers	Zoning Administrator (quarterly)	\$65.91
#8215	“ “ “	Catherine Morris	Fire – MFR runs	\$61.88
#8216	“ “ “	Dan Morris	Fire – Firefighter/MFR runs	\$90.50
#8217	“ “ “	Ross W Payton	Trustee	\$69.41
#8218	“ “ “	Staci A Payton	Treasurer	\$385.95
#8219	“ “ “	Donald Sevenski	Fire – Asst Chief(quarterly) & runs	\$207.74
#8220	“ “ “	Joseph A Sevenski	Custodian <u>14hrs@\$9.25/20@\$15</u> grou	\$393.27
#8221	“ “ “	Mike Terry	Fire – MFR runs	\$17.54
#8222	“ “ “	Randi Terry	Fire – Firefighter/MFR runs	\$11.31
#8223	“ “ “	Jessica Wagle	Fire – MFR runs	\$151.45
#8224	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#8225	“ “ “	Joan Wasylewski	Hall agent–quarterly & 2.5hrs @\$9.25	\$67.07
#8226	“ “ “	US Treasury	941 Tax – 2 nd Quarter	\$128.35
#8227	“ “ “	City of Boyne City	Ambulance contract 2009/2010	\$7,548.37
#8228	“ “ “	Waste Management	Garbage – Hall & Park	\$257.75
#8229	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$42.28
#8230	“ “ “	Joe Sevenski	Hall – custodian supplies	\$8.46
#8231	“ “ “	Michigan Townships Association	Book-Twp guide to Planning & Zonin	\$40.50
#8232	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$315.00
#8233	“ “ “	Shawn Bauman	Fire – Postage, parts to Frontline	\$70.69
#8234	“ “ “	Exxon Mobil	Fire – gas	\$38.98
#8235	“ “ “	Time Emergency Equipment	Fire – 50 gal Foam	\$854.45
#8236	“ “ “	USDA Rural Development	Fire Debt – Principal payment	\$5,000.00
#8237	“ “ “	A-1 Rent A Jon, Inc.	Porta-johns – Hall & park	\$185.00
#8238	“ “ “	Brenda Washburn	Hall cancellation	\$150.00
#8239	“ “ “	Theresa Barrow	Hall refund	\$150.00
#8240	“ “ “	Cecilia Smith	Hall refund	\$150.00

A motion by Frank D Wasylewski to adjourn, seconded by Caroline Kobylczak. All in favor. Meeting adjourned at 9:17p.m.

5 August 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 80,358.83 Checking	\$212,833.28 Road Fund
	11,844.49 Money Market	
	<u>114,314.42</u> CDs	\$ 29,193.22 Fire Debt
	\$206,517.74 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Motion supported by Terry Erber. All in favor, motion carried.

BOAT LAUNCHES:

The Chairman reported that permits from the DEQ to place stone at the boat launches have been received. The Chairman will purchase the stone directly from Rieth-Riley Construction and seek bids for hauling and placing the stone from their Hudson pit on Woodward Road. The Chairman hopes to secure bids for opening at the September 2nd meeting.

TABLES:

The Clerk reported that the replacement tables from Adirondack arrived. There were three tables damaged in transit which have already been replaced.

FLAG POLE:

The Chairman reported that he ordered a 20’ bronze flag pole from Bak Specialty Sales for \$1,470 plus freight costs.

CEMETERY:

Trustee Payton advised that he has gotten a couple price quotes for removing trees at the cemetery. The trees in question are the large maples along the road that are reportedly one hundred years old. After discussion, it was decided that Payton and the custodian, Joe Sevenski, will review the trees at the cemetery to determine if they should be completely removed, or just trimmed. The Chairman advised that we will put the project out for bids once we determine what’s going to be done.

BUILDING:

The Chairman has tried to contact the county building inspector about the fire barn. He has left messages but has not been contacted yet.

AURORA OIL& GAS:

The Clerk reported that he signed a retainer with attorney, Robert Kerzka, regarding the petition that Aurora Oil & Gas Corporation filed against the township with the Michigan Tax Tribunal. The petition filed needed immediate attention so as to not have a default motion filed against the township. The case is a full tribunal hearing which is much more involved.

The Clerk also reported that in the meantime, Aurora Oil & Gas Corporation has filed for bankruptcy. The Clerk has been in contact with MTA for guidance with both issues.

TRUTH IN TAXATION

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2009-2010 fiscal budget as stated at a public hearing on the proposed budget held 4 March 2009, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 4.9871 mills total (1.0000 allocated mill, .9871 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under “Headlee”, and

WHEREAS, because of the bad economic times facing not only the people of this township, but the State as a whole, the Hudson Township Board shall levy only one of the two authorized mills for roads in 2009, and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy 3.9871 mills to support the 2009-2010 fiscal budget.

A motion by Frank D Wasylewski to accept the resolution, supported by Caroline Kobylczak.

ROLL CALL: Terry Erber Aye
 Caroline Kobylczak Aye
 Frank D Wasylewski Aye
 Staci Payton Aye
 Ross Payton Aye

Resolution declared adopted this 5th day of August 2009.

ROAD PROJECTS:

Estimates were received from Charlevoix County Road Commission for placing Afton Stone on Kuzmik, Bingham and Woodin Roads. Placing 6” of Afton Stone is estimated to cost \$53,420 for Kuzmik Road, \$42,250 for Bingham Road and \$42,575 for Woodin Road, a total of \$138,245. It was agreed that Woodin Road would be done, even if Otsego County does not cost share, since the majority of residents on the road live on the Hudson Township side. Trustee Payton asked if the little section of Bows Lake Road ending on the water’s edge would be done along with Bingham Road. The Chairman said not at this time. The Chairman also stated that Kuzmik Road would include the small portion north of Reynolds Road, ending at the beginning of the seasonal portion of the road.

A motion by Frank D Wasylewski to request the Charlevoix County Road Commission obtain bids for the placement of Afton Stone 6” thick on the following roads, Kuzmik Road, including the small seasonal portion, Bingham Road and Woodin Road as per estimates, and give the Supervisor authority to proceed with the projects if bids come in before the next meeting and are within estimates. Motion seconded by Terry Erber. All in favor, motion carried.

The Chairman also advised that a second application of road brine may not be done if the weather continues as it has.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the County Parks and Rec Board is going to be meeting at Lake Louise Christian Camp on August 17th to discuss water issues and to request donations from members for a portable pump for fighting fires on lakes.

Discussion on water issues around Thumb Lake. A portable pump will solve issues for fires on lakes, but there is still a need for water access in this area, not only for our department, but surrounding departments as well. A six inch well might be the best solution for the area, but could cost around \$25,000. It might be something that the surrounding fire departments might be interested in pursuing together.

The department will be involved in the Boyne Falls Polish Festival this weekend. Frontline Services recently completed inspections and tune-ups on the trucks.

A motion by Frank D Wasylewski to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8241	2 July 09	US Postal Service	Postage – Treasurer	\$54.70
#8242	2 July 09	US Postal Service	Postage – Treasurer	\$352.00
#8243	15July09	CenturyTel	Telephone	\$95.90
#8244	5 Aug09	Robert C Kerzka, PC	Attorney-Aurora Tax Tribunal Case	\$2,829.17
#8245	“ “ “	Charlevoix Co Dept of Equalization	Summer tax bills\$276.50/Assessing	\$557.98
#8246	“ “ “	Business Computer Resources	Assessor – Computer repair	\$80.00
#8247	“ “ “	BS & A	Treasurer/Assessor Software support	\$650.00
#8248	“ “ “	Our Town Software	Clerk Software support	\$245.00
#8249	“ “ “	Charlevoix County Road Comm	Road Brine	\$667.10
#8250	“ “ “	Waste Management	Garbage – Hall & Park	\$198.88
#8251	“ “ “	KSS Enterprises	Hall – custodian supplies	\$16.08
#8252	“ “ “	Van’s Business Machines, Inc.	Hall – copy machine toner & repair	\$142.00
#8253	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$214.62
#8254	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,035.96
#8255	“ “ “	Exxon Mobil	Fire – Gas	\$86.44
#8256	“ “ “	Bound Tree Medical LLC	Fire – Medical supplies	\$223.48
#8257	“ “ “	Joe Sevenski	Fire – light fixture	\$73.09
#8258	“ “ “	VOID		
#8259	“ “ “	A1 Rent-A-Jon Inc.	Porta Jons – Hall & Park	\$185.00
#8260	“ “ “	Holly LaCombe	Hall Refund	\$150.00
#8261	“ “ “	Kati Koza	Hall Refund	\$50.00
#8262	“ “ “	Ty Hawes	Hall Cancellation	\$150.00
#8263	“ “ “	John Kurbis	Planning Commission	\$34.49
#8264	“ “ “	Ross W Payton	Trustee	\$69.41
#8265	“ “ “	Carolyn Amman	Planning Commission	\$34.49
#8266	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$102.45
#8267	“ “ “	Joseph Sevenski	Custodian11.5hrs@\$9.25/21.5hrs@\$15	\$397.66
#8268	“ “ “	Staci A Payton	Treasurer	\$385.95
#8269	“ “ “	Joan Wasylewski	Planning Commission – Chairman	\$36.92
#8270	“ “ “	Terry L Erber	Supervisor	\$368.25
#8271	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#8272	“ “ “	Front Line Services, Inc.	Fire – Wheel Chocks	\$400.95

A motion by Terry Erber to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:07p.m.

2 September 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 80,589.65 Checking	\$214,517.21 Road Fund
	11,849.03 Money Market	
	<u>114,521.27</u> CDs	\$ 29,193.22 Fire Debt
	\$206,959.95 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion supported by Terry Erber. All in favor, motion carried.

The Clerk reported that a payment to USDA is due on October 1st for the fire trucks. The Auxiliary will be making their second \$25,000 donation, which will be applied against the principal. The township will also be making an additional \$5,000 payment from the fire debt fund.

BOAT LAUNCHES:

One bid was received from Sevenski Excavating for hauling and placing gravel at the boat launches. A motion by Terry Erber to accept the bid of Sevenski Excavating for hauling material from the Woodward Road plant to the Bows Lake boat ramp and the Huffman Lake boat ramp and leveling out material for the amount of \$450. Motion supported by Caroline Kobylczak. All in favor, motion carried.

FLAG POLE:

The Chairman reported that the flag pole arrived. Joe Sevenski, Ross Payton and Terry Erber will install the pole. Marlene Guerin has a few bags of concrete that she will donate to install the base.

AURORA OIL& GAS:

The Clerk reported that the motion for default filed with the Tax Tribunal by our attorney has been denied. The original petition submitted by Aurora was only served on Boyne Falls School and not Vanderbilt as well.

Aurora's petition was submitted to the tax tribunal on the last day allowed to file.

No update on the bankruptcy, other than it appears that property taxes must be paid or the property can be seized, so the township should be protected.

ROAD PROJECTS:

The Chairman presented bid tabs from the August 24, 2009 letting for our road projects. There were two bidders, Poquette Leasing with a total bid of \$109, 268 and Rieth-Riley Construction with a total bid of \$112,083.75. The Chairman advised that he requested the Road Commission to proceed with Poquette's bid to place Afton Stone on Kuzmik Road, Bingham Road and Woodin Road. There is an October 16th completion date requirement.

Discussion on gravelling the portion of Bows Lake Road that ends on the water's edge of Huffman Lake. In order to continue proof of maintenance, it makes sense to place gravel while doing the adjacent road. A motion by Frank D Wasylewski that we place gravel on the section of Bows Lake Road from Bingham Road and ending on the water's edge of Huffman Lake as an extra to the project. Motion supported by Caroline Kobylczak. All in favor, motion carried.

It was reported that the Iron Bridge is flooding because of the beavers. The Chairman will contact the Road Commission.

CEMETERY:

Discussion on tree removals at the cemetery. Custodian, Joe Sevenski, asked the Clerk to look at the trees as he doesn't want to be responsible to make the decision. The Clerk stated that he went and looked at the trees. The large maples along the road appear to be all leafed out and not very many dead limbs on them. There is one tree, however, to the right of the driveway that is dead and needs to be removed. Trustee Payton will try to get further input regarding health of the trees.

JOKERS BIKE CLUB:

The Joker's motorcycle club held their first fundraiser at their new clubhouse. Gypsy, President of the group, presented a check to the Chairman for the Township in the amount of \$500. The group would like the donation to be used by the fire department if possible. The Chairman thanked the group for their donation.

PLANNING COMMISSION:

Terms need to be renewed for members of the Planning commission. A motion by Terry Erber to reappoint Joan Wasylewski, Caroline Kobylczak, John Kurbis and Ron Grubaugh to the Hudson Township Planning Commission. Motion seconded by Frank D Wasylewski. All in favor, motion carried.

SNOWPLOWING BIDS:

Bids for snowplowing at the township hall for the winter season will be received at the October meeting. Bidders must meet with the Supervisor in order to submit a bid so that everyone is bidding the same thing. We will not advertise in the paper this year.

INSURANCE:

General liability insurance and worker comp insurance are up for renewal.

This year’s renewal policy for property and liability is \$17,089, with the fire department at \$12,225 and general township is at \$4,864.

A motion by Frank D Wasylewski to renew the general liability insurance with Municipal Underwriters of Michigan, Inc. for the period of 1 September 2009 through 1 September 2010 for \$17,089. Motion seconded by Staci Payton. All in favor, motion carried.

The renewal for worker’s compensation insurance is \$1,057. A motion by Frank D Wasylewski and seconded by Staci Payton to renew the Worker Comp insurance with Accident Fund Insurance Company for 1 September 2009 through 1 September 2010 in the amount of \$1,057. All in favor, motion carried.

AUDIT CONTRACT:

A contract was received from our auditors, Campbell, Kusterer & Co, to complete our audits for years ending March 31, 2010 and March 31, 2012 for a fee of \$2,600 for each year.

A motion by Frank D Wasylewski to sign a contract with Campbell, Kusterer & Co. to perform the audit of Hudson Township for fiscal years ending 31 March 2010 and 31 March 2012 for a fee of \$2,600 for each year. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

BUILDING IMPROVEMENTS:

Custodian, Joe Sevenski, recommended that the board consider placing a layer of drywall and proper insulation under the ceiling of the addition. There is a lot of heat loss in this area. The drop ceiling also needs to be redone. The chairman advised that it is something that should be addressed and possibly bid out once it is known what improvements need to be made.

The Custodian will also replace a toilet in the women’s bathroom that is defective.

COMPETITIVE BIDDING:

The Clerk reported that there was a recent article in the MTA magazine regarding competitive bidding policies. Public Acts 167 and 168 of 1993 required a township to obtain sealed competitive bids for contracts \$20,000 or more, and in order to receive revenue sharing, a township had to adopt a resolution requiring competitive bidding. The legislature repealed this requirement in 1996 and townships are no longer required to seek competitive bidding for contracts over \$20,000, however, the township board has not repealed this policy.

A motion by Frank D Wasylewski to repeal the competitive bidding policy adopted 2 March 1994 by Hudson Township requiring all contracts in excess of \$20,000 to be bid by way of sealed competitive bids. Motion seconded by Terry Erber. All in favor, motion carried.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the meeting at Lake Louise Christian Camp discussing water issues went very well. LLCC agreed to assess \$15 for each tax bill, generating approximately \$2,100 towards the purchase of a portable pump. The County Commissioners also agreed to pay one third of the expense, leaving one third of the expense for the township.

Warranty work has been completed on the pumper truck.

The Chief will be attending Fire Officer III classes this winter.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8273	6 Aug09	US Postal Service	Postage – Treasurer	\$49.75
#8274	31Aug09	CenturyTel	Telephone	\$94.11
#8275	2 Sept09	Waste Management	Garbage – Hall & Park	\$198.99
#8276	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$27.18
#8277	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$199.42
#8278	“ “ “	Exxon Mobil	Fire – Gas	\$77.84
#8279	“ “ “	Airway Oxygen, Inc.	Fire – Oxygen	\$20.00
#8280	“ “ “	Otec	Fire – Radio Repair	\$60.85
#8281	“ “ “	Front Line Services, Inc.	Fire – Trucks serviced	\$1,568.95
#8282	“ “ “	A-1 Rent A Jon	Hall & park – porta johns	\$185.00
#8283	“ “ “	Accident Fund Company	Worker Comp Insurance premium	\$1,057.00
#8284	“ “ “	Municipal Underwriter of Michigan	General Liability Insurance	\$17,089.00
#8285	“ “ “	Belinda Hoogerhyde	Hall refund	\$150.00
#8286	“ “ “	Leigh-Anne Figiel	Hall refund	\$150.00
#8287	“ “ “	Ross W Payton	Trustee	\$69.41
#8288	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8289	“ “ “	Joseph A Sevenski	Custodian 14.5hrs@\$9.25 / 20hrs@\$15	\$398.27
#8290	“ “ “	Staci A Payton	Treasurer	\$385.95
#8291	“ “ “	Terry L Erber	Supervisor	\$368.25
#8292	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion by Staci Payton to adjourn. Motion seconded by Terry Erber. All in favor, meeting adjourned at 8:53p.m.

7 October 2009 Regular Meeting

In the absence of the Supervisor, the meeting was called to order by the Clerk, Frank D Wasylewski at 7:30p.m. in the Township Hall. The Clerk was selected to chair the meeting.

Present: Caroline Kobylczak, Frank D. Wasylewski, Staci Payton and Ross Payton.

Absent: Terry Erber.

PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Staci Payton to accept the minutes as read and seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 64,631.57 Checking	\$214,542.37 Road Fund
	11,854.71 Money Market	
	<u>114,615.41</u> CDs	\$ 29,193.22 Fire Debt
	\$191,101.69 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

The Clerk reported that we received a \$25,000 donation from the Auxiliary and will be putting that plus an additional \$5,000 from the fire debt fund against the principal. The regular payment to USDA was auto deducted on October 1st.

BOAT LAUNCHES:

The boat launches at Huffman Lake and Bows Lake are complete.

FLAG POLE:

The flag pole has been installed. The first pole arrived damaged and needed to be replaced. The Chairman has ordered a light from Advance Electric to illuminate the flag.

AURORA OIL& GAS:

No updates on either the status of Aurora’s bankruptcy or Tax Tribunal case.

ROAD PROJECTS:

Poquette Leasing has finished placing Afton Stone on Kuzmik and Bingham Roads. However, the portion of Bows Lake Road being done as an extra has not been completed, nor has Woodin Road. Also, there has not been any information whether or not Otsego County will split the cost for Woodin Road.

Huffman Lake Road was badly damaged while Bingham Road was being done. The Chairman contacted the Road Commission and they will bring gravel in to repair the road.

CEMETERY:

Trustee, Ross Payton, reported that he contacted four tree removal companies regarding the trees at the cemetery. There are two trees that need removing and some dead limbs that need trimming on others along the fence.

Sealed bids were received from three of the four companies to cut two trees, trim dead limbs on fence line trees, chip brush and grind stumps. The three bids were: Ralph Hines \$2,820. R.C. Contracting \$3,150. A Cut Above Tree Service \$2,900.

A motion by Staci Payton to accept the bid of Ralph Hines of Central Lake to cut two trees, trim dead and lower limbs on fence trees, haul chips and wood away and grind stumps for \$2,820. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

SNOWPLOWING BIDS:

Only one bid was received for snowplowing. The bid from Sevenski Excavating for the 2009/2010 winter season is \$100/plow with truck after 3” or more of snow, and \$70/hour for a loader. Sevenski did meet with the chairman as per bid requirements.

A motion by Frank D Wasylewski to award the snowplowing contract to Sevenski Excavating for the 2009/2010 winter season at a rate of \$100 each time it is plowed with truck after 3” or more of snow, and a loader rate when needed of \$70/hour. Motion seconded by Staci Payton. All in favor, motion carried.

ANNUAL ROAD COMMISSION MEETING:

The annual meeting of the township board with the road commission is Thursday, October 22nd at 6:00p.m. at the Road Commission in Boyne City. Agenda items for discussion: Recent road projects, cost share status of Woodin Road, obtaining a priority list for county road projects funded with the county millage, most especially the status of North Camp Ten Road, flooding of Iron Bridge Road caused by the beaver dams on the river, sign on Giem Road from last year’s meeting.

SECURITY SYSTEM:

The Chairman had received a price from Total Audio Engineering for a security system for the hall. The Board agrees that a security system is needed, but should be put out for bids when we know what is needed.

FIRE DEPARTMENT:

No fire department report as the Fire Chief had another commitment.
The MFR license was received.

A motion by Caroline Kobylczak to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#8293	11Sept09	Rieth-Riley Const Co	Boat launches-49.68ton Rip-rap	\$737.75
#8294	2 Oct 09	CenturyTel	Telephone	\$92.83
Auto	1 Oct 09	USDA-Rural Development	Fire Debt-auto draft (\$4,372.06interest	\$20,372.06
#8295	7 Oct 09	USDA-Rural Development	Fire Debt-additional principal	\$30,000.00
#8296	" " "	Sevenski Excavating	Boat launches – per bid	\$450.00
#8297	" " "	United States Treasury	941 Tax – 3 rd quarter	\$270.62
#8298	" " "	Waste Management	Garbage – hall	\$107.75
#8299	" " "	Joan Wasylewski	Hall – Custodian supplies	\$86.30
#8300	" " "	Bak Specialty Sales	Flag pole – hall	\$1,625.00
#8301	" " "	Joe Sevenski	Custodian – flagpole supplies	\$35.80
#8302	" " "	Great Lakes Energy	Electricity – hall & fire	\$360.81
#8303	" " "	Exxon Mobil	Fire – gasoline	\$32.11
#8304	" " "	A1 Rent-a-Jon, Inc.	Porta jons – hall & park	\$223.52
#8305	" " "	Martha Noeske	Hall refund	\$150.00
#8306	" " "	Hudson Twp Fire Debt Fund	Balance to CD	\$3,955.70
#8307	" " "	Ross W Payton	Trustee	\$69.41
#8308	" " "	Shawn C Bauman	Fire Chief – quarterly	\$338.56
#8309	" " "	Don Sevenski	Assistant Fire Chief – quarterly	\$110.19
#8310	" " "	Patsy Grubaugh-Clink	MFR coordinator – quarterly	\$146.09
#8311	" " "	Caroline Kobylczak	Trustee	\$67.96
#8312	" " "	Joseph Sevenski	Custodian-24hrs @\$9.25/10@\$15	\$341.61
#8313	" " "	Staci A Payton	Treasurer	\$385.95
#8314	" " "	Norman C Mathers	Zoning Administrator – quarterly	\$68.01
#8315	" " "	Joan Wasylewski	Hall agent-quarterly & 2hrs @\$9.25	\$63.51
#8316	" " "	Terry L Erber	Supervisor	\$368.25
#8317	" " "	Frank D Wasylewski	Clerk	\$424.30

A motion by Staci Payton to adjourn and seconded by Ross Payton. All in favor, meeting adjourned at 8:35p.m.

4 November 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Staci Payton and Ross Payton.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak and seconded by Staci Payton to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 59,629.25 Checking	\$215,089.06 Road Fund
	11,859.26 Money Market	
	<u>114,615.41</u> CDs	\$ 3,955.70 Fire Debt
	\$186,103.92 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

SHERIFF REPORT:

Charlevoix County Sheriff, Don Schneider, was in attendance and presented the Sheriff's office annual report for 2008. Schneider reported that calls to our township were down from the prior year. If there are any concerns, he encourages people to call his department.

CENSUS:

Brenda Lacy, from the U.S. Census Bureau, was present recruiting people to work the 2010 Census. Temporary positions are available. It would be beneficial to the township to have local people counting as revenues are received based on populations. We will include a note in the newsletter.

ROAD PROJECTS:

The three road projects have been completed. There is still a small portion by the shoreline of Bows Lake Road that needs to be graded, but that will be completed by the County.

CEMETERY:

The trees have been removed from the cemetery. After trimming trees on the fence line, it was determined that one additional tree needed to be removed as it was dead. The work was done by Ralph Hines of Central Lake and it was reported that he did an excellent job of removing the trees and cleaning up.

HALL REPAIRS:

The Chairman had a contractor inspect the insulation above the ceiling over the dance floor. The insulation was not installed correctly and the whole ceiling should be redone correctly in order to save energy. The insulation that is there is probably not up to current building code. Discussion on how to repair and how to request bids. We will seek bids to remove or secure properly the correct code of insulation, install a dry wall barrier on top, repair/replace electrical outlets and lights and speakers, and reinstall drop ceiling on the hall addition area. The Clerk suggested that we investigate replacing the lights with more energy efficient lights while doing the project. There are some grants available for light replacements. Trustee, Ross Payton will check into options for lights. Once a bid package is completed, we will advertise in the newspaper.

The Chairman also reported that the contractor also looked at the fire building and believes that ice is backing up on top of the overhead doors, causing the water to back up under the flashing board and running down the blocks. The Custodian will caulk the door frames.

ANNUAL ROAD COMMISSION MEETING:

The Clerk reported on the annual meeting with the road commission on October 22nd. Topics covered were the recent road improvement projects. The Road Commission had no updates on the cost share status of Woodin Road. The Clerk contacted the Corwith Township Supervisor. They will discuss at their meeting tonight, he hopes that they would be willing to share the cost. Balog Road. The Clerk was recently contacted by Doug Barrows on Balog Road wanting to know how to get the road abandoned. The Clerk gave Barrows the information, however, the County felt that the road is access to more than just his property so would not be in favor of abandoning. The Clerk suggested a dead end sign at the beginning of the road. Discussed the placement of a sign on the end of Giem Road that was discussed last year as the road is not accessible unless using a four-wheel drive vehicle, yet people using GPS to find our township hall get sent down that road on many occasions. Pat Harmon was going to contact Antrim County to see if some kind of advisory sign could be posted. North Camp Ten Road paving. There is no apparent priority for the County's 15 year improvement, other than it is known that Boyne City-Charlevoix Road is going to be done next year. When pressed how or why this road became the priority however, no one can give an answer. There is the possibility that a bike path will be constructed along that road as well, but there are funding issues, yet they are still going to proceed with it regardless. The Clerk told the Commissioners that this was reckless spending of the taxpayer's money when there are other more serious road improvements that could be done first until the issue is resolved. Sheriff Schneider recommended that the Board send a letter to the County Commissioners voicing our concern. Huffman Lake Road was discussed for future improvements. Also discussed with the County was the Iron Bridge Road. The road is being flooded as the result of beavers damming the river. The Road Commission will contact their attorney to see what can be done.

There were several property owners at this meeting to discuss the flooding of Iron Bridge Road. Beavers have dammed the river causing extensive flooding of the road. The DNR is investigating whether the beavers are on State land or not so that they can be trapped. The Board feels this should not matter as the road is flooded and regardless whose property the beaver dam is located, they should be removed. The Board recommended that property owners contact the sheriff department through 911. Perhaps the prosecuting attorney will become involved by doing such.

NEWSLETTER:

A newsletter will be mailed with the tax bills. If anyone has any information for the newsletter, they should get it to the Clerk as soon as possible.

SECURITY SYSTEM:

The Board will pursue installing a security system for the hall but will wait for next year's budget.

NOISE ORDINANCE:

Marvin Vosburg, a resident on Thumb Lake, presented the board with a sample noise ordinance from Muskegon. Vosburg would like to see such an ordinance in our township to help enforce load noises on Thumb Lake and elsewhere. The Board will review for future discussion.

FIRE DEPARTMENT:

The Chief presented a \$1,000 donation the department received from Northern Michigan Chapter A.P.I. A gauge has gone out on the foam control on the truck. The Chief has contacted Front Line. They will be out to repair it.

A motion by Frank D Wasylewski to pay the following bills and seconded by Staci Payton. All in favor, motion carried.

#8318	23Oct 09	Ralph Hines	Cemetery-cut3 trees, remove,chip,trim	\$4,120.00
#8319	29Oct 09	CenturyTel	Telephone	\$92.16
#8320	4 Nov09	Waste Management	Garbage – hall	\$107.51
#8321	“ “ “	Advance Electric, Inc.	Hall – light for flagpole	\$244.43
#8322	“ “ “	Joe Sevenski	Hall- Custodian supplies, flagpole	\$17.30
#8323	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$240.86
#8324	“ “ “	Exxon Mobil	Fire – gasoline	\$82.04
#8325	“ “ “	Randi Terry	Fire – Training classes 15classes@\$15	\$105.00
#8326	“ “ “	Mike Terry	Fire – Training classes 15classes@\$15	\$105.00
#8327	“ “ “	OTEC	Fire – 8 radio batteries	\$494.00
#8328	“ “ “	Kathleen Murray	Hall refund	\$150.00
#8329	“ “ “	White Tails Unlimited	Hall refund(less cleaning fee)	\$50.00
#8330	“ “ “	Joan Wasylewski	Hall refund-WTU cleaning	\$100.00
#8331	“ “ “	Charlevoix Co Road Comm	Roads-Kuzmik \$45,863.81, Bingham \$30,363.39 & Woodin \$31,292.89	\$107520.09
#8332	“ “ “	John A Kurbis	Planning Commission	\$34.49
#8333	“ “ “	Ross W Payton	Trustee	\$69.41
#8334	“ “ “	Carolyn Amman	Planning Commission	\$34.49
#8335	“ “ “	Ronald D Grubaugh II	Planning Commission	\$32.32
#8336	“ “ “	Caroline Kobylczak	Trustee/Pl Comm & ZBA	\$136.95
#8337	“ “ “	Nels L Jensen	Zoning Board of Appeals	\$32.32
#8338	“ “ “	Joseph A Sevenski	Custodian 19hrs @ \$9.25	\$163.20
#8339	“ “ “	Staci A Payton	Treasurer	\$385.95
#8340	“ “ “	Joan Wasylewski	Planning Comm & ZBA – Chairman	\$74.04
#8341	“ “ “	Terry L Erber	Supervisor	\$368.25
#8342	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion by Terry Erber to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:23p.m.

2 December 2009 Regular Meeting

Meeting called to order at 7:30p.m. in the township hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Staci Payton.

Absent: Ross Payton.

PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber to accept the minutes as read, seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$130,420.74 Checking	\$ 39,618.13 Road Fund
	11,863.24 Money Market	
	<u>114,709.63</u> CDs	\$ 3,955.70 Fire Debt
	\$256,993.61 TOTAL	

The road fund CDs were deposited into the general checking to make payment, inflating the balance for the month. A motion by Frank D Wasylewski to accept the Treasurer’s report as presented, seconded by Caroline Kobylczak. All in favor, motion carried.

CORRESPONDENCE:

The Clerk reported that in the recent MTA magazine there was an article about who can administer the oath of office. In the past, the supervisor has administered the oath to the Clerk. However, it appears that after review, administering oaths is not in the Supervisor’s authority, unless of course, he’s a notary public. In the future, the Clerk should be sworn in by the Deputy Clerk.

LIGHTS:

Drew Driver from Advance Electric was present to advise options for economical lighting for the hall. Replacing the old fluorescent fixtures with new ones, using new bulbs could result in significant energy and cost savings. Drew will supply specs for fixtures for our ceiling improvement project.

IRON BRIDGE:

The Chairman reported that he contacted the Lee’s regarding the beaver dams that are causing Iron Bridge Road to flood, however the call was not beneficial. The Chairman also contacted Road Commission Manager, Pat Harmon. The Road Commission is working with their attorney to resolve with the DNR as they may be responsible for allowing the beavers to continue to cause damage to the road. The Road Commission is also going to have their attorney send a letter to the Lees. The Chairman also tried to make contact with the prosecuting attorney to have the issued resolved, most likely through the court system.

NOISE ORDINANCE:

The board discussed the noise ordinance that was presented at last month’s meeting. The consensus of the Board is that a noise ordinance would not only be difficult for our township to enforce, but not beneficial to the township at this time.

TASK FORCE MEETING:

The Task Force Meeting for Road Funding will be held December 17th at 7p.m. at the Boyne City City Hall. It is not understood why funds for the Boyne City-Charlevoix Road are being allocated for future years, and at the same time, it is apparent that the county road millage funds are being allocated toward it. We will ask for a clarification.

BOARD OF REVIEW MEETING:

There will be a December Board of Review on December 15th at 9a.m. at the township hall. This meeting is only to correct errors, homesteads eligible before May 1st and poverty exemptions. The notice was included in the newsletter.

CEILING PROJECT:

The Clerk will prepare bidding documents to fix the ceiling and insulation in the addition area. We will also replace the lights at the same time. It is anticipated that energy savings from completing this should almost pay for this project. We anticipate receiving bids at the January meeting.

FIRE DEPARTMENT:

The Chief reported that Frontline Services came and fixed the gauge on the pumper. The Chief received notice from the Michigan Department of Natural Resources that the department is the recipient of the grant he applied for in the amount of \$2,600. The grant is a 50/50 match and hopes to purchase the portable pump needed. The \$2,600 matching funds will hopefully be split between the County, Lake Louise Christian Community and the Township.

A motion by Terry Erber to pay the following bills. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

#8343	30Nov09	Hudson Twp Road Fund	5 th / 3 rd bank – 4 mo CD	\$63,024.01
#8344	30Nov09	CenturyLink	Telephone	\$92.16
#8345	30Nov09	U.S. Postal Service	Treasurer – postage	\$313.50
#8346	2 Dec 09	Frank D Wasylewski	Clerk/Assessor – toner cartridge	\$105.99
#8347	“ “ “	State of Michigan	Assessor Certification	\$75.00
#8348	“ “ “	Waste Management	Hall – garbage	\$108.40
#8349	“ “ “	Advanced Electric, Inc.	Hall – light for flagpole	\$21.00
#8350	“ “ “	Joe Sevenski	Hall – custodian supplies	\$33.35
#8351	“ “ “	Northern Michigan Review, Inc.	Notices – ZBA hearing	\$44.35
#8352	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$222.72
#8353	“ “ “	Bound Tree Medical	Fire – Medical supplies	\$127.62
#8354	“ “ “	Front Line Services, Inc.	Fire – pumper repair (foam pro gauge)	\$270.00
#8355	“ “ “	W.S. Darley & Co.	Fire – pump repair	\$63.32
#8356	“ “ “	Michigan State Fireman’s Assoc	Fire – 2010 membership	\$75.00
#8357	“ “ “	Debbie Wheeler	Hall refund	\$100.00
#8358	“ “ “	Ross W Payton	Trustee	\$69.41
#8359	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8360	“ “ “	Joseph A Sevenski	Custodian 15hrs @ \$9.25	\$129.33
#8361	“ “ “	Staci A Payton	Treasurer	\$385.95
#8362	“ “ “	Joan Wasylewski	Hall agent 2 hrs @ \$9.25	\$17.23
#8363	“ “ “	Terry Erber	Supervisor	\$368.25
#8364	“ “ “	Frank D Wasylewski	Clerk	\$424.30

A motion by Staci Payton to adjourn and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:09p.m.