

## 2 January 2008 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Sharon Jepsen.

### PLEDGE OF ALLEGIANCE

The minutes of the previous meeting were read by the Clerk. A motion by Caroline Kobylczak to accept the minutes as read. Seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 220,395.46 TOTAL	\$201,220.34 Road Fund
	General Fund	\$ 37,007.30 Fire Debt

In the absence of the Treasurer, the Clerk gave a report of fund balances. A motion by Terry Erber to accept the Treasurer's Report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried. .

### CORRESPONDENCE:

Received a letter from the Charlevoix County MTA Chapter seeking more participation and attendance by Township officials. They meet on the last Monday of the month at 7:30p.m. in the Boyne City City Hall.

### OLD BUSINESS:

The Chairman reported that he has contacted two other companies regarding the removal of trees at the Park. However, he has not had a response yet.

A Planning Commission member, as well as a Board of Review member is still needed. The Clerk reminded all Board members that everyone should be actively looking for members.

### BUDGET ITEMS:

All items for next year's budget should be presented in February. Items for possible consideration in next year's budget include: cemetery improvements, park benches, digital cameras for fire department and assessor, doing something with the old township hall, paper shredder, partition in men's room, bulk fuel tank for fire department, security cameras and a drinking fountain for the playground area.

The Clerk asked that when the Board members review salaries, that a base salary be considered for the Board Officers. Two salary figures would be established for the three positions of supervisor, clerk and treasurer, a base salary for any new person assuming the position, and a salary for the current officer. This would pay individuals for experience and longevity.

### CURRENT BUDGET:

The Clerk presented adjustments to the current fiscal year budget. Various line items needed adjusting to bring them in line with current projections. A motion by Frank D Wasylewski to amend the 2007/08 fiscal year budget as of 2 January 2008, with projected revenues of \$342,884 and expenses of \$363,365. In the Road Fund, a projected year end balance of \$281,669.89. Motion seconded by Terry Erber. All in favor, motion carried.

### TABLES & CHAIRS:

Discussion on replacing the tables and chairs for the hall, which is in this year's budget. The Auxiliary is willing to contribute funds as well. They would like to see an upgraded chair. Ideally the tables and chairs should arrive before the spring clean up so that we can get rid of the old tables and chairs, whether by selling them to residents, or disposing in the dumpsters. The Custodian also mentioned that the chairs could be scrapped for salvage.

### FIRE DEPARTMENT:

The loan closing with USDA for payment of the new chasses will be Tuesday, 15 January 2008, 10:00a.m. at the hall. The trucks are on schedule for a May or June delivery.

Discussed establishing a price for the tanker truck that we will be selling. The truck alone was purchased for \$15,000.

An application was received from Mike Terry to join the fire department; he was conditionally accepted in September in order to take Medical First Responder training, which is now complete. A motion by Terry Erber and seconded by Frank D Wasylewski to accept the application of Mike Terry to the Hudson Township Fire Department. All in favor, motion carried.

The Clerk reminded all to vote in the Presidential Primary election on January 15<sup>th</sup>.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#7667	1 Jan 08	CenturyTel	Telephone	\$93.25
#7668	2 Jan 08	United States Treasury	944 Tax – Annual	\$483.76
#7669	“ “ “	Exxon Mobil	Fire – Gasoline	\$159.16
#7670	“ “ “	Sevenski Excavating	Snowplowing – 7plows & 4hrs loader	\$800.00
#7671	“ “ “	Johnson Oil Co.	Propane – Hall	\$1,381.54
#7672	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$314.34
#7673	“ “ “	Waste Management	Garbage – Hall	\$123.47
#7674	“ “ “	Joan Wasylewski	Hall – custodian supplies	\$27.43
#7675	“ “ “	Jenny Fitzpatrick	Hall refund	\$150.00
#7676	“ “ “	Debbie Wheeler	Hall refund	\$100.00
#7677	“ “ “	Charlevoix Co Chapter MTA	2008 Dues	\$25.00
#7678	“ “ “	Michigan Township Association	Board of Review Seminar-2 people	\$140.00
#7679	“ “ “	Randi Oehlers	Firefighter/MFR runs	\$9.85
#7680	“ “ “	Shawn C Bauman	Fire Chief quarterly & run pay	\$449.19
#7681	“ “ “	Tony Budzinski	Firefighter/MFR runs	\$74.90
#7682	“ “ “	Donald Sevenski	Asst Chief quarterly & run pay	\$152.75
#7683	“ “ “	Pat Rogers	Firefighter runs	\$9.23
#7684	“ “ “	Carolyn F Amman	MFR runs	\$18.47
#7685	“ “ “	Clifford Gregware, Jr.	Firefighter runs	\$61.99
#7686	“ “ “	Patsy Grubaugh-Clink	MFR coordinator quarterly & run pay	\$216.32
#7687	“ “ “	Sharon Jepsen	Firefighter/MFR runs	\$78.84
#7688	“ “ “	Jessica Wagle	MFR runs	\$18.47
#7689	“ “ “	Ross W Payton	Trustee	\$69.41
#7690	“ “ “	Frank Wasylewski	Board of Review-December mtg	\$8.31
#7691	“ “ “	Caroline Kobylczak	Trustee	\$68.88
#7692	“ “ “	Joseph Sevenski	Custodian – 11 hrs @ \$8.75	\$94.85
#7693	“ “ “	Norman Mathers	Zoning Administrator quarterly	\$73.91
#7694	“ “ “	Joan Wasylewski	Hall agent quarterly & 1 hr @ \$8.75	\$57.90
#7695	“ “ “	John C Gray	Board of Review-December mtg	\$8.31
#7696	“ “ “	Sharon R Jepsen	Treasurer	\$453.88
#7697	“ “ “	Terry L Erber	Supervisor	\$364.50
#7698	“ “ “	Marlene Guerin	Board of Review-December mtg	\$8.00
#7699	“ “ “	Frank D Wasylewski	Clerk	\$419.39

A motion to adjourn by Terry Erber. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:55p.m.

## 6 February 2008 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Sharon Jepsen.

Absent: Ross Payton.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 63,169.11 Checking	\$201,701.82 Road Fund
	11,667.25 Money Market	
	110,585.43 CDs & Fire Debt	
	<u>299.00 Fire Truck checking</u>	
	\$ 185,720.79 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried. .

### CORRESPONDENCE:

Received notice from Gaylord DEQ that a permit for the repair of a seawall has been issued to Ron & Carol Czinki on Huffman Lake.

The Clerk reported that in order to keep our garbage costs low, he would be signing a three-year contract with Waste Management for garbage removal at the township hall. Also, our service was changed to every-other-week until May 1<sup>st</sup>, nearly cutting the monthly fee in half.

### TREE REMOVAL:

A bid in the amount of \$300 was received from Don Sevenski to cut down the two poplar trees at the township park. A motion by Frank D Wasylewski to accept the bid from Don Sevenski, Sevenski Excavating, in the amount of \$300 to cut the two poplar trees at the Township Park on the condition that the trees will be cut and removed. The work must be done at his earliest convenience, but no later than May 1<sup>st</sup>. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

### APPOINTMENTS:

Two Planning Commission members are still needed.

The Clerk reported that Frank Wasylewski is willing to serve as a permanent Board of Review member. A motion by Terry Erber to change Frank Wasylewski from alternate status to a Board of Review member to complete the vacant term ending December 31, 2008. Motion supported by Caroline Kobylczak. All in favor, motion carried.

### DRAFT BUDGET:

The Clerk presented a draft budget for the 2008/2009 fiscal year for review and input. The proposed budget is very similar to the current year's. Copies of salary comparisons compiled by MTA were also presented. The surveys are by population, SEV and within Charlevoix County. Board members will review the draft budget and contact the Clerk before the budget hearing if there are any proposed changes.

A motion by Terry Erber that Hudson Township Board conducts a public budget hearing on Wednesday, 5 March 2008, 7:00p.m. at the Hudson Township Hall to present and adopt a budget for Hudson Township for fiscal year 1 April 2008 through 31 March 2009. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

### WINDOWS AND TABLES:

Gaylord Glass has installed new glass in most of the windows throughout the hall.

Board members reviewed table and chair options, selecting preferences. The Auxiliary is willing to pay half the cost of the new tables and chairs. The Clerk and Treasurer will work with the Auxiliary to select the chairs and tables and get them ordered.

### FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the Boyne Falls Polish Festival would be submitting payment of \$1,800 for the Department's service at the Festival this year.

Bauman is taking Company Officer training.

Patsy Grubaugh-Clink questioned the status of the "Breakfast Club" training program. The Board advised that it was previously approved and that no invoice had been received to date.

A motion to pay the bills by Terry Erber with support from Caroline Kobylczak. All in favor, motion carried.

#7700	14 Jan 08	Hudson Twp Fire Debt Fund	Twp Portion of fire truck downpayme	\$74,875.95
#7701	30 Jan 08	CenturyTel	Telephone – Hall & Fire	\$95.04
#7702	6 Feb 08	U.S. Postal Service	Postage – Assessor	\$369.00
#7703	“ “ “	Frank D Wasylewski	Clerk (W2s) & Election supplies	\$71.19
#7704	“ “ “	Young,Graham,Elsenheimer &Wendl	Zoning Attorney	\$26.00

#7705	“	“	“	Debra Matthew	Election Insp,chairman,mileage	\$185.30
#7706	“	“	“	Business Micro Resource Corp	Fire - Firetools software support	\$300.00
#7707	“	“	“	Charlevoix Co Fire Officer's Assoc	Fire – Dues & OHD fit	\$70.00
#7708	“	“	“	Exxon Mobil	Fire – Gasoline	\$56.22
#7709	“	“	“	Sevenski Excavating	Snowplowing – Hall & Fire	\$1,080.00
#7710	“	“	“	Johnson Oil Company	Fuel – Hall	\$798.22
#7711	“	“	“	Great Lakes Energy	Electricity – Hall & Fire	\$350.90
#7712	“	“	“	Waste Management	Garbage – Hall	\$127.85
#7713	“	“	“	ICTNS	Web page Domain name (1 year)	\$25.00
#7714	“	“	“	Morning Star Publishing	Hall advertising – one year	\$668.72
#7715	“	“	“	Sharon Wilson	Hall cancellation refund	\$150.00
#7716	“	“	“	John Kurbis	Planning Commission	\$34.49
#7717	“	“	“	Ross W. Payton	Trustee	\$69.41
#7718	“	“	“	Caroline Kobylczak	Trustee / Planning Commission	\$103.37
#7719	“	“	“	Joseph A Sevenski	Custodian 11 hrs @ \$8.75	\$94.88
#7720	“	“	“	Joan Wasylewski	Plan Comm chair/Election insp 14.5hr	\$168.03
#7721	“	“	“	Sharon R Jepsen	Treasurer	\$453.88
#7722	“	“	“	Terry L Erber	Supervisor	\$364.50
#7723	“	“	“	Frank D Wasylewski	Clerk & Elect Insp 14.5 hrs @ \$9	\$548.00

A motion to adjourn by Terry Erber and seconded by Frank D Wasylewski. All in favor, meeting adjourned at 9:26p.m.

**5 March 2008 Budget Hearing**

In the absence of the Supervisor, the hearing was called to order at 7:00p.m. in the Township Hall by the Clerk, Frank D Wasylewski.

Present: Caroline Kobylczak, Frank D. Wasylewski and Sharon Jepsen.

Absent: Terry Erber and Ross Payton.

The reason for the public hearing is to present and adopt a budget for Hudson Township for the fiscal year 1 April 2008 through 31 March 2009.

The Clerk presented the budget and reviewed the individual line items. Also presented on the budget are the prior completed fiscal year actual figures from the 2006/2007 fiscal year, the current fiscal year budget and the proposed numbers for the next fiscal year.

Millage revenue is projected to increase over 6%. Most line items are comparably similar to this year's budget. Two significant items will include the first payment on our fire truck loan and one more road project.

The total revenues proposed are \$329,450, which is based on levying the maximum millage allowable to support the budget. Total proposed expenses are \$325,154.

BE IT RESOLVED, that Hudson Township adopt an operating budget for fiscal year 1 April 2008 through 31 March 2009, for proposed revenues and expenses of the general, fire, fire debt and road funds of the township and

BE IT RESOLVED, that under Public Acts 40, 41 and 42 of 1995, the Township is authorized to levy the maximum allowable millage to support this budget after meeting the publication and public hearing requirements. The current millage rate being 4.9792 (.9871 allocated, .9871 fire protection, 1.0000 fire debt and 2.0000 roads) and

BE IT RESOLVED, that proposed revenues are anticipated to be \$329,450 and expenses of \$325,154, leaving a projected 31 March 2008 fund balance of \$193,562 and

BE IT RESOLVED, that the salaries of the current officers of the board shall be: Supervisor \$4,700, Clerk \$6,000, Treasurer \$6,000 (which includes \$1,000 for summer tax collection) and Trustees \$900 each. The Fire Chief salary shall be \$1,500. All other positions shall be as per the Salary Schedule dated 5 March 2008, and

BE IT RESOLVED, that the base salaries of the Board officers shall be: Supervisor, \$4,000, Clerk \$5,000 and Treasurer \$5,000 (which includes summer tax collection), and

BE IT RESOLVED, to adopt a budget for the Road Fund of \$89,000 projected revenues, and projected expenses of \$81,515.30 for the Coash Road project, with a projected 31 March 2009 balance of \$290,214.12, and

BE IT RESOLVED, to adopt a budget for the Fire Debt Fund of \$62,000 projected revenues and \$95,000 in payments, with a projected 31 March 2009 balance of \$42,792.00

A motion by Caroline Kobylczak to adopt the resolution, supported by Sharon Jepsen.

ROLL CALL:	Ross Payton	Absent
	Caroline Kobylczak	Aye
	Terry Erber	Absent
	Sharon Jepsen	Aye
	Frank D Wasylewski	Aye

Resolution declared adopted this 5th day of March 2008.

The Hearing was closed the hearing at 7:22p.m.

**5 March 2008 Regular Meeting**

In the absence of the Chairman, the Clerk was selected to chair the meeting. Meeting called to order at 7:30p.m. in the Township Hall by the Clerk, Frank D Wasylewski.

Present: Caroline Kobylczak, Frank D. Wasylewski, Sharon Jepsen and Ross Payton.

Absent: Terry Erber,

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous month's meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 58,748.26 Checking	\$205,554.35 Road Fund
	11,693.54 Money Market	
	110,585.43 CDs	
	299.00 Fire Acq checking fund	
	<u>\$ 181,326.23 TOTAL</u>	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

**TABLES & CHAIRS**

The Clerk reported that the Treasurer and he, along with members of the Auxiliary, have selected the tables and chairs that will accommodate the needs of the hall. The Auxiliary is willing to pay half of the expense. The total for 350 vinyl padded chairs, 30 - 8' tables and 12 - 6' round tables is \$16,069 delivered with the truck driver assisting with unloading inside the door. After discussion, it was felt that a cart is needed to store the round tables.

A motion by Frank D Wasylewski to purchase from Adirondack, 350 new chairs, 30 eight foot tables, 12 six foot round tables and one storage cart for the round tables, splitting the cost with the Township Auxiliary. Motion seconded by Sharon Jepsen. All in favor, motion carried.

It is the hope to have delivery of the tables and chairs before the spring clean up so that we can dispose of any trash from delivery at that time. Also, any old tables and chairs that will not be kept may be offered for sale during the clean up.

**INVESTMENT PRESENTATION:**

Ryan Riley, representing A.G. Edwards Investments, presented the Board with investment proposals for surplus funds. The two different options presented were for CDs and bonds. The government secures both options and funds would be readily available if needed. A modification to the Investment Policy would be necessary to invest in bonds. Board members will review the material and discuss at a later meeting.

**PLANNING COMMISSION:**

A letter of application was received from Carolyn Amman for a position on the Planning Commission. A motion by Frank D Wasylewski to appoint Carolyn Amman to fill the vacant position on the Hudson Township Planning Commission expiring 30 August 2010. Motion seconded by Sharon Jepsen. All in favor, motion carried.

**ROAD NAMES:**

Holly Kitson, in the Charlevoix County Equalization Department contacted the Clerk requesting that a road be named in Section 2 of the township. There is only a small portion of the road that lies in the township. A motion by Sharon Jepsen that the road in Section 2 of Hudson Township now referred to as Walton Road, be named Walton Road South. Motion seconded by Ross Payton. All in favor, motion carried.

**MEETING SCHEDULE**

BE IT RESOLVED that the Hudson Township Board will meet for its regular meeting on the first Wednesday of each month at 7:30p.m. in the Township Hall.

The Hudson Township Planning Commission will meet at 7:30p.m. in the Township Hall on:

22 April 2008	22 July 2008
28 October 2008	27 January 2009

The Parcel Division Committee will meet the first Monday of each month, if needed, at 7:30p.m. in the Township Hall.

A motion by Frank D Wasylewski to adopt the meeting schedule as presented, supported by Caroline Kobylczak.

ROLL CALL:	Sharon Jepsen	Aye
	Terry Erber	Absent
	Caroline Kobylczak	Aye
	Ross Payton	Aye
	Frank D Wasylewski	Aye

Resolution adopted this 5th day of March 2008.

**SETTLEMENT DAY**

After the Treasurer settles tax collections with the County Treasurer she will meet with the Clerk and balance the fiscal year end for the township.

SPRING CLEAN UP

The Clerk contacted Waste Management and reserved the date of May 3<sup>rd</sup> for the Spring Clean Up. Waste Management will deliver 9, 40 cubic yard dumpsters at a rate of \$650 per load plus a delivery fee of \$125 per container. Marlene Guerin will ask Gary Stillson and Gary Holborn if they will help out with the clean up again this year. A newsletter will be sent out in April to notify residents.

AED UNIT:

The Clerk presented an idea to install an AED unit in the Township Hall. With the number of gatherings at the hall with a large number of people present, it could potentially save a life. The Treasurer questioned if there could be liability issues, but agrees that it would be beneficial. The Clerk will contact the insurance company for input.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that there was one fire run this month, which was an assist for the Vanderbilt Fire Department.

Coats for department members should arrive this month.

Bauman has ordered eight new pagers and four new radios for department members. The Auxiliary is paying for the radios and pagers.

The Chief reported that it's still hopeful for a June delivery of the new trucks. The Auxiliary is making plans to host an open house party when they arrive.

Trustee, Ross Payton, asked if a price had been set yet for the tanker truck. The Clerk will try to obtain a book price for the truck.

A motion by Frank D Wasylewski to pay the following bills. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

#7724	8 Feb 08	Charlevoix County Treasurer	Tax adjustment-Homestead Ex 05&06	\$4.28
#7725	20 Feb08	U.S. Postal Service	Postage – Treasurer	\$41.00
#7726	1 Mar 08	CenturyTel	Telephone	\$94.01
#7727	5 Mar 08	Frank D Wasylewski	Clerk supplies & phone/fax switch	\$55.17
#7728	“ “ “	Void		Void
#7729	“ “ “	Wilber Automotive	Fire – supplies	\$235.61
#7730	“ “ “	City of Charlevoix	Fire – training Company Officer class	\$300.00
#7731	“ “ “	Up North Fire, LLC	Fire – repair pumper truck	\$1,232.10
#7732	“ “ “	Quick Care Medical Center	Fire – immunizations (Wagle/Amman	\$220.00
#7733	“ “ “	Sevenski Excavating	Snowplowing – February 4 plows	\$320.00
#7734	“ “ “	Johnson Oil Company	Fuel – Hall & Fire	\$4,160.91
#7735	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$282.77
#7736	“ “ “	Municipal Underwriters of Michigan	Surety Bonds – USDA loan requireme	\$88.00
#7737	“ “ “	Gaylord Glass Co.	Hall – Replace 18 windows	\$954.80
#7738	“ “ “	Waste Management	Garbage	\$127.69
#7739	“ “ “	ICTNS	Web Page Hosting 4/08 – 3/09	\$300.00
#7740	“ “ “	Arthur Rhoades	Hall refund (less \$75 cleaning)	\$75.00
#7741	“ “ “	Joan Wasylewski	Hall Cleaning(Rhoades) & supplies	\$103.43
#7742	“ “ “	Ross W Payton	Trustee	\$69.41
#7743	“ “ “	Caroline Kobylczak	Trustee	\$73.91
#7744	“ “ “	Joan Wasylewski	Hall agent 3.5 hours @ \$8.75	\$30.19
#7745	“ “ “	Sharon Jepsen	Treasurer	\$453.88
#7746	“ “ “	Terry Erber	Supervisor	\$364.50
#7747	“ “ “	Frank D Wasylewski	Clerk	\$419.39
#7748	“ “ “	USDA-Rural Development	Fire Loan-Interest payment	\$601.23
#7749	“ “ “	Allied EMS Systems	Fire – Training program (3 sessions)	\$300.00

A motion to adjourn the meeting by Frank D Wasylewski. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:02p.m.

**31 March 2008 - Settlement Day**

#7750	21Mar08	Hudson Twp Fire Debt Fund	Tax collections & previous year to CD	\$75,791.20
#7751	26Mar08	CenturyTel	Telephone	\$92.62
#7752	31Mar08	United States Treasury	941 tax – 1 <sup>st</sup> Quarter	494.82
#7753	“ “ “	Shawn Bauman	Fire – 13 Training classes @ \$15/ea	\$195.00
#7754	“ “ “	Quick Care Medical Center	Fire – Immunizations Wagle/Amman	\$140.00
#7755	“ “ “	Galls	Fire – Jackets (from Polish Fest donat)	\$1797.86
#7756	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall	\$982.11
#7757	“ “ “	Northern Michigan Review, Inc.	Publications-Budget & Board of Revi	\$427.30
#7758	“ “ “	Frank Wasylewski	Board of Review – 3 days	\$152.38
#7759	“ “ “	Anna B. Wasylewski	Assessor – 1069 parcels @ \$8.00	\$7,947.25
#7760	“ “ “	Joseph A. Sevenski	Custodian – 25 hours @ \$8.75	\$215.58
#7761	“ “ “	John C. Gray	Board of Review – 2 days	\$101.58
#7762	“ “ “	Sharon R. Jepsen	Treasurer – Balance	\$461.76
#7763	“ “ “	Terry L. Erber	Supervisor – Balance	\$363.50
#7764	“ “ “	Marlene G. Guerin	Board of Review – 3 days	\$156.04
#7765	“ “ “	Frank D. Wasylewski	Clerk – Balance	\$853.18
#7766	“ “ “	Hudson Twp Road Fund	Tax collections – to road fund CD	\$78,224.70



## 2 April 2008 Regular Meeting

The Chairman, Terry Erber, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Sharon Jepsen and Ross Payton.

### PLEDGE OF ALLEGIANCE

The minutes of the Budget hearing were read by the Clerk. A motion by Terry Erber to accept the minutes of the budget hearing as read, seconded by Caroline Kobylczak. All in favor, motion carried.

The Clerk read the minutes of the previous month's meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Sharon Jepsen. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 81,831.73 Checking	\$284,084.14 Road Fund
	11,733.84 Money Market	
	110,585.43 CDs	
	<u>299.00 Fire Acq checking fund</u>	\$ 75,791.20 Fire Debt Fund
	\$ 204,450.00 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Terry Erber. All in favor, motion carried.

Information was presented on two upcoming seminars, MTA spring district meetings and Cornerstones of Local Government. Both meetings are in Gaylord.

### TABLES & CHAIRS

The new tables and chairs will be ordered once the final color selections are chosen. In addition to the original order, twelve 6' tables and a new chair cart were added to the order.

### INVESTMENTS:

Discussion on last month's presentation by Ryan Riley regarding investing surplus funds with A.G. Edwards Investments. With the current low interest rates, the Board feels that it is a favorable proposition to pursue. The Clerk will contact local references.

### PLANNING COMMISSION:

One vacancy still remains on the Planning Commission.

### AED UNIT:

The Clerk reported that he contacted our insurance agent, Adam Gandolfi, regarding the placement of an AED unit in the Township Hall. Gandolfi sought the advice of the Risk Management Department regarding the issue. Risk Management has no problem with installation, provided the township board members are trained on how to use the unit. Record of the training should be recorded and kept on file. The Clerk will work with the fire department to find an appropriate unit for our hall.

### AUDIT:

The township is required to have an audit this year. The audit is scheduled for August 25, 2008, 2p.m. at the hall.

### SPRING CLEAN UP:

The spring clean up will be May 3<sup>rd</sup>. A newsletter will be sent to advise residents of the time and date. The Board agreed to pay \$85 each to Gary Stilson and Gary Holborn for assisting people during the clean up.

### DANCE FLOOR:

The dance floor is in need of refinishing. After discussion, it was decided that we should try to locate the original installer for advice and/or redo the floor if cost effective.

### WAGE REVIEWS:

Per adopted salary schedules of 5 March 2008, some individuals are entitled to pay increases. The Custodian and hall agent are eligible for a \$.25 hourly increase. Three members of the Fire Department have attended at least 8 in house training meetings and are eligible for a \$.25/hour increase to their hourly run rate as of April 1st. A motion by Terry Erber to grant pay increases of \$.25/hour to the following individuals: Joseph Sevenski, Joan Wasylewski, Shawn Bauman, Patsy Clink and Anthony Budzinski. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

### COMMISSIONERS:

County Commissioner, Ron Reinhardt and Road Commissioner, Keith Ogden, were present at the meeting to give updates on various county activities. Reinhardt reported that the Commission on Aging is working to expand the senior program for the county. Two areas that Reinhardt would like to see expanded are the delivery of more senior meals in Hudson Township and the possibility of free trips on the transit for seniors for various purposes.

Road Commissioner Ogden reported that the Road commission will not be able to offer the cost-share policy to townships this year due to lack of funds. Any projects previously arranged will be completed under the cost-share, such as our Coash Road project.

FIRE DEPARTMENT

No report of fire department activity was available.

The department will be having their continuing-ed classes in May and would like to use the Township Hall.

Trustee, Ross Payton, will present a proposal to install a drinking fountain in the back playground area at next month's meeting.

The Chairman reported that the tree at the township park that is to be cut down, fell during a recent storm. It does not appear to have damaged the pavilion.

The Clerk reported that Aurora Gas has made a significant payment for mineral right royalties on Camp Ten Road. He questioned Aurora why the Township had to complete many additional forms and copies to obtain the money.

A motion by Chairman, Terry Erber to pay the following bills and seconded by Treasurer, Sharon Jepsen. All in favor, motion carried.

#7767	2 Apr 08	Met Life of Connecticut	Pension Contribution	\$4,351.00
#7768	" " "	Municipal Retirement Systems	Pension administration	\$195.00
#7769	" " "	Up North Fire LLC	Fire-Hose bed racks f/brush truck	\$720.00
#7770	" " "	Wilber Automotive	Fire-Supplies	\$93.81
#7771	" " "	Michigan State Firemen's Associatio	Fire – 2008 membership	\$75.00
#7772	" " "	Great Lakes Energy	Electricity – hall & fire	\$379.21
#7773	" " "	Waste Management	Garbage – hall	\$129.28
#7774	" " "	Ross W Payton	Trustee	\$69.41
#7775	" " "	Shawn C Bauman	Fire Chief-Quarterly	\$338.56
#7776	" " "	Don Sevenski	Assistant Fire Chief-Quarterly	\$108.19
#7777	" " "	Anna B Wasylewski	Land Division Board	\$22.64
#7778	" " "	Patsy Grubaugh-Clink	MFR Coordinator-Quarterly	\$140.14
#7779	" " "	Caroline Kobylczak	Trustee	\$67.96
#7780	" " "	Norman Mathers	Zoning Admin-Quarterly & Land Div	\$88.55
#7781	" " "	Joan Wasylewski	Hall agent – Quarterly	\$44.27
#7782	" " "	Terry L Erber	Land Division Board	\$23.00

A motion to adjourn by Terry Erber and supported by Caroline Kobylczak. All in favor, meeting adjourned at 8:48p.m.

## 7 May 2008 Regular Meeting

The meeting was called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Sharon Jepsen.

Absent: Ross Payton

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Sharon Jepsen. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 78,925.30 Checking	\$284,084.14 Road Fund
	11,733.84 Money Market	
	110,585.43 CDs	
	<u>299.00</u> Fire Acq checking fund	\$ 75,791.20 Fire Debt Fund
	\$ 201,543.57 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

### TABLES & CHAIRS

The new tables and chairs arrived and all the old tables and chairs that we wanted to dispose of were sold during the spring clean up. Eighteen tables and 100 chairs were kept for loaning to township residents. The new tables and chairs will not be allowed out of the hall.

### HALL ITEMS:

The dance floor has been refinished by the original installer, Bryan Stallard.

The custodian asked if the Board was still considering installing security cameras, as there has been a lot of vandalism on the playground. The Board still hopes to find an affordable system.

Nothing new on an AED unit, but will pursue.

### PLANNING COMMISSION:

One vacancy still remains on the Planning Commission.

### CLEAN UP:

The clean up went well, but was noticeably down this year. Seven of the containers have been removed. The Clerk was contacted by Waste Management and advised that one container is over loaded and one container has a refrigerator in it, which was illegally dumped over the weekend. The Chairman will arrange to have the refrigerator removed and the heavy load transferred into the other dumpster so that they can be removed.

### CHARLEVOIX COUNTY HISTORY PRESERVATION SOCIETY:

The Charlevoix County History Preservation Society will be conduct their September monthly meeting at our hall with the topic being the history of Hudson Township. Information, pictures, stories and history of the township are needed.

On May 19<sup>th</sup>, the Society will be having a presentation by the Rev. Ted Halstead at the Lake Louise Methodist Church Camp. Rev. Halstead will be giving a talk about his book, Spring-Fed Waters – The Story of a Lake in Northern Michigan. The presentation will begin at 7p.m.

### NOMINATING PETITIONS:

Anyone wishing to run for a township office must submit a nominating petition and affidavit of identity to the Clerk by Tuesday, May 13<sup>th</sup> 4:00p.m. All positions are open and require reelection.

### ASSESSOR SOFTWARE:

The Assessor has requested that the Apex software be purchased for her office. The software allows for drawings to be attached to each assessment record, a requirement for each parcel. Currently, the drawings have to be manually completed and kept in different books. With this software, the complete assessment record can be kept in one place. The cost of the software is \$545. A motion by Terry Erber to purchase the Apex Software for the Assessor's office. Motion seconded by Sharon Jepsen. All in favor, motion carried.

### ROADS:

The Clerk will contact Pat Harmon to see what the status of the Coash Road gravel project is. The Board approved the project last fall.

Discussion on County Line Road. The road is in need of repair. The Clerk will request an estimate when he speaks with Pat Harmon.

The Chairman reported that the roads will be brined shortly.

Discussion on changing the name of McGregor Road to Woodward Road. Currently, McGregor Road begins at Tower Road and it would make more sense if Woodward Road ran to the county line, eliminating the McGregor Road name completely in Hudson Township. The Clerk will contact the County Equalization Department to see if it would be possible to rename McGregor Road in Hudson Township.

The Chairman reported that the DNR is conducting a fish study on Huffman Lake. Even though they are using several nets, they are not removing any fish, just studying them.

Discussion on vehicles being driven on the playground. Kids are still driving cars up to the basketball court. The custodian reported that they have also driven across the playground. The custodian will replace the missing barrier post and instead of posting a sign, we will stencil the posts stating no driving beyond the posts.

#### FIRE DEPARTMENT

The Chief reported that he recently learned as members of the Michigan Firefighters Association, members of the department are entitled to benefits in the event of death while in the line of duty. The Chief reported on procedures that must be followed. The National Fallen Firefighters network must be contacted within 24 hours of any incident.

The Township also has an accidental death & dismemberment policy for members of the department.

The Chief has received the final production specs on the fire trucks. Delivery of the trucks is anticipated to be the end of June or the first part of July.

A power washer was purchased for the department.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#7783	24 Apr08	US Postal Service	Postage – newsletter	\$123.00
#7784	26 Apr08	Home Depot	Fire-powerwasher\$299 & other tools	\$380.86
#7785	1 May 08	CenturyTel	Telephone – hall & fire	\$100.19
#7786	3 May 08	Gary Holborn	Spring Clean Up	\$85.00
#7787	“ “ “	Gary Stilson	Spring Clean Up	\$85.00
#7788	7 May 08	Charlevoix Co Equalization Dept	Assessing forms & rolls	\$306.30
#7789	“ “ “	Exxon Mobil	Fire – Gas	\$64.36
#7790	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$3,391.33
#7791	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$221.76
#7792	“ “ “	Waste Management	Garbage – Hall	\$32.99
#7793	“ “ “	Bryan Stallard	Hall-sand & re-wax wood dance floor	\$1,270.00
#7794	“ “ “	Joseph A Sevenski	Hall – grass seed	\$69.70
#7795	“ “ “	KSS Enterprises	Hall – custodian floor supplies	\$299.34
#7796	“ “ “	Sevenski Excavating	Park – Removed 2 trees	\$300.00
#7797	“ “ “	Gall’s	Fire – jacket	\$152.98
#7798	“ “ “	Charlevoix Screen Masters	Fire – jacket embossing	\$454.50
#7799	“ “ “	John A Kurbis	Planning Commission	\$30.49
#7800	“ “ “	Ross W Payton	Trustee	\$69.41
#7801	“ “ “	Carolyn Amman	Planning Commission	\$32.32
#7802	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$102.45
#7803	“ “ “	Joseph A Sevenski	Custodian <a href="#">5hrs@\$9/Grounds</a> <a href="#">24@\$15</a>	\$369.13
#7804	“ “ “	Norman Mathers	Zoning Administrator – 1 inspection	\$14.18
#7805	“ “ “	Joan Wasylewski	Planning Comm-Chair /Hall agent 6hr	\$86.64
#7806	“ “ “	Sharon R Jepsen	Treasurer	\$456.75
#7807	“ “ “	Terry L Erber	Supervisor	\$368.50
#7808	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7809	“ “ “	Shawn Bauman	Fire – bulb for tanker	\$13.61
#7810	“ “ “	Thomas & Ross Payton Well Drilling	Spring Clean up – 2 hours backhoe	\$120.00

A motion by Terry Erber to adjourn and supported by Caroline Kobylczak. All in favor, meeting adjourned at 8:41p.m.

## 4 June 2008 Regular Meeting

The meeting was called to order at 7:30p.m. in the Township Hall by Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Ross Payton and Sharon Jepsen.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read and seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 67,674.96	Checking	\$284,206.08	Road Fund
	11,744.05	Money Market		
	110,585.43	CDs		
	299.00	Fire Acq checking fund	\$ 75,791.20	Fire Debt Fund
	\$ 190,303.44	TOTAL		

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

### HISTORY OF HUDSON TOWNSHIP:

The history of Hudson Township will be the topic for the September 22<sup>nd</sup> meeting of The Charlevoix County History Preservation Society. They will meet in our hall giving a presentation, however, there is a need of information for the presentation. Pictures, stories and similar are needed.

The Clerk did attend the presentation by Rev Halstead at the Lake Louise Christian Community Camp. The history of Thumb Lake and how the Christian Community came to own the land around the lake was very informative.

### PLANNING COMMISSION:

One vacancy still remains on the Planning Commission.

### ROAD PROJECTS:

The Clerk contacted Pat Harmon regarding the Coash Road gravel project. The price for materials has remained the same, however, because of rising fuel costs, the price per ton has increased to \$10.27. The Clerk gave the Road Commission permission to proceed at the higher price, as it was known in the fall that fuel costs would most likely increase the cost.

An engineer's estimate was also received from the Road Commission for placing 6" of Afton Stone on one mile of County Line Road. The estimate is \$64,400. A motion by Caroline Kobylczak to request the Road Commission secure bids for the placement of 23A Afton Stone @ 24-Ft Wide, 6-inches deep on the entire length of County Line Road, approximately 1.1 miles. The engineer's estimate is \$64,400. Motion seconded by Terry Erber, all in favor, motion carried.

### BOWS LAKE ACCESS:

Scott Wojciechowski, caretaker at Bows Lake Camp, had contacted the Clerk requesting that the township make some repairs to the boat access on Bows Lake. He was to contact the Supervisor, but hasn't of yet. The Chairman will pursue and obtain an estimate to install a concrete launch.

### FINANCIAL STATEMENTS:

The Financial Statements for fiscal year ending March 31<sup>st</sup> were presented and reviewed. A motion by Frank D Wasylewski to accept the financial statements of Hudson Township for the fiscal year ending 31 March 2008 showing cash on hand in the general fund of \$204,449.92, in the road account \$284,084.14 and in the fire debt account \$75,791.20. The township has a note payable for \$70,000. General Fund Revenues were \$385,072.79 and expenses were \$428,857.85. Motion seconded by Sharon Jepsen. All in favor, motion carried.

### PLAYGROUND:

Trustee, Ross Payton, reported that a frost-free drinking fountain for the playground area would cost nearly \$4,000 to install. Item tabled for future budget consideration.

### HUFFMAN LAKE:

The Chairman reported he received a complaint about the water level rising on Huffman Lake. Individuals are damming the stream in order to raise the water level. High water levels could cause damage to septic tanks. The Chairman contacted the DNR, but they didn't respond. The Chairman contacted the Sheriff's office and they responded. The property owner where the dam was placed granted permission to remove it. And in the event that another dam should be built, the Chairman was granted permission to enter the property to remove it.

The boat launch is in need of repair. Because of the drop off, trailers are getting hung up on the concrete. The Chairman will seek options to repair it.

FIRE DEPARTMENT

Fire Chief, Shawn Bauman, reported that the fire trucks are nearing completion. The safety inspection will be Friday, June 13<sup>th</sup> with the final inspection following in July. Final delivery should be approximately the third week of July. Training on the pump by the rep from Darley Pump will be on Saturday, July 26<sup>th</sup>.

A safety recall was received on the new tanker for the subassembly of the front axle wheel hubs. The recall was taken care of by Rosenbauer.

MFR Coordinator, Patsy Clink, reported on a new source for oxygen. The new company will make deliveries to the fire hall.

Cherie Potter-Browe, chief deputy clerk for the county, was present and advised that she is running for the office of county clerk in this year's election.

Undersheriff, Don Schneider, presented the Board with the annual report of the Sheriff's Office. Schneider is running for the position of sheriff for the county.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#7811	1 June08	CenturyTel	Telephone	\$90.90
#7812	4 June08	Apex Software	Software – Assessor	\$545.00
#7813	“ “ “	City of Boyne City	Ambulance contract 2008/2009	\$2,280.00
#7814	“ “ “	Exxon Mobil	Fire – Gasoline	\$75.74
#7815	“ “ “	Municipal Underwriters of Mich	Firefighters AD&D Policy renewal	\$1,019.00
#7816	“ “ “	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$1,162.95
#7817	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$243.98
#7818	“ “ “	Waste Management	Hall – Garbage	\$108.74
#7819	“ “ “	Waste Management	Spring Cleanup – 9 containers	\$6,975.00
#7820	“ “ “	Michigan Township Association	Dues 7/1/08 – 6/30/09	\$656.91
#7821	“ “ “	Rhonda Crego	Hall refund	\$150.00
#7822	“ “ “	Cindy Boyer	Hall cancellation refund	\$150.00
#7823	“ “ “	Ross W Payton	Trustee	\$69.41
#7824	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#7825	“ “ “	Joseph A Sevenski	Custodian 7hrs @\$9, 17 hrs @ \$15	\$293.39
#7826	“ “ “	Sharon R Jepsen	Treasurer	\$456.75
#7827	“ “ “	Terry L Erber	Supervisor	\$368.50
#7828	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7829	“ “ “	Shawn Bauman	Replace check #7809 destroyed	\$13.61
#7830	“ “ “	Justin Johnson	Replace check #7656 never received	\$150.00

A motion to adjourn by Caroline Kobylczak and supported by Ross Payton. All in favor, meeting adjourned at 8:25p.m.

**2 July 2008 Regular Meeting**

In the absence of the Supervisor, the Clerk, Frank D Wasylewski, called the meeting to order at 7:30p.m. in the Township Hall.

Present: Caroline Kobylczak, Frank D. Wasylewski, Sharon Jepsen and Ross Payton.

Absent: Terry Erber

**PLEDGE OF ALLEGIANCE**

The Clerk was selected to chair the meeting.

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak and seconded by Sharon Jepsen to accept the minutes as read. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 63,763.57	Checking	\$284,206.08	Road Fund
	11,762.54	Money Market		
	112,536.01	CDs		
	<u>299.00</u>	Fire Acq checking fund	\$ 75,791.20	Fire Debt Fund
	\$ 188,361.12	TOTAL		

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Seconded by Caroline Kobylczak. All in favor, motion carried.

**REVENUE SHARING:**

State Representative, Kevin Elsenheimer, sent a letter requesting support of his proposal for distribution of statutory revenue sharing. Under the current formula, approximately 52% of all statutory revenue sharing dollars go to the City of Detroit, which has less than 10% of the state’s population. Elsenheimer believes that it should be distributed on a per capita basis instead. Our current revenue sharing distribution should be \$43,458. Under a pro-rata distribution, it would be \$70,239, a difference of \$26,781.

BE IT RESOLVED that the Hudson Township Board believe that in a continuing struggle to provide services to our constituents, and

WHEREAS the residents of Hudson Township have become dependent upon services that the Township provides, and

WHEREAS the townships of Northern Michigan, including Hudson Township, have seen an unfair distribution of statutory revenue sharing, with the majority of funds being sent to the residents of the City of Detroit, causing the residents of our townships and communities to be overly taxed in order to provide necessary services.

NOWTHEREFORE, Hudson Township, Charlevoix County, goes on record supporting Representative Elsenheimer’s proposal for a per capita distribution of statutory revenue sharing.

A motion by Caroline Kobylczak and supported by Sharon Jepsen to adopt the resolution.

Roll Call:	Ross Payton	Aye	Frank D Wasylewski	Aye		
	Sharon Jepsen	Aye	Caroline Kobylczak	Aye	Terry Erber	Absent

Resolution adopted this 2<sup>nd</sup> day of July 2008.

**OLD BUSINESS:**

Fire Chief, Shawn Bauman, reported that he has checked into purchasing an AED unit and is trying to purchase the unit at a substantial discount.

One vacancy still remains on the Planning Commission.

Information is still needed about the history of Hudson Township for the presentation by The Charlevoix County History Preservation Society on September 22<sup>nd</sup>.

**ROAD PROJECTS:**

The Clerk reported that the Coash Road gravel project should begin around July 21<sup>st</sup>. There will be a bid letting on July 14<sup>th</sup> at the Road Commission for the placement of gravel on the entire length of County Line Road.

It was reported that Coash Road was not brined this year. The Board advised that it was probably because the gravel project was supposed to start, but didn’t. And now, the gravel project is expected to begin right around the time that the second application of brine should be spread, so it may get missed again.

**COUNTY COMMISSIONERS:**

The County Commissioners conducted their regular meeting at our hall on June 25<sup>th</sup>. It was pleasing that all commissioners were present and there was a good representation of citizens from both the county and township. Local items addressed were water sources around the Thumb Lake area for fire suppression, continual errors on maps and house numbers, most specifically Camp Ten Road.

**BOAT LAUNCHES:**

No information was available regarding the status of repairs to the boat launches on Bows Lake or Huffman Lake. Some work has been done at Huffman Lake though.

**ROAD NAMES:**

The Clerk reported that because of a recent zoning request, a private road exists that needs to be named. The private road is in Section 5 and is called Thunder Pass. When the property was divided, the name was used in all the documents. The road must be named as Thunder Pass or the deeds and other registered documents would need to be redone.

A letter was received from the County Equalization Department stating that they grant approval to eliminating McGregor Road from Hudson Township and renaming it Woodward Road. Because of the range of numbers, house numbers will not change, just the road name. The Board agreed that before we change the name, we notify the residents on the road advising them of our request to the county.

A motion by Frank D Wasylewski to name the private road in Section 5 of Hudson Township that intersects with Slashing Road as Thunder Pass. Motion seconded by Sharon Jepsen. All in favor, motion carried.

### FIRE DEPARTMENT

The Clerk reported that the final invoices were received from Rosenbauer for the new fire trucks. The total due is \$290,249. The invoices will be submitted to USDA for funds from the loan and grant.

Fire Chief, Shawn Bauman, reported that he will be going to the plant for the final inspection of the fire trucks on July 12<sup>th</sup>, with the trucks arriving at our barn by July 26<sup>th</sup>.

The Fire Department will be in the Polish Festival Parade on August 2<sup>nd</sup>. However, the department will not be providing security for the mud run at this year's festival because of too many scheduling conflicts.

Two members of the department attended training on propane tanks.

The Fire Chief met with representatives of the Lake Louise Christian Community to discuss accessibility and water sources. The Community will be removing some trees on the private roads to make the roads wider. The Chief has asked The Christian Community to consider purchasing a portable pump for the department. The pump would be placed on the trucks so whenever there was a fire in the Thumb Lake area, water could be easily gotten from any location on the lake. The Chief sent a follow up letter to Myke Sherman of the topics they discussed as well as a written request for the pump.

The Chief would like to see an access road installed for fire personnel usage when the hall is rented and it is difficult to find a parking spot near the fire barn. It was previously discussed to install a gravel access road on top of the berm leading to the side of the fire barn. The Chief will investigate possible options.

The Auxiliary will be sponsoring an open house to show-off our new fire vehicles on August 23<sup>rd</sup>. The event will include a catered meal as well as entertainment. The Clerk suggested that we honor the members of the department in some way. The Board agreed to purchase something to show the township's appreciation, however, plaques were ruled out.

A motion by Caroline Kobylczak to pay the following bills and supported by Ross Payton. All in favor, motion carried.

#7831	27June08	U.S. Postal Service	Postage – Treasurer summer tax	\$420.00
#7832	2 July 08	Century Tel	Telephone	\$91.17
#7833	“ “ “	U.S. Postal Service	Postage – Clerk & Assessor	\$84.00
#7834	“ “ “	Dunn's Business Solutions	Zoning Permits (100)	\$18.93
#7835	“ “ “	United States Treasury	941 Tax – 2 <sup>nd</sup> quarter	\$124.67
#7836	“ “ “	Exxon Mobil	Fire-Gasoline	\$37.59
#7837	“ “ “	Shawn Bauman	Fire-Fire Dept supplies	\$376.78
#7838	“ “ “	Charlevoix Co Fire Officer Assoc	Fire-Crash Recovery system	\$146.50
#7839	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$344.57
#7840	“ “ “	Charlevoix Co Road Commission	Road Brine – May	\$2,351.62
#7841	“ “ “	Waste Management	Garbage – Hall & Park	\$248.87
#7842	“ “ “	Joan Wasylewski	Hall-Custodian supplies/Newson clea	\$394.66
#7843	“ “ “	Adirondack Direct	Tables & Chair for hall	\$18,641.60
#7844	“ “ “	Ronda Davis	Hall refund-less 2 missing pitchers	\$139.00
#7845	“ “ “	Northern Michigan Review, Inc.	Notice – Zoning Board of Appeals	\$47.20
#7846	“ “ “	Ross W Payton	Trustee	\$69.41
#7847	“ “ “	Caroline Kobylczak	Trustee & Zoning Board of Appeals	\$101.45
#7848	“ “ “	Nels Jensen	Zoning Board of Appeals	\$32.32
#7849	“ “ “	Joseph A Sevenski	Custodian <a href="#">8hrs@\$9/grounds</a> 19hr@\$15	\$326.82
#7850	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$65.91
#7851	“ “ “	Joan Wasylewski	ZBA-qtr/Hall agent 2.5hrs & quarterly	\$100.87
#7852	“ “ “	Sharon R Jepsen	Treasurer & Firefighter	\$557.15
#7853	“ “ “	Terry L Erber	Supervisor	\$368.50
#7854	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7855	“ “ “	Randi Oehlers	Firefighter	\$109.75
#7856	“ “ “	Shawn Bauman	Firefighter/Chief Quarterly	\$611.65
#7857	“ “ “	Tony Budzinski	Firefighter	\$334.95
#7858	“ “ “	Don Sevenski	Asst Chief Quarterly / Firefighter	\$271.82
#7859	“ “ “	Mike Terry	Medical First Responder	\$84.04
#7860	“ “ “	Pat Rogers	Firefighter	\$55.41
#7861	“ “ “	Carolyn F Amman	Medical First Responder	\$229.95
#7862	“ “ “	Clifford Gregware, Jr.	Firefighter	\$109.47
#7863	“ “ “	Patsy Grubaugh-Clink	MFR & Coordinator Quarterly	\$331.08
#7864	“ “ “	Jessica Wagle	Medical First Responder	\$110.82
#7865	“ “ “	Randi Oehlers	Fire Dept – oxygen	\$24.00

A motion by Ross Payton and seconded by Caroline Kobylczak to adjourn. All in favor, meeting adjourned at 8:42p.m.



## 6 August 2008 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Sharon Jepsen.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 57,572.72 Checking	\$284,661.86 Road Fund
	11,762.54 Money Market	
	112,536.01 CDs	\$ 75,791.20 Fire Debt
	<u>299.00 Fire Acq checking</u>	
	\$ 182,170.27 TOTAL	

In the absence of the Treasurer, the Clerk presented the treasurer's report. Caroline Kobylczak motioned to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

### CORRESPONDANCE:

Received notice from the DEQ that Ron & Carol Czinki have applied for a permit to extend a riprap seawall on their property on Huffman Lake.

A letter was received from Samuel Aeschliman stating that due to unforeseen circumstances, he must withdraw his name as a nominee from the Treasurer position.

As the deadline to remove his name from the ballot lapsed, he will remain on the ballot. If no one runs as a write in candidate on the November ballot, Aeschliman will win the nomination. If he does not take the oath of office, then the position would become vacant, and the Board will have to appoint a Treasurer to fill the vacancy until the next general election.

### OLD BUSINESS:

No news on AED unit.

One vacancy still remains on the Planning Commission.

Information is still needed about the history of Hudson Township for the presentation by The Charlevoix County History Preservation Society on September 22<sup>nd</sup>.

### ROAD PROJECTS:

The Chairman reported that the Coash Road gravel project is nearly completed. The road will be brined as soon as it is completed.

The Clerk reported that there were some unit price issues with Poquette Leasing Company, but they have been resolved and the project will be invoiced at \$10.27/ton with an estimated quantity of 8870 tons.

Bid tabs were received from the July 14<sup>th</sup> bid opening by Charlevoix County Road Commission for the County Line Road gravel project to place approximately 4,600 ton of 23A Afton Stone. Low bidder was Sackrider Trucking in the amount of \$11.55/ton, \$53,130 total. Other bids were H&D, Inc. \$12.10/ton, \$55,660 total. Poquette Leasing \$12.45/ton, \$57,270 total. Noted on the bid tab by the Road Commission "Sackrider Trucking bid does not comply with the bid requirements; they will use Gravel Trains instead of flowboy trailers to deliver the material."

There was concern about Sackrider's bid; even though it was the lowest, it did not meet the bid specifications. Also, board members were concerned about the quality of the road with the use of a bulldozer to place gravel. A motion by Terry Erber to award the bid for the placement of 4,600 ton of 23A Afton Stone on County Line Road to H&D, Inc. at a rate of \$12.10/ton. The completion date is September 30, 2008. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

### BOAT LAUNCHES:

The Chairman reported that the boat launch at Huffman Lake has been repaired. However, he feels that next year either gravel or some large stone will need to be placed at the shore.

The Chairman will investigate repair options for Bows Lake.

### ROAD NAMES:

The Clerk reported that he sent a letter to property owners on McGregor Road advising that the road name was going to be changed from McGregor Road to Woodward Road. No replies were received.

A motion by Terry Erber to change the name of McGregor Road in Section 13 of Hudson Township to Woodward Road, making Woodward Road transverse from Camp Ten Road to the Otsego County Line. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

It was reported that the County Department of Equalization has sent out letters to residents living on Camp Ten Road advising that the name is being changed to North Camp Ten Road. This is the County's solution to the double numbering that exists on the road between the two counties. It was also reported that there was yet another emergency call on August 4<sup>th</sup> in Hudson Township that was dispatched to Otsego County.

TRUTH IN TAXATION

WHEREAS, the Township of Hudson, County of Charlevoix, State of Michigan, has met all the requirements of Section 16 of the Uniform Budgeting and Accounting Act, allowing the levy of the maximum allowable millage greater than the Base Tax Rate to support the 2008-2009 fiscal budget as stated at a public hearing on the proposed budget held 5 March 2008, 7:00p.m. at the Hudson Township Hall, and

WHEREAS, Hudson Township has complete authority to establish the number of mills to be levied from within its authorized millage rate of 4.9742 mills total (.9871 allocated mill, .9871 fire protection, 1.0000 fire equipment and 2.0000 road millage) allowed under "Headlee", and

WHEREAS, it is a requirement that an increase resolution be adopted by the Hudson Township Board.

NOWTHEREFORE, be it resolved that Hudson Township, County of Charlevoix, State of Michigan, levy the full 4.9742 mills to support the 2008-2009 fiscal budget.

A motion by Terry Erber to accept the resolution, supported by Caroline Kobylczak.

ROLL CALL: Frank D Wasylewski           Aye  
                   Caroline Kobylczak           Aye  
                   Ross Payton                        Aye  
                   Terry Erber                         Aye  
                   Sharon Jepsen                    Absent

Resolution declared adopted this 6th day of August 2008.

HALL RENTAL:

The Chairman reported that there were some problems after a recent rental by Tracy Tousley. The parking lot was torn up with many tire tracks. The Chairman contacted the Sheriff's Department regarding the tracks. The back door hinge was also broken. The Chairman doesn't believe that the renters should get their deposit back because of the damages. The Clerk believes that the damages were not so damaging that the deposit should be withheld. A motion by Terry Erber to withhold the hall rental deposit from Tracy Tousley for the damages done during their rental of the hall. Motion seconded by Caroline Kobylczak. All in favor? 3 Ayes, 1 Nay. Motion carried.

HALL SECURITY:

The Clerk reported that some door locks were keyed by ATS, the same company that did the original keying of the hall. A closure was also added to the back door by the cooler. The Clerk also requested that ATS review the hall and present suggestions for a security system. At this time, no response has been received.

FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the two new fire trucks arrived on July 25<sup>th</sup>. Many of the department members have been trained on the equipment.

The Auxiliary will be hosting an Open House on August 23<sup>rd</sup>. Invitations will be mailed out soon.

The new trucks were in the Polish Festival parade. The department aided Boyne Valley Fire Department during the Festival since they were stretched thin because of the concert.

The Chief questioned how or when officers of the department are selected and if they're ever changed. The Chief would like to rotate officers, as there are people who have more training, familiar with the technology of the new trucks and are more involved with the department. This would be recognition for their involvement and commitment to the department. Only the Chief and Assistant Chief are appointed by the township board, and at this time, there are no terms of service. In the past, the Board tried to perform position evaluations, but hasn't kept up with them. Also, the Board used to meet informally with the members of the department to get their input on how the department is running, any needs or concerns, etc. That hasn't been done for several years either. The Chairman recommended establishing a term for the chief and assistant chief, just like planning commission members.

Chief Bauman reminded the Board that he has established many Standard Operating Guidelines (SOG) for the department that have never been reviewed by the Board. After much discussion, it was decided that the Board would review the SOGs for personnel at the September meeting. The Board will then meet with the fire department members informally on September 8<sup>th</sup> at 6:30p.m. to review and discuss any issues or concerns with the department.

A motion by Terry Erber to pay the following bills. Seconded by Caroline Kobylczak. All in favor, motion carried.

#7866	1 Aug 08	CenturyTel	Telephone	\$91.09
#7867	6 Aug 08	John Kurbis	Planning Commission	\$30.49
#7868	" " "	Ross W Payton	Trustee	\$69.41
#7869	" " "	Frank Wasylewski	Board of Review	\$23.09
#7870	" " "	Carolyn Amman	Planning Commission	\$32.32
#7871	" " "	Anna B Wasylewski	Land Division Board	\$22.64
#7872	" " "	Caroline Kobylczak	Trustee / Planning Commission	\$136.95
#7873	" " "	Nels Jensen	Zoning Board of Appeals	\$32.32
#7874	" " "	Joseph A Sevenski	Custodian18.5hr@\$9/Grounds27@\$15	\$538.21
#7875	" " "	Norman Mathers	Land Division Board	\$22.64
#7876	" " "	Joan Wasylewski	Pl Comm/ZBA-Chair Hall Agent2 hrs	\$90.58
#7877	" " "	John C Gray	Board of Review	\$23.09

#7878	6 Aug 08	Sharon R Jepsen	Treasurer	\$456.75
#7879	“ “ “	Terry L Erber	Supervisor/Land Division Board	\$393.50
#7880	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7881	“ “ “	BS & A Software	Support – Assessor & Treasurer	\$630.00
#7882	“ “ “	Our Town Software	Support – Clerk Software	\$245.00
#7883	“ “ “	Charlevoix County Equalization Dep	2008 Summer Tax Billing	\$282.15
#7884	“ “ “	Sally Coash	Election Inspector 14.25hrs @ \$9	\$128.25
#7885	“ “ “	Dorothy Jensen	Election Inspector 14.25hrs @ \$9	\$128.25
#7886	“ “ “	Barbara Mathers	Election Inspector 14.25hrs @ \$9	\$128.25
#7887	“ “ “	Debra Matthew	Election <a href="#">Chair15.5hr@\$10</a> mileage 60	\$190.10
#7888	“ “ “	Karen’s Uniforms	Fire – uniforms	\$88.50
#7889	“ “ “	The Trophy Case	Fire – badges, pins, names	\$183.00
#7890	“ “ “	OTEC	Fire – headset	\$298.00
#7891	“ “ “	Exxon Mobil	Fire – gasoline	\$161.89
#7892	“ “ “	Shawn Bauman	Fire – fire hall exp & propane training	\$795.40
#7893	“ “ “	Tony Budzinski	Fire – propane training class	\$15.00
#7894	“ “ “	Bound Tree Medical	Fire – medical supplies	\$152.64
#7895	“ “ “	Northern Fire & Safety	Fire – 9 extinguishers annual service	\$44.00
#7896	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$473.03
#7897	“ “ “	VOID		Void
#7898	“ “ “	Joseph A Sevenski	Custodian-Fire light bulbs & park sign	\$93.99
#7899	“ “ “	Sunsigns & Graphics	Hall/Fire – banners & signs	\$154.00
#7900	“ “ “	Joan Wasylewski	Hall - Custodian Supplies	\$96.14
#7901	“ “ “	VOID		Void
#7902	“ “ “	Charlevoix County Road Commissio	Road brine charges – June	\$1,278.90
#7903	“ “ “	Michigan Township Association	Publications	\$57.00
#7904	“ “ “	A1 Rent-A-Jon Inc	Porta Jons – hall & park	\$378.00
#7905	“ “ “	Waste Management	Garbage – hall & park	\$197.35
#7906	“ “ “	Chad Wells	Park – repair boat ramp	\$500.00
#7907	“ “ “	VOID		Void
#7908	“ “ “	Kirk Sevenski	Hall Refund	\$150.00
#7909	“ “ “	Northern Michigan Review	Notice – ZBA hearing	\$48.70

A motion to adjourn by Terry Erber and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:37p.m.

### 3 September 2008 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Sharon Jepsen and Ross Payton.

#### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Terry Erber and seconded by Caroline Kobylczak to accept the minutes as read. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 50,258.64 Checking	\$284,661.86 Road Fund
	11,770.21 Money Market	
	112,536.01 CDs	\$ 75,791.20 Fire Debt
	50.00 Fire Acq checking	
	<u>\$ 174,614.86 TOTAL</u>	

A motion by Frank D Wasylewski to accept the Treasurer's report as presented. Motion seconded by Terry Erber. All in favor, motion carried.

The first payment of principal on the USDA loan is due October 1<sup>st</sup>. \$22,421.49 will be electronically withdrawn from the general checking. The fire debt funds are in a CD that will mature this month and will be transferred to the checking. Principal payments can be made in \$1,000 increments directly to the Traverse City USDA office. On October 1<sup>st</sup>, \$75,000 additional principal will be paid with \$50,000 from the fire debt fund and \$25,000 that the Township Auxiliary will be donating during the month.

Now that the acquisition of the trucks is complete, the temporary checking account can be closed and the \$50 balance transferred back into the general checking.

#### CORRESPONDANCE:

MTA is sponsoring a seminar "Practical Application of Michigan's Enabling Acts" on October 22<sup>nd</sup> in Grayling.

#### OLD BUSINESS:

No news on AED unit.

One vacancy still remains on the Planning Commission. It is important that an individual is found soon.

We will be hosting The Charlevoix County History Preservation Society on September 22<sup>nd</sup>. The presentation will be on the History of Hudson Township. Information is still needed.

#### ROAD PROJECTS:

Coash Road gravel project is completed. The Clerk reported that the project came in 1153 ton over the engineer's estimate, totaling \$11,844. Most of the extra gravel was required in the area of the road where the springs are. County Line Road has not been started yet, but has a September 30<sup>th</sup> completion date.

#### BOAT LAUNCHES:

The Chairman reported that he is working with the DNR on the boat launches for both ideas and permits.

#### INSURANCE:

General liability insurance and worker's comp insurance are up for renewal.

This year's renewal policy for property and liability is a three-year policy paid annually, with a rate guarantee. It guarantees that our rate will not increase for three years (subject to a favorable loss ratio), and rates could go down. Also offered this year are substantial rate decreases for increased deductibles. This year's renewal is at \$13,572, based on our current \$100 deductible, an increase of \$1 over last year's. This includes the new trucks, as well as the old tanker. Increasing the deductible to \$500 will lower the premium to \$12,111, a difference of \$1,461.

A motion by Terry Erber to renew our liability insurance with Municipal Underwriters of Michigan, Inc. for the period of 1 September 2008 through 1 September 2009, and increasing the deductible to \$500, for \$12,111. Motion seconded by Sharon Jepsen. All in favor, motion carried.

This year's renewal for worker's compensation insurance is \$1,039. A motion by Terry Erber to renew the Worker Comp insurance with Accident Fund Insurance Company for 1 September 2008 through 1 September 2009 in the amount of \$1,039. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

#### STORM WATER CONTROL ORDINANCE:

The Clerk reported that he received an e-mail from attorney, Bryan Graham, regarding a uniform storm water control ordinance.

Charlevoix County had proposed a uniform ordinance that would cover the entire county. However, the courts have ruled that such county ordinances are invalid. In order to comply with the legal ruling and to maintain the same storm water control regulations throughout the county, the soil erosion control officer, through the county prosecutor's office, has proposed that a model storm water control ordinance be enacted by each municipality within the county. Once each local municipality enacted the ordinance, the soil erosion control officer has proposed interlocal agreements between the municipalities in the county, whereby the county would administer the municipal ordinances. The interlocal agreements would be done with the payment of one dollar to the county. However, the ordinance that was proposed had many legal problems. Graham proposed to revise the ordinance and suggested that the municipalities within Charlevoix County share in the cost of developing the ordinance.

Graham's best guess estimate for the entire project is \$2,400, which would be divided by the total number of municipalities interested in the cost sharing.

A motion by Frank D Wasylewski that Hudson Township participate with the municipalities of Charlevoix County in the cost sharing for the revision of the uniform water control ordinance by Attorney, Bryan Graham. Motion seconded by Terry Erber. All in favor, motion carried.

#### SNOWPLOWING:

Bids for snowplowing will be reviewed at the October Meeting. The Clerk will publish bid requests in the News Review and Herald Times. Interested bidders will meet with the Supervisor before submitting a bid.

#### AUDIT:

The Clerk reported that the audit of the fiscal year ending 31 March 2008 has been completed. There were no significant issues. A full audit report will follow.

#### FIRE DEPARTMENT:

The August 23<sup>rd</sup> Open House was well attended. The Auxiliary did an excellent job hosting the event. In attendance were representatives from Senator Levin's office, Congressman Stupak's office, USDA officials, and Representative Kevin Elsenheimer. USDA gave an official presentation of the \$320,000 rural community loan and \$40,000 grant they have awarded the Township and Hudson Township Auxiliary members made an official presentation of the \$50,000 they are giving to the township over the next two years.

Applications to join the department were received from four individuals: Eric Kennedy, Margaret Kennedy, Catherine Morris and Dan Morris. All four individuals have fire and EMS training. They all live outside the township. Eric Kennedy is also trained in search and rescue and has his own dog, which would be valuable for the number of search and rescues our department gets called out for. A motion by Terry Erber to accept the applications of Eric Kennedy, Margaret Kennedy, Catherine Morris and Dan Morris to join the Hudson Township Fire Department effective 4 September 2008. Motion seconded by Ross Payton. All in favor, motion carried.

Standard Operating Guidelines(SOG). The Board discussed the proposed SOGs for personnel for the department. The Assistant Chief SOG still needs to be completely updated as well as some minor adjustments to the others. The Fire Chief and Clerk will work on updating them and will try to have them for the October meeting. We will not meet with the fire department until after we have the drafts done.

The Board agreed to set a sale price of \$6,000 for the old tanker truck and instructed the Chief to place it by the road with a for sale sign on it.

The Clerk advised that the wall on the fire department appears to have some structural problems. The Supervisor and Trustee, Payton will arrange to have someone look at it for input.

A motion by Terry Erber to pay the following bills. Seconded by Caroline Kobylczak. All in favor, motion carried.

#7910	16Aug08	Charlevoix County Treasurer	Tax adjustments-homesteads	\$14.36
#7911	27Aug08	CenturyTel	Telephone	\$92.75
#7912	3 Sept 08	Charlevoix County Treasurer	Tax adjustments-homesteads	\$35.85
#7913	" " "	Exxon Mobil	Fire – gasoline	\$305.99
#7914	" " "	Up North Fire LLC	Fire – racks for brush truck	\$1,010.00
#7915	" " "	Quick Care Medical Center	Fire – Hep B immunizations 2 people	\$140.00
#7916	" " "	Northern Fire & Safety	Fire – 2 CO2 extinguishers serviced	\$81.00
#7917	" " "	Great Lakes Energy	Electricity – Hall & Fire	\$359.40
#7918	" " "	Sunsigns & Graphics	Hall – Handicap signs	\$36.00
#7919	" " "	Frank D Wasylewski	Supplies – assessor toner & Clerk labe	\$90.61
#7920	" " "	Poquette Leasing Co, Inc.	Coash Road gravelling project	\$102,938.99
#7921	" " "	A 1 Rent-a-Jon, Inc.	Porta jons – hall & park	\$189.00
#7922	" " "	Waste Management	Garbage – Hall & Park	\$195.70
#7923	" " "	Summit Supply Corporation of Color	Park – 2 8' benches	\$1,096.94
#7924	" " "	Miki Ford	Hall refund	\$150.00
#7925	" " "	Angelique Laundre	Hall refund	\$150.00
#7926	" " "	Campbell, Kusterer & Co, pc	Audit – y/e 31 March 2008	\$2,400.00
#7927	" " "	Ross Payton	Trustee	\$69.41
#7928	" " "	Caroline Kobylczak	Trustee	\$67.96
#7929	" " "	Joseph A Sevenski	Custodian/grounds <a href="#">23hrs@\$9/10@\$15</a>	\$326.82
#7930	" " "	Sharon R Jepsen	Treasurer	\$456.75
#7931	" " "	Terry Erber	Supervisor	\$368.50
#7932	" " "	Frank D Wasylewski	Clerk	\$424.30
#7933	" " "	Municipal Underwriters of Michigan	General Liability & property insurance	\$12,111.00
#7934	" " "	Accident Fund Company of Michiga	Worker's Comp Insurance renewal	\$1,039.00
#7935	3 Sept 08	Dunn's Business Solutions	Zoning Permits	\$18.93

A motion to adjourn by Terry Erber. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:41p.m.

## 1 October 2008 Regular Meeting

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Sharon Jepsen.

### PLEDGE OF ALLEGIANCE

The Clerk read the minutes of the previous meeting. A motion by Terry Erber to accept the minutes as read. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

<u>TREASURER'S REPORT</u>	\$ 29,754.25 Checking	\$182,084.06 Road Fund
	11,779.80 Money Market	
	112,536.01 CDs	\$ 75,791.20 Fire Debt
	<u>50.00</u> Fire Acq checking	
	\$154,120.06 TOTAL	

In the absence of the Treasurer, the Clerk presented the treasurer's report. A motion by Frank D Wasylewski to accept the Treasurer's report as presented, seconded by Terry Erber. All in favor, motion carried.

The first installment of the fire note payable will be paid; an additional principal payment of \$75,000 will also be made. The Auxiliary presented \$25,000 for payment on the trucks.

### CORRESPONDANCE:

Received notice from our web page provider, ICTNS, that they have sold their hosting services to Chesley Consulting. Chesley has an office in Petoskey, however, ICTNS has given other companies if we so chose.

### OLD BUSINESS:

No news on AED unit.

One vacancy still remains on the Planning Commission.

The Charlevoix County History Preservation Society presented "An introduction to the history of Hudson Township" on September 22<sup>nd</sup>. The program was very informative. Hudson Township was originally part of Otsego County and by a legislative act in 1869 became a part of Charlevoix County.

County Line Road gravel project is in progress.

The Clerk reported that our insurance agent, Adam Gandolfi, contacted him that there was an error on our renewal policy. Because of timing issues, the new trucks did not get on the renewal. The township and vehicles are completely insured, but an amended policy will be forthcoming.

Trustee, Ross Payton, spoke with Dave Kassuba regarding the concrete blocks on the fire hall. As the blocks have started to crack and bulge, Kassuba would recommend replacing the blocks, otherwise they're going to continue to deteriorate. The repair will be pursued in the spring.

### SNOWPLOWING BIDS:

Two bids were received for snow removal for the 2008/09 winter season. Specialty Trucking of Elmira bid a total cost job for the season of \$1100, plowing whenever there is an accumulated snowfall of four inches or more. Don Sevenski bid \$100 each plow of 3" or more of snow. The Chairman stated that he only met with one person interested in plowing, and that was Sevenski. Meeting with the supervisor was an advertised requirement. A motion by Terry Erber to hire Don Sevenski for snowplowing at the township hall and shoveling by the doors for the 2008/2009 winter season, at a rate of \$100 each time with a truck but not unless there has been an accumulation of 4" or more of snow. The rate for the loader is \$70 per hour. Motion seconded by Caroline Kobylczak. All in favor? 3 ayes, 1 nay. Motion carried.

### ANNUAL ROAD COMMISSION MEETING:

The annual meeting of the township board with the county road commission will be Thursday, October 23<sup>rd</sup> at 6:00p.m. at the road commission. Topics for the agenda will include clarification of the upcoming 15 year millage request for county road improvements and a request for some kind of signage at Giem Road so that cars will not try to travel through there that don't have four-wheel drive. People trying to locate our township hall using the Internet get directions to use Giem Road. The last one being during the historical presentation, a car had to get a tow truck to get pulled out.

### AUDIT REPORT:

The audited financial statements for fiscal year 31 March 2008 were reviewed. A motion by Frank D Wasylewski that the audited financial statements prepared by Campbell, Kusterer & Co., for the fiscal year ending 31 March 2008 be accepted. Motion supported by Caroline Kobylczak. All in favor, motion carried.

### ORV ORDINANCE:

The County Board of Commissioners is seeking the input from the municipalities regarding a new law that allows Off-Road Vehicles (ORV) to operate within road right-of-way. Copies of the new law along with a sample ordinance were given to board members for review. The Commissioners will be holding a public hearing in the winter for input.

ADDRESS SIGNS:

The Clerk reported that he was contacted by the Equalization Department regarding the numbering of township property. The County would like to see street addresses placed at the township park on Huffman Lake as well as the boat access at Bows Lake so that in the event of an emergency at either location, the caller would know the location they're at.

CEMETERY:

The Clerk reported that while he was at the cemetery, he noticed that the trees along the fence line are beginning to show a lot of dead branches and will need to be addressed. The trees will be addressed in the spring.

PROPERTY:

The Clerk suggested that the township pursue the acquisition of additional property adjacent to the hall. The Supervisor will contact Bob Scott at the Acropolis to see if they would be interested in selling five acres to the township.

FIRE DEPARTMENT:

Shawn Bauman, Fire Chief, reported that the department participated in the countywide water shuttle. There was an improvement from prior year's.

Bauman presented a SOG for the position of Assistant Chief for review. The Clerk and Chief were unable to update the other SOGs this month.

A motion to pay the following bills made by Terry Erber and seconded by Caroline Kobylczak. All in favor, motion carried.

#7936	3 Sept 08	Municipal Underwriters of Michigan	Replace check #7933, voided	\$12,111.00
#7937	21Sept08	CenturyTel	Telephone	\$92.91
Auto	1 Oct 08	USDA Rural Development	Fire truck paymnt-\$19000P \$3421.49I	\$22,41.49
#7938	1 Oct 08	US Postal Service	Clerk – Postage	\$42.00
#7939	“ “ “	USDA Rural Development	Fire truck-additional Principal paymen	\$75,000.00
#7940	“ “ “	United States Treasury	941 Tax – 3 <sup>rd</sup> Quarter	\$310.56
#7941	“ “ “	Charlevoix Co Road Commission	Road brine – August	\$4,958.27
#7942	“ “ “	A-1 Rent A Jon Inc.	Porta jons – Hall & Park	\$160.00
#7943	“ “ “	Waste Management	Hall – garbage	\$109.02
#7944	“ “ “	Joseph A Sevenski	Hall – custodian supplies	\$99.30
#7945	“ “ “	Great Lakes Energy	Electricity – hall & fire	\$337.08
#7946	“ “ “	Shawn Bauman	Fire – supplies(hangers,trash cans,eras	\$67.23
#7947	“ “ “	OTEC	Fire-install radios in new trucks	\$422.00
#7948	“ “ “	Front Line Services, Inc.	Fire-Misc fittings for new truck	\$5,696.00
#7949	“ “ “	Mary Erber	Hall refund	\$150.00
#7950	“ “ “	Clifford Gregware	Hall refund	\$50.00
#7951	“ “ “	Ross W Payton	Trustee	\$69.41
#7952	“ “ “	Shawn Bauman	Fire Chief – quarterly	\$338.56
#7953	“ “ “	Don Sevenski	Assistant Fire Chief – quarterly	\$123.19
#7954	“ “ “	Patsy Grubaugh-Clink	1 <sup>st</sup> Responder Coordinator – quarterly	\$149.89
#7955	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#7956	“ “ “	Joseph A Sevenski	Custodian (16hrs @\$9 / 10 hrs @ \$15)	\$264.74
#7957	“ “ “	Norman Mathers	Zoning Administrator – quarterly	\$69.91
#7958	“ “ “	Joan Wasylewski	Hall agent – quarterly	\$44.27
#7959	“ “ “	Sharon R Jepsen	Treasurer	\$456.75
#7960	“ “ “	Terry L Erber	Supervisor	\$368.50
#7961	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7962	“ “ “	Exxon Mobil	Fire – gasoline	\$79.32
#7963	“ “ “	Hudson Twp Fire Debt CD	Transfer money to CD	\$4,307.69
#7964	“ “ “	Randi Oehlers	Fire – Oxygen	\$16.00
#7965	“ “ “	Shawn Bauman	Fire – Safety Vests	\$127.07

A motion to adjourn by Terry Erber and seconded by Caroline Kobylczak. All in favor, meeting adjourned at 9:07p.m.

**5 November 2008 Regular Meeting**

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Sharon Jepsen and Ross Payton.

**PLEDGE OF ALLEGIANCE**

The minutes of the previous meeting were read by the Clerk. A motion by Terry Erber to accept the minutes as read. Motion seconded by Ross Payton. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 45,604.06 Checking	\$182,360.50 Road Fund
	11,787.48 Money Market	
	<u>113,119.75 CDs</u>	\$ 4,307.69 Fire Debt
	\$170,511.29 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDANCE:**

MTA is sponsoring workshops for new officials as well as for tax collecting. Received copy of the notice that the DEQ sent to Sam McLaren regarding the removal of the beaver dam on his property on the backside of Huffman Lake. There is no violation; just a letter to inform him that removing a beaver dam “may require a permit”.

**OLD BUSINESS:**

Fire Chief, Shawn Bauman, presented pricing on two AED units. Robert Roloff has two used units to sell. One unit is similar to the units we already have on the department. A motion by Sharon Jepsen to purchase one used Lifepack 500 Biphasic AED unit with new battery, adult pads and wall bracket, for \$1,000 from Robert Roloff. Motion seconded by Frank D Wasylewski. All in favor, motion carried. It was agreed that while this unit will hang in the township hall, the fire department will maintain it. The Fire Chief will order the unit and oversee its installation.

One vacancy still remains on the Planning Commission.  
No information yet on possible land acquisition.

**SECURITY CAMERAS:**

American Total Security, Inc. advised that they could provide a four-camera security system, with a monitor and a 4 camera digital recorder, including wire and labor for approximately \$4,700. We will continue to pursue options.

**ANNUAL ROAD COMMISSION MEETING:**

The Clerk reported on the annual meeting with the county road commission held on October 23<sup>rd</sup>. One topic discussed was requesting a sign at Giem Road stating that vehicular traffic beyond that point is not safe so that cars won’t come through trying to locate our township hall. The other topic was a clarification of the 15-year millage request that was on the November ballot. Discussion also included the recent gravel improvements that were made and the need to grade sections of County Line Road that were still soft.

**ELECTION / TREASURER:**

The Clerk reported on the results of the November 4<sup>th</sup> General Election. Turn out within the township for the election was at 69%, which was consistent with national averages. Board members that were reelected will take the oath of office on Saturday, November 22<sup>nd</sup> at 12:00p.m.

No one sought the Treasurer’s position as a write-in. Because Sam Aeschliman was on the ballot, he officially is the Treasurer elect. Officially, the current Treasurer remains in office until the new Treasurer is placed, however, no later than January 1<sup>st</sup>, at which point the position officially becomes vacant, and a new Treasurer must then be appointed with 45 days. There is nothing that states though, that the current Treasurer can’t resign at any given point. The Clerk and Treasurer have been in contact with the MTA and the County Treasurer for advice on how to handle upcoming tax collections. Without a Treasurer, the township is not authorized to collect the taxes. The Treasurer reported that tax bills will need to be printed and a decision needs to be made whose phone number and address will print on the bill. The Clerk’s address and phone number will be printed as the official township address.

A newsletter will go out with tax bills, if anyone has any articles they would like in the newsletter they need to get them to the Clerk as soon as possible.

**COMPUTERS:**

The Clerk has obtained estimates for new computers for his office as well as the Assessor. A new computer for the Clerk and a laptop for the Assessor, with a printer to share will cost approximately \$2,500 from Dell. The Treasurer’s office will get the Assessor’s current computer and printer. A motion by Terry Erber to purchase new computers for the Clerk and Assessor. Motion seconded by Sharon Jepsen. All in favor, motion carried. The Clerk advised that the Treasurer’s current computer and printer are not only old and outdated, but have been having technical problems as well and recommends that they be disposed of as township property, allowing the Treasurer to do with them as she wishes, after all township sensitive data is removed.

The Clerk reported that CenturyTel has extended DSL service to Huffman Lake and Bingham Road areas.



FIRE DEPARTMENT:

Fire Chief, Shawn Bauman, reported that the department recently took a tour of the gas pumping station located on North Camp Ten Road.

The pagers that the department currently has will be replaced by OTEC to be in line with 2012 scheduled frequencies.

The water point signs need to be installed soon. They have 24 signs to install throughout the township. Trustee, Ross Payton, will provide his loader to install difficult sign posts.

The Chairman reported that one of the tube heaters in the fire barn needs to be replaced.

A motion by Terry Erber and seconded by Caroline Kobylczak to pay the bills. All in favor, motion carried.

#7966	2 Nov 08	CenturyTel	Telephone	\$91.19
#7967	5 Nov 08	GBS, Inc	Clerk – Voter registration card box	\$98.99
#7968	“ “ “	Michigan Election Resources	Election supplies – Booths & stickers	\$52.91
#7969	“ “ “	Frank D Wasylewski	Clerk – supplies	\$33.37
#7970	“ “ “	Sally Coash	Election Inspector -15.5 hrs@ \$9/hour	\$139.50
#7971	“ “ “	Dorothy Jensen	Election Inspector -17.5 hrs@ \$9/hour	\$157.50
#7972	“ “ “	Barbara Mathers	Election Inspector –15.5 hrs@ \$9/hour	\$139.50
#7973	“ “ “	Debra Matthew	<a href="#">Elect.Chairm17.5hrs@\$10</a> & 72 miles	\$211.36
#7974	“ “ “	Bernadette Sparks	Election Inspector –15.5 hrs@ \$9/hour	\$139.50
#7975	“ “ “	Young,Graham,Elsenheimer & Wen	Zoning Attorney	\$182.00
#7976	“ “ “	Charlevoix County Road Commissio	County Line Road – gravel project	\$53,829.75
#7977	“ “ “	American Total Security, Inc.	Hall-key and door repairs	\$437.52
#7978	“ “ “	Waste Management	Hall – garbage	\$107.90
#7979	“ “ “	Joseph A Sevenski	Hall – custodian supplies	\$74.17
#7980	“ “ “	Joan Wasylewski	Hall- cust.supplies/cleaning for WTU	\$147.85
#7981	“ “ “	Northern Michigan Review	Notices – snowplowing bids	\$154.00
#7982	“ “ “	Gaylord Herald Times	Notices – snowplowing bids	\$48.48
#7983	“ “ “	Dunn’s Business Solutions	Copy paper	\$15.97
#7984	“ “ “	Great Lakes Energy	Electricity – Hall & Fire	\$260.75
#7985	“ “ “	Exxon Mobil	Fire – gasoline	\$98.08
#7986	“ “ “	Apria Healthcare, Inc.	Fire – oxygen	\$16.00
#7987	“ “ “	OTEC	Fire – batteries, radio repair	\$108.00
#7988	“ “ “	Dale Myer – W.T.U.	Hall refund – less \$80 cleaning to JW	\$70.00
#7989	“ “ “	Janine Crego	Hall refund	\$150.00
#7990	“ “ “	Ross W Payton	Trustee	\$69.41
#7991	“ “ “	Carolyn Amman	Planning Commission	\$32.32
#7992	“ “ “	Caroline Kobylczak	Trustee / Planning Commission	\$102.45
#7993	“ “ “	Joseph A Sevenski	Custodian – 20 hours @ \$9.00/hour	\$167.39
#7994	“ “ “	Joan Wasylewski	Hall agent – 3 hours @ \$9.00/hour	\$25.61
#7995	“ “ “	Sharon R. Jepsen	Treasurer	\$456.75
#7996	“ “ “	Terry Erber	Supervisor	\$368.50
#7997	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#7998	“ “ “	Bound Tree Medical, LLC	Fire – Medical supplies	\$369.13

A motion to adjourn by Terry Erber. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:45p.m.

**3 December 2008 Regular Meeting**

Meeting called to order at 7:30p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber, Sharon Jepsen and Ross Payton.

**PLEDGE OF ALLEGIANCE**

The Clerk read the minutes of the previous meeting. A motion by Caroline Kobylczak to accept the minutes as read, seconded by Terry Erber. All in favor, motion carried.

<u>TREASURER’S REPORT</u>	\$ 43,191.94 Checking	\$129,521.44 Road Fund
	11,795.17 Money Market	
	<u>113,621.82</u> CDs	\$ 4,307.69 Fire Debt
	\$168,608.93 TOTAL	

A motion by Frank D Wasylewski to accept the Treasurer’s report as presented. Motion seconded by Caroline Kobylczak. All in favor, motion carried.

**CORRESPONDANCE:**

Charlevoix County Conservation District is hosting a meeting on December 5<sup>th</sup> at the Boyne City, City Hall Auditorium to explain invasive phragmites, a new threat to the natural resources of Charlevoix County. The Charlevoix County Road Commission will conduct the Annual Local Task Force Meeting on December 11<sup>th</sup> at the Boyne City Hall Auditorium. Projects for 2009-2013 will be selected. Received from Sam McLaren a copy of the letter he sent to Roxanne Merrick at the DEQ regarding the beaver dam that was removed from his property on the back of Huffman Lake. McLaren withdraws any permission he previously gave for anyone to enter his property. Written requests for access will be reviewed by him on a case-by-case occurrence.

**OLD BUSINESS:**

One vacancy still remains on the Planning Commission. No information yet on possible land acquisition.

**TREASURER:**

The Board will hold a special meeting on Friday, 19 December 2008 at 6p.m. in the Township Hall to appoint a new treasurer for the township. Sharon Jepsen has agreed to remain on through December 31<sup>st</sup>, when the position officially becomes vacant. A notice was sent out in the newsletter advising of the urgent need to fill the vacancy. Applicants have until 5p.m. on December 19<sup>th</sup> to submit a letter of application to the Clerk’s office.

**FURNACE:**

The Chairman reported that the furnace behind the kitchen area went out. J&P was called to repair it.

**BOARD OF REVIEW:**

The terms of the Board of Review expire as of December 31<sup>st</sup>. A motion by Caroline Kobylczak to appoint John Gray, Marlene Guerin and Frank Wasylewski to the Hudson Township Board of Review for a two-year term beginning January 1, 2009. Motion supported by Terry Erber. All in favor, motion carried.

**FIRE DEPARTMENT:**

The AED unit for the hall arrived. The custodian will hang it in the kitchen area. A sticker or plaque of notification is needed for an area near the front entrance so that any individual in the hall knows that an AED unit is available if needed. Members of the Board need to be trained how to use it per our insurance agent’s recommendation. Training will be coordinated to happen when the First Responders receive their training.

Fire Chief, Shawn Bauman, reported that at a recent meeting of fire chiefs it was suggested that municipalities adopt ordinances to charge for fire runs, most specifically, individuals that have homeowner’s insurance that provide this benefit. The Clerk questioned the legality of only invoicing selectively, dependent on insurance coverage. In the past, when the Board investigated fire run charges, all runs had to be invoiced, and collections sought uniformly, otherwise it would be discriminatory. It has been many years since this issue has been reviewed, and it warrants investigating further.

A motion by Terry Erber to pay the following bills and seconded by Caroline Kobylczak. All in favor, motion carried.

#7999	29Nov08	U.S. Postal Service	Treasurer – Postage	\$420.00
#8000	3 Dec 08	Ross W Payton	Trustee	\$69.41
#8001	“ “ “	VOID		
#8002	“ “ “	Caroline Kobylczak	Trustee	\$67.96
#8003	“ “ “	Joseph A Sevenski	Custodian – 7hrs @ \$9/hour	\$59.56
#8004	“ “ “	Sharon R Jepsen	Treasurer	\$456.75
#8005	“ “ “	Terry Erber	Supervisor	\$368.50
#8006	“ “ “	Frank D Wasylewski	Clerk	\$424.30
#8007	“ “ “	State of Michigan	Assessor certification	\$75.00
#8008	“ “ “	Waste Management	Garbage-Hall	\$105.65

#8009	“	“	“	Joan Wasylewski	Custodian supplies	\$32.21
#8010	“	“	“	JP Heating of Northern Mich	Hall & Fire furnaces	\$3,676.52
#8011	“	“	“	Sevenski Excavating	Snowplowing-hall & fire	\$370.00
#8012	“	“	“	Johnson Oil Company of Gaylord	Fuel – Hall & Fire	\$2,150.93
#8013	“	“	“	Great Lakes Energy	Electricity – Hall & Fire	\$294.02
#8014	“	“	“	Apria Healthcare, Inc.	Fire – oxygen	\$16.00
#8015	“	“	“	Charlevoix Co Fire Officers Assoc	Fire – FFII Class (Gregware)	\$380.00
#8016	“	“	“	Frank D Wasylewski	Computers/printer (Clerk & Assessor)	\$2,538.69
#8017	“	“	“	David Zeilinger	Hall refund	\$150.00
#8018	“	“	“	CenturyTel	Telephone	\$91.91
#8019	“	“	“	Exxon Mobil	Fire – gasoline	\$46.65
#8020	“	“	“	Robert Roloff	Hall – used Lifepak 500 AED unit	\$1,000.00
#8021	“	“	“	The Trophy Case	Plaque-Pellston Fire Dept for use of fire truck waiting for our new ones	\$60.00

A motion by Frank D Wasylewski to adjourn. Seconded by Caroline Kobylczak. All in favor, meeting adjourned at 8:13p.m.

## 19 December 2008 Special Meeting

Meeting called to order at 6:00p.m. in the Township Hall by the Chairman, Terry Erber.

Present: Caroline Kobylczak, Frank D. Wasylewski, Terry Erber and Ross Payton.

Absent: Sharon Jepsen

There were no spectators present in the audience.

The Chairman stated that the purpose of the meeting was to appoint a new treasurer for the township.

The Clerk reported that while there were many calls of interest on the position, only three applications were received. The applicants are: Cynthia Hood, Staci Payton and Linda Reynolds. The Board reviewed the applications.

As no applicants were present, discussion followed regarding the applicants. The Chairman only knows about the qualifications of Staci Payton, and feels she's the most qualified.

The Clerk stated that he does not feel it would be wise for the Board to appoint Payton to the position as it would make three members from the same immediate family on the Board and that anytime there was a family gathering, there would be a quorum of the board present. Also, with such close relationship, there could be collusion on issues before they reach the board. If the position was filled that way by the electors would be different than the board filling it that way. The Clerk feels it's just not good for the Board to make that move, especially with other applicants. The other Board members don't feel this is a problem as township issues aren't usually discussed.

A motion by Terry Erber to appoint Staci Payton to the position of Hudson Township Treasurer to fill the vacancy. The term begins 1 January 2009. Motion seconded by Ross Payton. All in favor? 3 Ayes and 1 Nay. Motion carried.

The Chairman closed the meeting at 6:25 p.m.